



I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Monday, 26 May 2025
Time: 10.15am
Location: Bourke Shire Council
29 Mitchell Street Bourke NSW

BUSINESS PAPER

Ordinary Council Meeting

26 May 2025

Leonie Brown
General Manager

Time	Event	Representative	Organisation
10.00am	Community Open Forum for members of the public to address Council		
11.30am	Monthly Update	District Inspector Helen Dean	Central North Police District
12.00pm	Presentation		Netwaste



DECLARATION OF INTEREST FORM

COUNCIL OFFICIAL

FOR USE AT COUNCIL AND COMMITTEE MEETINGS

NAME OF COUNCIL OFFICIAL DECLARING INTEREST:
ACTION PROPOSED:
Tick one box only: <input type="checkbox"/> In my opinion, my interest is pecuniary , and I am therefore required to take the action specified in Part 4 of Council's Code of Conduct. <input type="checkbox"/> In my opinion, my interest is non-pecuniary but significant . I am unable to remove the source of conflict. I am therefore required to treat the interest as if it were pecuniary and take the action specified in clause 5.10 of Council's Code of Conduct. <input type="checkbox"/> In my opinion, my interest is non-pecuniary and less than significant . I therefore make this declaration as I am required to do pursuant to clause 5.11 of Council's Code of Conduct. However, I intend to continue to be involved with the matter.
COUNCIL OFFICIAL
I, _____ (name of COUNCIL OFFICIAL) disclose the above interest and acknowledge that I will take appropriate action as I have indicated above. Signed: _____ Date: _____
GENERAL MANAGER – required for all declarations:
I have noted the above declaration and I note your opinion and/or the action you have proposed. Signed: _____ Date: _____
DEFINE YOUR INTEREST:
Is your interest: <input type="checkbox"/> Pecuniary (see dealing with pecuniary interests)? <input type="checkbox"/> Non pecuniary (see dealing with non-pecuniary interests)
MATTER IN WHICH YOU HAVE AN INTEREST: (Please provide full details, including item number on Council agenda)
NAME OF THE INTEREST:
Be specific and include information such as: - The names of any person or organisation with which you have a relationship; - The nature of your relationship with the person or organisation: - The reason(s) why you consider the situation may (or may be perceived to) give rise to a conflict between your personal interests and your public duty as a COUNCIL OFFICIAL .

MANAGING LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS:
Clause 5.11 of Council's Code of Conduct provides that if you determine that a non-pecuniary conflict of interest is less than significant and does not require further action, you must provide an explanation of why you consider that conflict does not require further action in the circumstances.
IS YOUR NON-PECUNIARY INTEREST LESS THAN SIGNIFICANT?
If you are of the view that your non-pecuniary interest is less than significant, please provide your explanation directly below (only complete if you are claiming that your non-pecuniary interest is less than significant).
DEFINITIONS:
A PECUNIARY INTEREST is an interest that a designated person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person (see Part 4 of Council's Code of Conduct).
A NON-PECUNIARY INTEREST is a private or personal interest that does not amount to pecuniary interest as defined by Part 5 of Council's Code of Conduct.
MANAGING PECUNIARY INTERESTS:
Part 4.10 of Council's Code of Conduct requires designated persons to declare in writing to the General Manager the nature of a pecuniary interest the person has in any Council matters, as soon as practicable after becoming aware of the interest.
MANAGING SIGNIFICANT NON-PECUNIARY INTERESTS:
Clause 5.10 of Council's Code of Conduct provides that you must manage a significant non-pecuniary interest by not participating in consideration of, or decision making in relation to, the matter in which you have the significant non-pecuniary conflict of interest and the matter being allocated to another person for consideration or determination, or if the significant non-pecuniary conflict of interest arises in relation to a matter under consideration at a council or committee meeting, by managing the conflict of interest as if you had a pecuniary interest in the matter by complying with clauses 4.28 and 4.29 of the Code.
MANAGING NON-PECUNIARY INTERESTS:
<p>Clause 5.8 of Council's Code of Conduct states that how you manage a non-pecuniary interest will depend on whether or not it is significant. Clause 5.9 of Council's Code of Conduct states that, as a general rule, a non-pecuniary conflict of interests will be significant where a matter does not raise a pecuniary interest but involves:-</p> <ul style="list-style-type: none"> a) a relationship between a council official and another person who is affected by a decision or a matter under consideration that is particularly close, such as a current or former spouse or de facto partner, a relative for the purposes of clause 4.4 of the Code or another person from the council official's extended family that the council official has a close personal relationship with, or another person living in the same household; b) other relationships with persons who are affected by a decision or a matter under consideration that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship; c) an affiliation between the council official and an organisation (such as a sporting body, club, religious, cultural or charitable organisation, corporation or association) that is affected by a decision or a matter under consideration that is particularly strong. The strength of a council official's affiliation with an organisation is to be determined by the extent to which they actively participate in the management, administration or other activities of the organisation; d) membership, as the council's representative, of the board or management committee of an organisation that is affected by a decision or a matter under consideration, in circumstances where the interests of the council and the organisation are potentially in conflict in relation to the particular matter; e) a financial interest (other than an interest of a type referred to in clause 4.6 of the Code) that is not a pecuniary interest for the purposes of clause 4.1 of the Code; f) the conferral or loss of a personal benefit other than one conferred or lost as a member of the community or a broader class of people affected by a decision.

Statement of ethical obligations

In accordance with Councils adopted Code of Meeting Practice (Clause 3.23), Councillors are reminded of their Oath or Affirmation of Office made under section 233A of the Local Government Act and their obligations under the Council's Code of Conduct to disclose and appropriately manage conflicts of interest.

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- 1 OPENING PRAYER**
- 2 ACKNOWLEDGEMENT OF COUNTRY**
- 3 REMEMBRANCE**
- 4 APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE**
- 5 ATTENDANCE BY AUDIO VISUAL LINK BY COUNCILLORS**
- 6 DISCLOSURES OF INTEREST**

7 MAYORAL MINUTE

7.1 MAYORAL MINUTE - MAYORAL ACTIVITIES

File Number: 1707
Author: Lachlan Ford, Mayor
Authoriser: Leonie Brown, General Manager
Attachments: Nil

The Activities of the Mayor from 21 April to 18 May 2025 were as follows:

Date	Meeting / Event	Location
23/04/2025	Attended a meeting with Mrs Sally and Mr Rob Davis, General Manager and Manager Environmental Services	Conference Room
25/04/2025	Attended the ANZAC Day dawn and morning ceremony	Cenotaph – Central Park
28/04/2025	Attended the Bourke Shire Council Meeting	Council Chamber
28/04/2025	Attended a meeting with Stephen Dowling, Chief Operating Director, Maranguka Community Hub	Port of Bourke Hotel
30/04/2025	Attended a meeting with the Hon Tara Moriarty, Minister for Agriculture, Regional NSW and Western NSW and Liam O’Callaghan, a member of the Ministers Staff	Conference Room
01/05/2025	Attended a meeting (media announcement) with the Hon Tara Moriarty, Minister for Agriculture, Regional NSW and Western NSW	Bourke Airport
05/05/2025	Attended the Far North West Joint Organisation meeting	Conference Room via Audio-Visual Link
08/05/2025	Attended the Local Government NSW Rural and Regional Summit	NSW State Library
09/05/2025	Attended the Country Mayors Association of NSW Meeting - Health	NSW Parliament Theatre
13/05/2025	Attended a meeting with representatives from the Department of Climate Change, Energy, Environment and Water (Water Group)	Conference Room via Audio-Visual Link
14/05/2025	Attended the Welcome Dinner with participants of the Royal Far West Ride for Kids	Back O’ Bourke Exhibition Centre
15/05/2025	Attended the launch of the Royal Far West Ride for Kids	Bourke and District Children’s Services
15/05/2025	Attended a meeting with Stephen Wills, Executive Director, Delivery – Infrastructure and Regional Coordination, and Gerry Collins, Director, Regional Coordination Western from the NSW Premiers Department	Back O’ Bourke Exhibition Centre

17/05/2025	Attended and opened the Bourke Pastoral and Agricultural Show	Renshaw Sporting Complex
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Recommendation

That the information in the Mayoral Minute – Mayoral Activities for the period 21 April to 18 May 2025 as presented to Council on Monday, 26 May 2025, be noted.

8 STARRING OF ITEMS

9 CONFIRMATION OF MINUTES

Ordinary Council Meeting - 28 April 2025



MINUTES

Ordinary Council Meeting

28 April 2025

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	Nil	

**MINUTES OF SHIRE OF BOURKE
ORDINARY COUNCIL MEETING
HELD AT THE BOURKE SHIRE COUNCIL, 29 MITCHELL STREET BOURKE NSW
ON MONDAY, 28 APRIL 2025 AT 10.15AM**

PRESENT: Cr Lachlan Ford (Mayor), Cr Sarah Barton, Cr Patricia Bates-Canty, Cr Kylie Baty (via Audio Visual Link), Cr Sally Davis, Cr Frank Kerr, Cr Scott McAdam, Cr Maxime Nina, Cr Sam Rice, Cr Robert Stutsel

IN ATTENDANCE: Leonie Brown (General Manager), Peter Brown (Manager Works), Chris Morrall (Acting Manager Roads), Melanie Milgate (Manager Economic Development), Ang Pasang Rai (Manager Corporate Services), Margo Anderson (Executive Assistant - Minutes)

1 OPENING PRAYER

The Mayor opened the meeting with a prayer

2 ACKNOWLEDGEMENT OF COUNTRY

The Mayor then provided an Acknowledgment of Country

3 REMEMBRANCE

Council stood in silence in the memory of the following recently deceased:

Jimmy Carr	Dorothy Dwyer	Max Ebsworth	Carolyn Halliwell
Percy Knight	Jacko Morris	Gary Rosser	Roy Smith Jnr

4 APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Nil

5 ATTENDANCE BY AUDIO VISUAL LINK BY COUNCILLORS

A request to attend the meeting via Audio-Visual Link was received from Cr Kylie Baty who was unable to attend the meeting due to heavy rainfall over the weekend that have resulted in road closures that restrict her ability to Travel from her residence into Bourke.

Resolution 2025/77

Moved: Cr Frank Kerr

Seconded: Cr Sarah Barton

That Cr Kylie Baty be permitted to attend the meeting via Audio-Visual link given her inability to attend in person due to heavy rain over the weekend that have resulted in road closures that restrict her ability to Travel from her residence into Bourke.

Carried

6 DISCLOSURES OF INTEREST

Cr Sarah Barton declared a significant non-pecuniary interest in Item 7.1 of the Ordinary Council Meeting Agenda: Mayoral Minute – Mayoral Activities Report - General Managers Performance Review Training. The reason for such interest is that Cr Barton has a family relationship with the General Manager. In making this declaration, Cr Barton advised that she would leave the Chamber and be out of sight should Council separately consider this matter as part of Item 7.1 of the Ordinary Council Meeting Agenda.

Cr Sarah Barton declared a pecuniary interest in Item 7.1 of the Ordinary Council Meeting Agenda: Mayoral Minute Mayoral Activities Report – Back O’ Bourke Easter Festival - Vandalism at Renshaw Oval. The reason for such interest is that Cr Barton’s husband owns and operates a plumbing business that has been engaged by the lead contractor to undertake works at the new Jockey’s Facility at Renshaw Oval. In making this declaration, Cr Barton advised that she would leave the Chamber and be out of sight should Council separately consider this matter as part of Item 7.1 of the Ordinary Council Meeting Agenda.

Cr Sarah Barton declared a pecuniary interest in Item 7.1 of the Ordinary Council Meeting Agenda: Mayoral Minute – Mayoral Activities Report - Meeting with Staff from the Office of the Hon Tara Moriarty and Item 21.4 General Managers Activity Report - Meeting with Staff from the Office of the Hon Tara Moriarty. The reason for such interest is that Cr Barton is employed by the NSW Premiers Department who provides support directly to Minister Moriarty’s office. In making this declaration, Cr Barton advised that she would leave the Chamber and be out of sight should Council separately consider this matter as part of either Item 7.1 and Item 21.4 of the Ordinary Council Meeting Agenda.

Cr Sarah Barton declared a pecuniary conflict of interest in Item 12.3 of the Ordinary Council Meeting Agenda: Business Arising Report - Proposed Motel Tender for the Development of Documentation – Proposed Motel Business Case. The reason for such interest is that Cr Barton and her husband own and operate an accommodation facility in Bourke, which the subject report relates to. In making this declaration, Cr Barton advised that she would leave the Chamber and be out of sight should Council separately consider this matter as part of Item 12.3 of the Ordinary Council Meeting Agenda.

Cr Patricia Bates-Canty declared a significant non-pecuniary interest in Item 20.1 of the Ordinary Council Meeting Agenda: Request for Assistance – NSW Rural Doctors Network Bush Bursary. The reason for such interest is that Cr Bates-Canty has a professional relationship with the applicants during their placement. In making this declaration, Cr Bates-Canty advised that she would leave the Chamber and be out of sight during Councils consideration of Item 20.1 of the Ordinary Council Meeting Agenda.

Cr Sally Davis declared a pecuniary conflict of interest in Item 12.3 of the Ordinary Council Meeting Agenda: Business Arising - North Bourke Storm Water Drainage. The reason for such interest is that Cr Davis and her husband own land adjacent to the land the subject of the reports and are in discussion with Council regarding a potential sale of a portion of such land. In addition, Cr Davis has a friendship with the landowner, Mr Greg Seiler, whose property is the subject of the reports. In making this declaration, Cr Davis advised that she would leave the Chamber and be out of sight

should Council separately consider this matter as part of Item 12.3 of the Ordinary Council Meeting Agenda.

Council's General Manager, Mrs Leonie Brown, declared a pecuniary conflict of interest in Item 7.1 of the Ordinary Council Meeting Agenda: Mayoral Minute – Mayoral Activities Report - General Managers Performance Review Training. The reason for such interest is that the matter as identified from the report relates directly to Mrs Brown's employment with Council. In making this declaration, Mrs Brown advised she would leave the Chamber and be out of sight should Council separately consider this matter as part of Item 7.1 of the Ordinary Council Meeting Agenda.

Council's General Manager, Mrs Leonie Brown, declared a pecuniary conflict of interest in Item 12.3 of the Ordinary Council Meeting Agenda: Business Arising Report - Proposed Motel Tender for the Development of Documentation and Proposed Motel Business Case. The reason for such interest is that Mrs Brown and her husband own and operate a commercial accommodation facility in Bourke, which the subject report relates to. In making this declaration, Mrs Brown advised that she would leave the Chamber and be out of sight should Council separately consider this matter as part of Item 12.3 of the Ordinary Council Meeting Agenda.

7 MAYORAL MINUTE

7.1 MAYORAL MINUTE - MAYORAL ACTIVITIES

File Number: 1707

The Council had before it the report of the Mayor regarding the Mayoral Minute - Mayoral Activities.

Resolution 2025/78

Moved: Mayor Lachlan Ford

That the information in the Mayoral Minute – Mayoral Activities for the period 15 March 2025 to 20 April 2025 as presented to Council on Monday, 28 April 2025, be noted.

Carried

At this juncture, given discussions at the meeting regarding the Meeting with Staff from the Office of the Hon Tara Moriarty matter, Cr Sarah Barton left the meeting, the time being 10:24 am.

At this juncture, Cr Sarah Barton returned to the meeting, the time being 10:26 am.

At this juncture, Cr Sally Davis left the meeting, the time being 10.25am.

At this juncture, Cr Sally Davis returned to the meeting, the time being 10.26am.

At this juncture, given discussions at the meeting regarding the Back O' Bourke Easter Festival – Vandalism at Renshaw Oval metter, Cr Sarah Barton left the meeting, the time being 10:30 am.

At this juncture, Cr Sarah Barton returned to the meeting, the time being 10:31 am.

8 STARRING OF ITEMS

Council's Code of Meeting Practice provides that Council may at any time, resolve to adopt multiple items of business on the agenda by way of a single resolution.

In this regard the Council had before it a list of reports, unstarred, with such items proposed to be adopted by Council in a single resolution. The following additional report was identified by Council to be starred for individual consideration.

Item No	Name of Report	Officer
21.6	Tourism and Events Activity Report	Manager Economic Development

Resolution 2025/79

Moved: Cr Patricia Bates-Canty

Seconded: Cr Frank Kerr

That the the recommendations as detailed in the un-starred items as contained in the agenda for the Ordinary Meeting of Council, held on Monday, 28 April 2025 be adopted, save and except for Item No. 21.6 of the Agenda, with such item to be considered seperately.

Carried

9 CONFIRMATION OF MINUTES

Resolution 2025/80

Moved: Cr Robert Stutsel

Seconded: Cr Sam Rice

That the minutes of the Ordinary Council Meeting held on 24 March 2025 be taken as read, confirmed as correct minutes and signed by the Mayor.

Carried

10 RESCISSION MOTIONS

Nil

11 NOTICES OF MOTION

Nil

12 BUSINESS ARISING

12.1 CALENDAR OF EVENTS

File Number: C12.6

The Council had before it the report of the General Manager regarding the Calendar of Events.

Resolution 2025/81

Moved: Cr Patricia Bates-Canty

Seconded: Cr Frank Kerr

That the report of the General Manager regarding the Calendar of Events, as presented to Council on Monday, 28 April 2025, be noted.

Carried

12.2 INFORMATION TO COUNCILLORS

File Number: 20657

The Council had before it the report of the General Manager regarding the Information to Councillors.

Resolution 2025/82

Moved: Cr Patricia Bates-Canty

Seconded: Cr Frank Kerr

That the report of the General Manager regarding Information to Councillors, as presented to Council on Monday, 28 April 2025, be noted.

Carried

12.3 * BUSINESS ARISING REPORT**

File Number: 20657

The Council had before it the report of the General Manager regarding the Business Arising Report.

Resolution 2025/83

Moved: Cr Sarah Barton

Seconded: Cr Robert Stutsel

That the report of the General Manager regarding Business Arising, as presented to Council on Monday, 28 April 2025, be noted.

Carried

13 ENGINEERING SERVICES DEPARTMENT

Nil

14 ENVIRONMENTAL SERVICES & DEVELOPMENT DEPARTMENT

Nil

15 GENERAL MANAGER

15.1 * FREEDOM CAMPING IN CLOSE PROXIMITY TO BOURKE**

File Number: 2621

The Council had before it the report of the General Manager regarding the Freedom Camping in Close Proximity to Bourke.

Resolution 2025/84

Moved: Cr Sally Davis

Seconded: Cr Frank Kerr

- 1. That the General Manager be requested to progress investigations into the option of developing a freedom camp parking site on a portion of the roadway leading up to the old North Bourke Bridge, now known as Polygonum Swamp Road.**
- 2. That in progressing such investigations it be noted that the Polygonum Swamp Road option will include the use of an area approximately 240m x 4m of unsealed surface (gravel) on the northern side of the Polygonum Swamp Road leading up to the old North Bourke Bridge.**
- 3. That a draft layout plan, costings and funding sources for the proposed freedom camping site on Polygonum Swamp Road be prepared for report to Council.**
- 4. That the proposal to utilise a portion of Polygonum Swamp Road for freedom camping be presented to the June 2025 Meeting of the Bourke Shire Council Traffic Committee for consideration and recommendation to Council.**

Carried

16.1 * BANK RECONCILIATION AND STATEMENT OF BANK BALANCES - 31 MARCH 2025**

File Number: F1.1

The Council had before it the report of the Manager Corporate Services regarding the Bank Reconciliation and Statement of Bank Balances - 31 March 2025.

Resolution 2025/85

Moved: Cr Sam Rice

Seconded: Cr Patricia Bates-Canty

That the Certificate of Reconciliation of the Cash Book for all funds of the Council and the Statement of Bank Balances as at 31 March 2025 be noted.

Carried

16.2 * INVESTMENT PORTFOLIO REPORT AS AT 31 MARCH 2025**

File Number: 2101

The Council had before it the report of the Manager Corporate Services regarding the Investment Portfolio Report as at 31 March 2025.

Resolution 2025/86

Moved: Cr Sam Rice

Seconded: Cr Patricia Bates-Canty

- 1. That the report of the Manager Corporate Services regarding Council's Investment Portfolio as of 31 March 2025, as presented to Council on Monday, 28 April 2025, be received and noted.**
- 2. That the Certificate of the Responsible Accounting Officer be noted, and the report adopted.**

Carried

16.3 *** DRAFT OPERATIONAL PLAN

File Number: P4.2

The Council had before it the report of the Manager Corporate Services regarding the Draft Operational Plan.

Resolution 2025/87

Moved: Cr Sam Rice

Seconded: Cr Sarah Barton

1. That the report of the Manager of Corporate Services detailing an overview of the 2025/2026 draft Operational Plan be noted.
2. That Councils 2025/2026 draft Operational Plan be adopted for the purpose of public exhibition for a period of 28 days in accordance with Section 405 (3) of the *Local Government Act 1993*.
3. That all submissions received be tabled at the 23 June 2025 Ordinary Meeting of Council, for consideration prior to Councils Operational Plan for 2025/2026 being determined.

Carried

16.4 *** DRAFT DELIVERY PROGRAM 2025

File Number: P4.1

The Council had before it the report of the Manager Corporate Services regarding the Draft Delivery Program 2025.

Resolution 2025/88

Moved: Cr Sam Rice

Seconded: Cr Sally Davis

1. That the draft Bourke Shire Council Delivery Program 2025, as attached herewith, be placed on public exhibition for a period of twenty-eight (28) days inviting the public to make submissions.
2. That a further report be presented to Council following the submission period.

Carried

16.5 * PLANT REPLACEMENT SCHEDULE**

File Number: 20761, P4.2

The Council had before it the report of the Manager Corporate Services regarding the Plant Replacement Schedule.

Resolution 2025/89

Moved: Cr Frank Kerr

Seconded: Cr Sally Davis

That the Plant Replacement Schedule as detailed be included in the 2025/2026 Draft Operational Plan.

Carried

16.6 * 2025/2026 FEES AND CHARGES**

File Number: F1.2-P4.2

The Council had before it the report of the Manager Corporate Services regarding the 2025/2026 Fees and Charges.

Resolution 2025/90

Moved: Cr Frank Kerr

Seconded: Cr Patricia Bates-Canty

That Council adopt the 2025/2026 Fees and Charges Report, as attached, for inclusion in the 2025/2026 Draft Operational Plan.

Carried

16.7 *** 2025/2026 LOAN SCHEDULE

File Number: P4.2

The Council had before it the report of the Manager Corporate Services regarding the 2025/2026 Loan Schedule.

Resolution 2025/91

Moved: Cr Sally Davis

Seconded: Cr Sam Rice

1. That Council borrow up to \$919,000.00 in the 2025/2026 financial year to fund the projects as listed.
2. That as per Section 230 of the *Local Government (General) Regulation 2021*, the General Manager take the necessary action, in due course, to notify the Executive Director of the Office of Local Government, Department of Planning and Environment of a borrowing under a loan contract within 7 days of the borrowing.

Carried

16.8 *** SALE OF ASSETS TO BE CONDUCTED BY COUNCIL

File Number: 4166

The Council had before it the report of the Manager Corporate Services regarding the Sale of Assets to be Conducted by Council.

Resolution 2025/92

Moved: Cr Frank Kerr

Seconded: Cr Robert Stutsel

That the sale of listed plant for inclusion in the 2025/2026 Draft Operational Plan be approved.

Carried

16.9 *** STATEMENT OF REVENUE POLICY 2025/2026

File Number: P4.2

The Council had before it the report of the Manager Corporate Services regarding the Statement of Revenue Policy 2025/2026.

Resolution 2025/93

Moved: Cr Sam Rice

Seconded: Cr Sally Davis

1. That Council note the draft Statement of Revenue Policy for 2025/2026.
2. That Council adopts a filtered water price of \$2.63/KL for the 2025/2026 rating period while maintaining the set increase of 5.0% in all water access charges.
3. That Council adopts an increase of 5.0% in Sewerage Rates & Charges for the 2025/2026 rating period.
4. That Council adopt the maximum interest rate of 10.5% as advised by the Office of Local Government under section 566 (3) of the *Local Government Act 1993*.
5. That Council adopts the Domestic Waste Management Charges as detailed and include in the Draft Operational Plan 2025/2026.
6. That Council adopt the Schedule of Rates and Charges for inclusion in the Draft Operational Plan 2025/2026.

Carried

16.10 *** QUARTERLY BUDGET REVIEW TO 31 MARCH 2025

File Number: 2023

The Council had before it the report of the Manager Corporate Services regarding the Quarterly Budget Review to 31 March 2025.

Resolution 2025/94

Moved: Cr Sally Davis

Seconded: Cr Sam Rice

1. That the document titled "Quarterly Budget Review Statement – 31 March 2025" be received and noted.
2. That the variations of income and expenditure as identified in the "Quarterly Budget Review Statement – 31 March 2025" be adopted.

Carried

17 ECONOMIC DEVELOPMENT DEPARTMENT

Nil

18 DELEGATES AND COUNCILLORS REPORTS

Nil

19 POLICIES

19.1 * 1.2.2 (V2) DRAFT STATEMENT OF BUSINESS ETHICS POLICY**

File Number: 2565

The Council had before it the report of the General Manager regarding the 1.2.2 (v2) Draft Statement of Business Ethics Policy.

Resolution 2025/95

Moved: Cr Sally Davis

Seconded: Cr Robert Stutsel

- 1. That Councils Statement of Business Ethics Policy, labelled 1.2.2 (v2), be adopted for the purpose of inviting public comment thereon.**
- 2. That following the completion of this exhibition period, a further report addressing any submissions be submitted to Council for consideration, prior to Council's final determination of the matter.**

Carried

19.2 * 1.8.14 (V8) DRAFT PROCUREMENT POLICY**

File Number: 2628

The Council had before it the report of the General Manager regarding the 1.8.14 (v8) Draft Procurement Policy.

Resolution 2025/96

Moved: Cr Sarah Barton

Seconded: Cr Sam Rice

- 1. That Councils Draft Procurement Policy (No 1.8.14 (v8), inclusive of a revised Local Purchasing component, be adopted for the purpose of inviting public comment thereon, subject to the following amendments being made, as required, throughout the Policy.**
 - a) Where the “Purchase of Goods and Services above \$10,000 and up to \$50,000” is undertaken, three (3) written quotations are to be sought prior to the purchase, in lieu of the two (2) written quotation requirement as originally included in the draft Policy.**
 - b) In addition to Council advertising all its tenders, quotations with a value exceeding \$100,000 and expressions of interest on its Tenderlink Portal and in the Western Herald newspaper, Council also advertise such tenders, quotations and expressions of interest on its Facebook page and Council Website.**
- 2. That following the completion of this exhibition period, a further report addressing any submissions be submitted to Council for consideration, prior to Council’s final determination of the matter.**

Carried

At this junction, the Mayor adjourned the meeting to enable Councillors to meet with Superintendent Gerard Lawson, NSW Police, the time being 10.57am.

The meeting resumed at 11.20am.

20 PRÉCIS OF CORRESPONDENCE

At this juncture, Cr Patricia Bates-Canty left the meeting, the time being 11:20 am.

20.1 *** REQUEST FOR ASSISTANCE - NSW RURAL DOCTORS NETWORK BUSH BURSARY PROGRAM 2025/2026

File Number: 1232

The Council had before it the report of the General Manager regarding the Request for Assistance - NSW Rural Doctors Network Bush Bursary Program 2025/2026.

Resolution 2025/97

Moved: Cr Robert Stutsel

Seconded: Cr Sam Rice

1. That Council accede to the request from the NSW Rural Doctors Network (NSWRDN) regarding financial support in the amount of \$3,000 to assist the Bush Bursary Scheme in 2025/2026.
2. That Council advise the NSWRDN that it is unable to fulfil the expected role of Council regarding the logistics of the student placement.
3. That Council suggest liaison with the North West Academic Centre regarding the student placement.

Carried

At this juncture, Cr Patricia Bates-Canty returned to the meeting, the time being 11:23 am.

20.2 *** REQUEST FOR ASSISTANCE - MARJORIE ROSE MEMORIAL FOOTBALL TEAM

File Number: 1232

The Council had before it the report of the General Manager regarding the Request for Assistance - Marjorie Rose Memorial Football Team.

Resolution 2025/98

Moved: Cr Robert Stutsel

Seconded: Cr Sam Rice

That Council not accede to the request to sponsor the Majorie Rose Memorial Ruby League Football team at the Dubbo Waratahs Aboriginal Rugby League Knockout to be held in Dubbo in September 2025.

Carried

21 ACTIVITY REPORTS

21.1 ENGINEERING SERVICES - ROAD WORKS AND WORKSHOP ACTIVITY REPORT

File Number: 1945

The Council had before it the report of the Manager Roads regarding the Engineering Services - Road Works and Workshop Activity Report.

Resolution 2025/99

Moved: Cr Patricia Bates-Canty

Seconded: Cr Frank Kerr

That the report of the Manager Roads regarding Engineering Services - Road Works and Workshop Activity, as presented to Council on Monday, 28 April 2025, be noted.

Carried

21.2 ENGINEERING SERVICES - PARKS AND GARDENS, TOWN SERVICES, WATER AND WASTE WATER ACTIVITY REPORT

File Number: 1946

The Council had before it the report of the Manager Works regarding the Engineering Services - Parks and Gardens, Town Services, Water and Waste Water Activity Report.

Resolution 2025/100

Moved: Cr Patricia Bates-Canty

Seconded: Cr Frank Kerr

That the report of the Manager Works regarding Engineering Services - Parks and Gardens, Town Services and Water and Wastewater Activity, as presented to Council on Monday, 28 April 2025, be noted.

Carried

21.3 PLANNING, REGULATORY AND ENVIRONMENTAL SERVICES ACTIVITY REPORT

File Number: 1102, 1322, 1059, 1165

The Council had before it the report of the Manager Planning, Regulatory and Environmental Services regarding the Planning, Regulatory and Environmental Services Activity Report.

Resolution 2025/101

Moved: Cr Patricia Bates-Canty

Seconded: Cr Frank Kerr

That the report of the Manager Environmental Services regarding Planning, Regulatory and Environmental Services Activity, as presented to Council on Monday, 28 April 2025, be noted.

Carried

21.4 GENERAL MANAGER'S ACTIVITY REPORT

File Number: 4170

The Council had before it the report of the General Manager regarding the General Manager's Activity Report.

Resolution 2025/102

Moved: Cr Patricia Bates-Canty

Seconded: Cr Frank Kerr

That the report of the General Manager regarding General Manager Activity for March 2025, as presented to Council on Monday, 28 April, be noted.

Carried

21.5 LIBRARY ACTIVITY REPORT

File Number: 2780

The Council had before it the report of the Library Manager regarding the Library Activity Report.

Resolution 2025/103

Moved: Cr Patricia Bates-Canty

Seconded: Cr Frank Kerr

That the report of the Library Manager regarding Library Activity, as presented to Council on Monday, 28 April 2025, be noted.

Carried

21.6 TOURISM AND EVENTS ACTIVITY REPORT

File Number: 3283

The Council had before it the report of the Coordinator Tourism Operations regarding the Tourism and Events Activity Report.

Resolution 2025/104

Moved: Cr Robert Stutsel

Seconded: Cr Sally Davis

That the report of the Coordinator Tourism regarding Tourism and Events Activity, as presented to Council on Monday, 28 April 2025, be noted.

Carried

22 CLOSED SESSION

Nil

The Meeting closed at 11.33am.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 26 May 2025.

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CHAIRPERSON

10 RESCISSION MOTIONS

Nil

11 NOTICES OF MOTION

Nil

12 BUSINESS ARISING

12.1 CALENDAR OF EVENTS

File Number: C12.6
Author: Leonie Brown, General Manager
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Background

Information is provided monthly to advise when Council Meetings, meetings which Councillors are Delegates to and other meetings of which Council is a member of, or representatives of Council, are to be held.

Current Situation

Month/Year	Date	Time	Meeting / Event	Location
May 2025	26	10.15am	Council Meeting	Council Chamber
June 2025	10	2.00pm	Bourke Local Traffic Committee Meeting	Council Chamber
June 2025	13	8.30am	County Mayors Association Meeting – Transport and Roads	Orange Ex-servicemen's Club
June 2025	20	9.00am	Border Region Organisation of Councils	Back O' Bourke Exhibition Centre
June 2025	23	10.15am	Council Meeting	Council Chamber
June 2025	24-27	8.30am	National General Assembly of Local Government	National Convention Centre, Canberra
July 2025	28	10.15am	Council Meeting	Council Chamber
August 2025	8	8.00am	County Mayors Association Meeting	Theatrette, NSW Parliament House
August 2025	21	8.30am	Audit Risk and Improvement Committee Meeting	Conference Room via Audio Visual Link
August 2025	25	10.15am	Council Meeting	Council Chamber
September 2025	9	2.00pm	Bourke Local Traffic Committee Meeting	Council Chamber
September 2025	22	10.15am	Council Meeting	Council Chamber
September 2025 October 2025	29 2	9.00am	Murray Darling Association National Conference	Griffith
October 2025	10	9.00am	Border Region Organisation of Councils	Moree, venue to be confirmed
October 2025	27	10.15am	Council Meeting	Council Chamber
November 2025	12-13	8.30am	Murray Darling Basin Authority Leadership Summit	Melbourne

November 2025	14	8.00am	County Mayors Association Meeting	Theatrette, NSW Parliament House
November 2025	20	8.30am	Audit Risk and Improvement Committee Meeting	Council Chamber
November 2025	23-25	8.30am	Local Government NSW Annual Conference	Penrith
November 2025	24	10.15am	Council Meeting	Council Chamber
December	9	2.00pm	Bourke Local Traffic Committee Meeting	Council Chamber
December 2025	15	10.15am	Council Meeting	Council Chamber
February 2026	19	8.30am	Audit Risk and Improvement Committee Meeting	Conference Room via Audio Visual Link
February 2026	23	10.15am	Council Meeting	Council Chamber
March 2026	23	10.15am	Council Meeting	Council Chamber
April 2026	27	10.15am	Council Meeting	Council Chamber
May 2026	21	8.30am	Audit Risk and Improvement Committee Meeting	Conference Room via Audio Visual Link
May 2026	25	10.15am	Council Meeting	Council Chamber
June 2026	22	10.15am	Council Meeting	Council Chamber
July 2026	27	10.15am	Council Meeting	Council Chamber
August 2026	20	8.30am	Audit Risk and Improvement Committee Meeting	Conference Room via Audio Visual Link
August 2026	24	10.15am	Council Meeting	Council Chamber
September 2026	28	10.15am	Council Meeting	Council Chamber

Recommendation

That the report of the General Manager regarding the Calendar of Events, as presented to Council on Monday, 26 May 2025, be noted.

12.2 INFORMATION TO COUNCILLORS

File Number: 20657
Author: Leonie Brown, General Manager
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Background

Each month a list of correspondence is sent out in the Business Paper to Councillors to ensure that they have not missed any information since the last Business Paper was produced.

Current Situation

Information that has been provided to Councillors for the period 18 April to 16 May follows:

Date	Information Sent	Author	Email
21/04/2025	Vandalism at Renshaw Oval	Leonie Brown	✓
22/04/2025	Various items of interest regarding Local Government	Council Magazine	✓
22/04/2025	Flooding Update	Leonie Brown	✓
23/04/2024	GM's Column for publication - 24 April 2025	Leonie Brown	✓
23/04/2025	Business Papers for the Ordinary Council Meeting on Monday, 28 April 2025	Leonie Brown	✓
28/04/2025	NSW Farmers Media Release	NSW Farmers	✓
28/04/2025	Various items of interest from within the Orana Region	Regional Development Australia (RDA) Orana	✓
28/04/2025	Various items of interest regarding Local Government	Inside Local Government	✓
28/04/2025	Media Release - Councils Get Another Coalition Promise but Crickets from Labor	Country Mayors Association of NSW	✓
28/04/2025	Media Release - Call to Cut Green Tape	NSW Farmers	✓
29/04/2025	News from the Barwon Electorate	Roy Butler, MP	✓
29/04/2025	Spotlight on the Murray	Regional Development Australia (RDA)	✓
29/04/2025	New Category in the Bourke Show Pavilion 2025 – Councillor Scones	Leonie Brown	✓
30/04/2025	GM's Column for publication - 1 May 2025	Leonie Brown	✓
30/04/2025	Various items of interest regarding Local Government	Inside Local Government	✓
30/04/2025	The Weekly Newsletter - 29 April 2025	Local Government NSW	✓
30/04/2025	Media Release - Government Green Lights Virtual Fences	NSW Farmers	✓
30/04/2025	Minutes of the April 2025 Council Meeting	Leonie Brown	✓
01/05/2025	Media Release - Hope on the Horizon for Young	NSW Farmers	✓

Date	Information Sent	Author	Email
	Farmers		
05/05/2025	Various items of interest regarding Local Government	Inside Local Government	✓
06/05/2025	Various items of interest regarding Local Government	Inside Local Government	✓
06/05/2025	The Weekly Newsletter - 6 May 2025	Local Government NSW	✓
07/05/2025	GM's Column for publication - 8 May 2025	Leonie Brown	✓
07/05/2025	Various items of interest regarding Local Government	Inside Local Government	✓
08/05/2025	Various items of interest regarding Local Government	Inside Local Government	✓
12/05/2025	Various items of interest from within the Orana Region	Regional Development Australia (RDA) Orana	✓
12/05/2025	Various items of interest regarding Local Government	Inside Local Government	✓
13/05/2025	Various items of interest regarding Local Government	Inside Local Government	✓
14/05/2025	GM's Column for publication - 15 May 2025	Leonie Brown	✓
14/05/2025	OLG's monthly newsletter - 14 May 2025	Office of Local Government	✓
16/05/2025	Various items of interest regarding Local Government	Inside Local Government	✓

Recommendation

That the report of the General Manager regarding Information to Councillors, as presented to Council on Monday, 26 May 2025, be noted.

12.3 * BUSINESS ARISING REPORT**

File Number: 20657
Author: Leonie Brown, General Manager
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Background

Business outstanding from previous meetings.

Current Situation

2022/96 and 2023/60 April and March Meetings 2024/62 March Meeting 2024/83 April Meeting 2024/182 July Meeting 2024/299 November Meeting 2025/42 February Meeting 2025/75 March Meeting	NORTH BOURKE STORMWATER DRAINAGE
RESPONSIBLE OFFICER	MARK RILEY – CORPORATE PROJECTS OFFICER
FILE NO	3315, 20888, 20889
RESOLUTION	
<ol style="list-style-type: none"> 1. That the information in the report of the General Manager from March 2022 be noted. 2. That the Mayor and General Manager be requested to take the necessary action in pursuit of Potentially acquiring land in respect of this drainage matter, for a further report to Council. 3. That the Mayor and General Manager be requested to brief Mr G Seiler on the progress of this matter. <ol style="list-style-type: none"> 1. That the documents and considerations in respect of this matter remain confidential to Council. <p>March 2024 (2024/62)</p> <ol style="list-style-type: none"> 1. That a workshop of Councillors be convened for the purpose of considering options to progress and ultimately address the stormwater drainage issue in North Bourke, with a view to a report being submitted to Council at its April 2024 meeting. 2. That the documents and consideration in this matter remain confidential to Council. <p>April 2024 (2024/83)</p> <ol style="list-style-type: none"> 1. That Council confirm its previously resolved position to pursue the construction of a stormwater detention basin and required infrastructure on 2.21ha of land fronting Warrego St, North Bourke owned by Mr Robert and Mrs Sally Davis in general conformity with the concept plan developed 	

by Premise dated 10 February 2023 designed to accommodate a 1:100-year rainfall event for this area.

2. That Council continues to seek the formal agreement of Mr Robert and Mrs Sally Davis for the purchase by Council of a 2.21 ha portion of Lot 212 Deposited Plan 787811, as owned by them.
3. That it be noted that a new valuation in respect of the value of the 2.21ha of land has been sought.
4. That the Mayor, Deputy Mayor, and General Manager be requested to further meet with Mr and Mrs Davis in respect of the proposed land acquisition, following the receipt of the updated valuation for the proposed land.
5. That where agreement is reached for the acquisition of this 2.21ha of land, a further report be provided to Council which details the agreement between the parties for Councils resolution.
6. That in the event of no formal response being received or a response not agreeing to the sale of the land by 30 June 2024 from Mr and Mrs Davis, Council further consider its position in respect of the land matter at its July 2024 meeting.
7. That the documents and considerations in respect of this matter remain confidential to Council.

July 2024 (2024/182)

1. That in accordance with Section 187 of the *Local Government Act 1993* Council commence the acquisition process to acquire 2.21 Hectares of the land described as Part Lot 212 DP 787811 for the purpose of Stormwater Detention in accordance with the terms of the *Land Acquisition (Just Terms Compensation Act) 1991*.
2. That compensation be paid to the landowner as per the determination in the valuation report to be obtained by Council from an independent registered valuer.
3. That the General Manager be requested to take any necessary action in respect of this acquisition matter, including the engaging of a consultancy if required, to assist and advise on the acquisition process to ensure conformity with the requirements of the *Land Acquisition (Just Terms Compensation Act) 1991*.
4. That upon acquisition, the land be classified as Operational Land.
5. That minerals are excluded from the acquisition.
6. That the land is not for resale purposes.
7. That a further report be provided to Council at the completion of the 6-month negotiation period if negotiations to acquire the land are unsuccessful.
8. That the Mayor and General Manager be authorised to execute any necessary documents under the Common Seal of Council.

November 2024 (2024/299)

1. That the various reports as submitted to Council from 25 October 2021 to 22 July 2024 (inclusive) on the North Bourke Drainage matter, be noted.
2. That pending approval from Mr and Mrs Davis to access their land, Council proceed to undertake survey works to determine the capacity of the Davis drainage swale, as constructed to convey stormwater.
3. That following the determination of the capacity of the Davis drainage swale and the completion of calculations regarding the dimensions of the flow channel to the Darling River a further report be provided to Councils February 2025 meeting.
4. That it be noted that at this point, Council has not commenced the formal acquisition process to acquire 2.21 Hectares of the land described as Part Lot 212 DP 787811 for the purpose of Stormwater Detention in accordance with the terms of the *Land Acquisition (Just Terms Compensation Act) 1991*.
5. That commencement of this formal land acquisition process be further considered at Councils

February 2025 meeting.

February 2025 (2025/42)

1. That the status of the receipt of survey work in respect of the North Bourke land owned by Mr Rob and Mrs Sally Davis, be noted, for submission to Council in March 2025.
2. That the General Manager be requested to provide a copy of the results of the survey work to Mr and Mrs Davis for further discussion with them and the reporting of any relevant matters for inclusion in the March 2025 report to Council.
3. That the documents and considerations in respect of this matter remain confidential to Council.

March 2025 (2025/75)

1. That the status of discussions with Mr Rob and Mrs Sally Davis regarding the potential acquisition of their land be noted.
2. That the General Manager be requested to seek planning advice in response to the potential subdivision of the Davis land for further discussion with Mr and Mrs Davis, as part of Council continuing to seek the acquisition of 2.21ha of the Davis Land for the purpose of Council constructing a Stormwater Detention Basin.
3. That the outcome of the planning advice and further discussions with Mr and Mrs Davis be reported to Council at its April 2025 meeting as part of an overall options report on this matter.
4. That the documents and considerations in respect to this matter remain confidential to Council.

ACTION TAKEN

1. Investigations into land proceeding.
2. Mayor and GM have briefed Mr Seiler.
3. Land to west of subject site reviewed by environmental consultant and is considered to be an undesirable location for the construction of stormwater retention infrastructure due to the multitude of environmental, practical and physical constraints.
4. Further update meeting held in June 2022 with Mr Seiler involving Mayor, Deputy Mayor and Messrs Riley and Brown.
5. Monthly progress reports to be provided to Mr Seiler by Council.
6. Structural Engineer engaged by Insurers inspected property on 8 September 2022.
7. Meeting held with landowners to the north of Warrego Street with a view to a portion of this land being acquired and utilised for the construction of a detention pond. Further information being sought for a future meeting.
8. Further information received and provided to the landowners to the north of Warrego Street with subsequent discussions held.
9. Structural Engineers Report received. Comprehensive report being developed for Workshop of Councillors in March 2023.
10. Workshop held 20 March 2023. Workshop report including recommendation included in March 2023 Business Paper.
11. Council in March 2023 (2023/60) resolved:
 - to undertake final negotiations with Mr Rob and Mrs Sally Davis in respect of the acquisition of some 2.21ha of their land fronting Warrego St, North Bourke for the purpose of constructing a stormwater detention basin thereon, for a final report to Council.
 - on the basis of Council resolving to formally acquire such land, the General Manager be requested to take the necessary action that would result in the construction of a stormwater detention basin and required infrastructure on such land, in general conformity with the concept plan developed by Premise dated 10 February 2023 designed to accommodate a 1:100 year rainfall event for this area.

- noted the opinion as expressed in the Expert Report prepared by Engineering Investigations and Solutions in regard to the residence of Mr G and Mrs C Seiler.
 - not pursue the purchase of the Seiler property located in Namoi St, North Bourke.
12. Meeting with Mr and Mrs Davis requested and pursued. Council's Solicitor, Insurer and Mr G Seiler advised of Councils resolution accordingly.
 13. Meeting with Mr and Mrs Davis, as per March 2023 resolution, held on 26 July 2023.
 14. Further technical advice to be sourced by Council from consulting engineer, prior to further discussions being held with Mr and Mrs Davis, noting that consulting engineer has been on extended leave returning mid-October 2023.
 15. Meeting to be held with Mr and Mrs Davis 29 November 2023 to further discuss technical advice received.
 16. Meeting held and advice discussed. Awaiting advice from landowners as to intention to sell 2.21ha of their land to Council for the purpose of Council constructing a retarding basin.
 17. See report included in February 2024 Business Paper.
 18. Due to lack of quorum at the February 2024 Ordinary Meeting of Council for this report, the matter was referred to the March Ordinary Meeting of Council. Report included in March 2024 Closed Council Business Paper.
 19. Workshop held Thursday, 4 April 2024 and, report submitted to April 2024 Council meeting. Letter provided to Mr and Mrs Davis.
 20. Revised valuation received. Further letter provided to Mr and Mrs Davis 17 May 2024.
 21. Further report on matter included in July 2024 Closed Council Meeting Agenda.
 22. Correspondence regarding resolution provided to Mr and Mrs Davis.
 23. Quotation received from NSW Public Works – Land Services to facilitate potential land acquisition process.
 24. Discussions held by GM with Mr R Davis re earth works undertaken on his land.
 25. Advice sought from consulting engineer, Stephen Hoynes, regarding earth works.
 26. Summary report on drainage matter included in November 2024 Council Agenda with report adopted.
 27. Discussions held with Mr Davis by GM following November 2024 Council meeting. Formal request to access land for survey provided to Mr Davis. Survey work to be undertaken in January/February 2025 following approval from Mr and Mrs Davis for surveyor to access the subject land.
 28. Arrangements made for survey to be undertaken commencing 13 January 2025 which was subsequently postponed till 20 January 2025.
 29. Survey undertaken. Further report on the matter included in February 2025 Closed Council Meeting Agenda.
 30. Meeting held with Mr and Mrs Davis on Thursday, 13 March 2025 to go through Surveyors report and answer any questions Mr and Mrs Davis had.
 31. Further report on the matter included in March 2025 Closed Council Meeting Agenda.
 32. Post March 2025 meeting, GM has liaised with Mr and Mrs Davis re planning work the are undertaking in respect of their property.
 33. Meeting held with Mr Seiler, Clr McAdam, Mayor, GM, Corporate Project Officer and Councils Consulting Engineer on Monday, 14 April 2025. Mr Seiler raised concerns around time taken to resolve drainage issues and basin designs. Mr Seiler requested a design that addresses a 1% AEP event (1:100 yr) plus 500mm freeboard. Engineering analysis has confirmed that Councils basin designs exceed this request.
 34. A further report on the matter is now expected to be submitted to the May 2025 Closed Council Meeting Agenda.
 35. A further report on the matter is included in the May 2025 Closed Council Meeting Agenda.

2022/161 and 2023/42 July and March Meetings 2025/11 February Meeting 2025/57 March Meeting 2025/84 April Meeting	CAMPING & CARAVAN USAGE - MITCHELL HIGHWAY ROAD RESERVE AND NORTH BOURKE BOAT RAMP CROWN RESERVE BUSINESS ARISING REPORT FREE CAMPING LOCATION IN CLOSE PROXIMITY TO BOURKE FREEDOM CAMOING IN CLOSE PROXIMITY TO BOURKE
RESPONSIBLE OFFICERS	DWAYNE WILLOUGHBY – MANAGER ENVIRONMENTAL SERVICES LEONIE BROWN – GENERAL MANAGER
FILE NO	L1.9
RESOLUTION	
<p>March 2023 (2023/42)</p> <ol style="list-style-type: none"> 1. That the legislative information in respect of the potential usage of the North Bourke Boat Ramp Crown Reserve for the purposes of caravanning and camping be noted. 2. That Council not pursue the development of a primitive campground to allow camping at the North Bourke Boat Ramp Crown Reserve and having regard to this position, camping in this reserve not be permissible and appropriate signage be maintained. 3. That Council enter into discussions with TfNSW with a view to the sealed section of road reserve leading to the old North Bourke Bridge being designated for use by light and recreational travellers as a Rest Area, for a trial period ending 12 months after the opening of such road reserve as a rest area, should it be approved. 4. At the end of this period it would be proposed that a report on the trial be provided to Council to review usage and issues, including any impact on accommodation providers in Bourke. 5. That Council investigate further opportunities to promote Bourke as an RV friendly town. <p>February 2025 (2025/11)</p> <p>That the General Manager be requested to prepare a report for the March 2025 meeting of Council to identify suitable temporary and secure sites for free camping located in close proximity to Bourke.</p> <p>March 2025 (2025/57)</p> <ol style="list-style-type: none"> 1. That the information in respect of the potential free camping sites be noted. 2. That the portion of roadway leading up to the old North Bourke Bridge, now known as Polygonum Swamp Road, be added to the list of potential sites. 3. That consideration of the matter of free camping locations within close proximity to Bourke be referred for further consideration at the Councillors Workshop to be held on 8 April 2025. <p>April 2025 (2025/84)</p> <ol style="list-style-type: none"> 1. That the General Manager be requested to progress investigations into the option of developing a freedom camp parking site on a portion of the roadway leading up to the old North Bourke Bridge, now known as Polygonum Swamp Road. 2. That in progressing such investigations it be noted that the Polygonum Swamp Road option will include the use of an area approximately 240m x 4m of unsealed surface (gravel) on the northern side of the Polygonum Swamp Road leading up to the old North Bourke Bridge. 3. That a draft layout plan, costings and funding sources for the proposed freedom camping site on 	

Polygonum Swamp Road be prepared for report to Council.

4. That the proposal to utilise a portion of Polygonum Swamp Road for freedom camping be presented to the June 2025 Meeting of the Bourke Shire Council Traffic Committee for consideration and recommendation to Council.

ACTION TAKEN

1. Contact made with Transport for NSW (TfNSW).
2. Awaiting response from TfNSW.
3. Further follow up with TfNSW. Cobar Shire have advised they are having similar issues.
4. Further contact made with Transport for NSW.
5. Follow up report included in March 2023 Business Paper.
6. At the March 2023 Ordinary Meeting of Council the following resolution (2023/42) was carried.
 - That the information in respect of the potential usage of the Polygonum Swamp Road be noted.
 - That Council not pursue the development of a Rest Area to allow camping on the side of the Polygonum Swamp Road.
 - That the No Camping and No Caravans signs be maintained to encourage Caravan and Camping users to move on to a more suitable location, where there is no risk to pedestrians, road users and themselves.
7. Meeting held with representatives from Crown Lands Monday, 26 June 2023. Identified land at North Bourke behind Darling Street that might be a Public Recreation Reserve. Free camping may be allowable with infrastructure upgrades - to be determined with a further report to be presented to Council when all details are available.
8. Funding application submitted for LRCI funding to provide infrastructure once a suitable site is agreed upon.
9. Funding application approved by LRCI – staff are reviewing suitable sites with a further report to be prepared and submitted to Council for consideration.
10. Discussions held with planner 16 May 2024: concept plan being developed.
11. Land Manager of proposed site contacted. Awaiting response regarding approval for rest area / parking bay.
12. Land owner consent required for the proposed site is extensive. Further investigation will be required to determine if the site is feasible or another site will have to be identified.
13. Following November 2024 Council Meeting, copy of minutes/report re Item 14.1 of July 2022 meeting and Item 15.1 of March 2023 meeting regarding Camping and Caravan Usage – Mitchell Highway Road Reserve and North Bourke Boat Ramp Crown Reserve, distributed to Councillors.
14. Report in response to February 2025 resolution included in March 2025 Council Meeting Agenda.
15. Placed on the Agenda for the Councillor Workshop 8 April 2025.
16. Report presented to Councillor Workshop 8 April 2025. Council decision to explore opportunity to develop site on Polygonum Swamp Road.
17. Further report on the matter included in April 2025 Ordinary Council Meeting Agenda.
18. Survey completed. Report prepared for June Local Traffic Committee Meeting, awaiting approvals.

2023/73 April Meeting	BOURKE FLOODPLAIN RISK MANAGEMENT STUDY AND PLAN
RESPONSIBLE OFFICER	PETER BROWN – MANAGER WORKS
FILE NO	W2.1
RESOLUTION	
<ol style="list-style-type: none"> 1. That the Bourke Floodplain Risk Management Study and Plan (Volumes 1 and 2) dated December 2022, be adopted. 2. That the General Manager be requested to take the necessary action in respect of implementing Measures 1-4 as identified in the Plan, being the measures “that could be implemented by Council with the assistance, where required, of the NSW SES”. 3. That in implementing Measures 1-2, being proposed revised planning controls, a further report on such measures be forthcoming to Council. 4. That the General Manager be requested to take the necessary action in respect of implementing Measures 5-10, as identified in the Plan, being the measures “that require the sourcing of Government funding” to progress such measures. 	
ACTION TAKEN	
<ol style="list-style-type: none"> 1. Representation made to the Department of Planning and Environment (DPE). 2. Legal advice received regarding impact of Flood study on developments in Bourke. Advice under consideration. 3. Meeting held with Lyall and Associates 6 March 2024 to identify the impact of the Flood Study on development in Bourke. Further report to be prepared and presented to Council to determine the required planning controls. 4. Further discussions held with Lyall and Associates regarding the impact of the Flood Study on a proposed development in Meadows Road, Bourke. NSW Public Works engaged to review Flood Study and provide advice in respect of Meadows Road DA and future development in Bourke in general. 5. Investigations by NSW Public Works proceeding. 6. Further information provided to NSW Public Works in regard to pump and culvert size. 7. Further information requested from Lyall and Associates TufLOW modelling. 8. Further investigation to be undertaken by PWA and Manly Hydraulics. Laboratory to rerun the model with potential modifications. 9. Report from PWD regarding Flood Study and specifically corner of Bloxham Street and Meadows Road, Bourke received, considered by staff and a recommendation regarding this specific location included in Development Application report included in November 2024 Council Agenda. 10. The development of a Floodplain Manual, to manage the Plan going forward, to be investigated. 	

2023/257 November Meeting 2024/13 February Meeting 2024/94 May Meeting 2024/160 July Meeting 2024/309 December Meeting	NAMING OF NORTH BOURKE OVAL
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RESPONSIBLE OFFICER	LEONIE BROWN - GENERAL MANAGER
FILE NO	1355
RESOLUTION	
November 2023 (2023/257)	
<ol style="list-style-type: none"> 1. That it be noted that responsibility for the naming of places in NSW, including reserves, rests with the NSW Geographical Names Board. 2. That consideration of the proposal to name the North Bourke Oval, "The Neville Simpson Memorial Sports Ground" be deferred until the February 2024 Council meeting, noting the requirement of the Geographical Names Board's Naming Policy requires that any commemorative naming is to be done posthumously, at least one year after the decease of the person. 3. That in the intervening period, the General Manager be requested to ascertain further details of Mr Simpson's community involvement and importantly, seek the thoughts of Mr Simpson's family to the naming proposal, for a full report to Council on the matter. 4. That Mr Les Bunyan be advised of Council's resolution. 	
February 2024 (2024/13)	
<ol style="list-style-type: none"> 1. That Council proceed to seek community feedback on the proposal to renaming the cricket ground at North Bourke to "The Neville Simpson Memorial Sports Ground" as per the Guidelines of the geographical Names Board. 2. That a further report be submitted to Council in respect of the outcome of such consultation, for a Council resolution in respect of submitting the naming proposal to the Geographical Names Board or otherwise. 	
May 2024 (2024/94)	
That Council proceed to submit the proposal to rename the cricket ground at North Bourke "The Neville Simpson Memorial Sports Ground" to the Geographical Names Board.	
July 2024 (2024/160)	
<ol style="list-style-type: none"> 1. That Council note the advice of the Geographical Names Board regarding the naming proposal for the North Bourke Oval. 2. That Council proceed with the Geographical Names Board approved and modified name of Neville Simpson Sportsground. 3. That the General Manager be requested to take the necessary action to progress this naming proposal. 	
December 2024 (2024/309)	
<ol style="list-style-type: none"> 1. That the advice of the Geographical Names Board regarding the approval and gazettal of the name Neville Simpson Sportsground at North Bourke be noted. 2. That the General Manager be requested to take the necessary action in respect of the change of name for the North Bourke Oval, including the procurement of replacement signage to reflect the changed name and the organisation, in due course, of a small unveiling ceremony of the signage involving family and friends of the Late Mr Simpson along with councillors and staff. 	
ACTION TAKEN	
<ol style="list-style-type: none"> 1. Letter written to Mr Les Bunyan outlining timeframes and actions according to the requirements of the Geographical Names Board. 2. Further enquiries to be undertaken in the New Year. 3. Report included in February 2024 Business Paper. Council resolves to undertake community 	

consultation on naming proposal prior to final decision being made to lodge application to the Geographical Names Board.

4. Letter written to Mr Les Bunyan providing an update of progress.
5. An advertisement is to be placed in the Western Herald edition of 21 March 2024 and 4 April 2024, on Councils Facebook Page, at the North Bourke Hotel and North Bourke Store. Letter being written to local cricket clubs and Bourke Cricket association re proposal.
6. Advertising undertaken in the Western Herald, Facebook, Public notices placed in the North Bourke Hotel and North Bourke Store, with letter provided to the Cricket Association for distribution to Cricket Clubs. Submissions close midday Wednesday, 17 April 2024.
7. Report to be submitted to May 2024 meeting re matter.
8. Naming proposal submitted to the Geographical Named Committee. Matter to go to Board meeting in July 2024, for further advice to Council thereafter.
9. A report on the matter is included in the July 2024 Council Meeting Agenda.
10. GNB advised of Councils July 2024 resolution. GNB to advertise name of Neville Simpson Sportsground in August 2024 prior to further consideration by Board.
11. Advertising by GNB complete. Matter to be further considered by GNB at its November 2024 meeting.
12. Awaiting advice from GNB.
13. Further report of finalisation of the proposal included in December 2024 Business Paper.
14. December 2024 Business Paper report adopted. Procurement of replacement signage to reflect the changed name underway. Following installation of signage, a small unveiling ceremony of the signage involving family and friends of the Late Mr Simpson along with councillors and staff to be organised.
15. Sign ordered. Ceremony to be organised when sign arrives.
16. Sign has arrived. A date will be arranged in consultation with the Mayor and Mr Simpson's family for the unveiling of the sign.
17. In consultation with Mrs Simpson a morning tea will be held at the Neville Simpson Sportsground Saturday, 21 June at 10.30am.

2023/289 December Meeting	WESTERN WEIRS PROGRAM UPDATE
RESPONSIBLE OFFICER	LEONIE BROWN - GENERAL MANAGER
FILE NO	3504
RESOLUTION	
<ol style="list-style-type: none"> 1. That Council continue to monitor the development of the Western Weirs final business case as it relates to the Bourke Shire Council area. 2. That Council continue to support the NSW Department of Planning and Environment with any further information required to progress the funding application if the EOI is successful. 	
ACTION TAKEN	
<ol style="list-style-type: none"> 1. Waiting advice regarding outcome of funding application EOI. 2. Advice received from DPIE on 26 February 2024 that the submission was sitting with the Commonwealth for consideration of National Water Grid funding. 3. Mayor and General Manager took the opportunity to further discuss the issues of Water security for Bourke and to progress the Western Weirs final Business Case with NSW Water Minister, The Hon Rose Jackson at the MDA Conference in Tamworth on 10 July 2024. 4. Mayor and General Manager took the opportunity to further discuss the issues of Water security for Bourke at the MDBA Meeting in Bourke on 30 July 2024. 	

5. Approach made to Michael Blackmore, Director at NSW Department of Climate Change, Energy the environment and Water to progress the final Business Case for the Western Weirs Strategy and/or Better Baaka program at both the Western NSW Lower Water Utilities reform group meeting held in Dubbo on 19 February 2025 and Councils Regional Priority Planning Forum on 4 March 2025.
6. The Mayor and General Manager took the opportunity to further discuss the issues of water security for Bourke and to progress the Western Weirs final Business Case with the Hon. Tara Moriarty, NSW Minister for Regional NSW, Minister for Western NSW and Minister for Agriculture during the Ministers visit to Bourke on 30 April 2025.

2023/302 December Meeting 2024/161 July Meeting	WANAARING ROAD – ROAD RESERVE
RESPONSIBLE OFFICER	PAUL FLANAGAN – ROADS MANAGER
FILE NO	3187, 3217
RESOLUTION	
December 2023 (2023/302)	
<ol style="list-style-type: none"> 1. That the General Manager be requested to take the necessary action regarding the proposed compulsory acquisition of some 16.9ha (subject to final survey) of the Western Land Lease over Lot 1895 DP763763 for road purposes. 2. That a Deed of Agreement be executed between Council and B & L Gillard such that the arrangements and obligations of both parties regarding the provision of 3.38km of fencing materials and grading of the table drain by Council and the agreement to the land excising issue, the erection of the stock proof fencing and the clearing of land, all by B & L Gillard, are articulated. 3. That any necessary documents be executed under the Common Seal of Council. 4. That the documents and considerations in respect of this matter remain confidential to Council. 	
July 2024 (2024/161)	
<ol style="list-style-type: none"> 1. That Council acquire under the Compulsory Acquisition process with agreement, as per the requirements of the Land Acquisition Act, proposed Lot 102 DP 1305811 being part of Lot 1895 DP 763763 from the Western Land Lease holder, for public road, under the authority of the Roads Act 1993. 2. That Council acquire under the compulsory acquisition process with agreement, as per the requirements of the Land Acquisition Act, proposed Lot 102 DP 1305811 being part of Lot 1895 DP 763763, from Crown Lands for public road, under the authority of the Roads Act 1993. 3. That Council pay compensation only if required to Crown Lands, as compensation has been agreed with the Western Land Lease holder, who has exclusive possession of the land for grazing purposes. 4. That the land is not for resale. 5. That minerals be excluded from the acquisition. 6. That an application be made to the Minister for Local Government and the NSW Governor for approval to the compulsory acquisition of the land. 7. That the land be dedicated as Public Road upon Acquisition and Sec.10 of the Roads Act 1993. 8. That the Mayor and General Manager be authorised to sign any documentation to complete the compulsory acquisition of the land. 9. That any necessary documents be executed under the Common Seal of Council. 	

ACTION TAKEN

1. Marsden's Lawyers requested to draft agreement. Provision of fencing material and commencement of compulsory acquisition process to commence once agreement signed by both parties.
2. Agreement finalised and provided to landowners.
3. Further consultation with landowners to be held.
4. Landowners are reconsidering the conditions of the Agreement.
5. Landowners have advised that they concur with the Agreement. Awaiting formal signing of document.
6. The landowners have signed the Deed of Agreement and the fencing materials that are to be delivered to them, have been ordered.
7. NSW Public Works have been engaged to facilitate the Compulsory Land Acquisition process with a report on the acquisition included in July 2024 Council Meeting Agenda.
8. Fencing materials have been delivered.
9. Landowners have been advised of the acquisition process utilising Public Works, who have subsequently contacted the Landowners.
10. Opening meeting held with Mrs Gillard and documentation provided to her and to Crown Lands. Matter proceeding.
11. Land has been valued at \$1,000. PAN (Proposed Acquisition Notice) is being prepared. Awaiting registration of plan of subdivision prior to matter progressing further.
12. Plan registration completed. NSW Public Works pursuing finalisation of the matter.

2024/37 March Meeting	MAYORAL MINUTE - FISH PASSAGE - RECONNECTING THE NORTHERN BASIN
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER
FILE NO	A3.8, W2.1, W3.1, W3.3

RESOLUTION

1. That Council correspond with the Hon Rose Jackson MLC, NSW Minister for Water, expressing its significant opposition to the proposed Louth Weir Fishway and Weir Project that has progressed to a point where construction is imminent, albeit with a level of consultation that is viewed as being most inadequate.
2. That copies of such correspondence be provided to the Hon. Tanya Plibersek, Federal Minister for the Environment and Water and the State Member for Barwon, Mr Roy Butler MP.
3. That Council take the necessary action to assist the NSW Water Group promote a consultation meeting in respect of the Louth Weir with Louth District residents during either April or May 2024 with a view to maximising representation at the meeting by those who are impacted by the project.

ACTION TAKEN

1. Letter sent to Minister Rose Jackson MLC on 28 March 2024.
2. Copies sent to Minister Tanya Plibersek and Member for Barwon, Roy Butler, MP.
3. Discussions with Minister Jackson being pursued.
4. Meeting at Louth of residents and NSW Water held on 7 May 2024.
5. Mayor and General Manager met with NSW Water Minister, the Hon Rose Jackson in Sydney on 9 May 2024. Councils concerns regarding proposed changes to the Louth Weir, as a result of proposed fishway, along with proposed removal of weirs 19A and 20A, were discussed.
6. General Manager attended meeting at Louth with residents and MDBA to raise concerns about the Louth Fishway and Wier Project.
7. Mayor and General Manager raised concerns at the proposed Louth Fishway and Weir Project with MDBA on 30 July 2024.

8. DCCEEW to provide a revised model for the Louth Weir at the end of August or early September 2024. No further communication received.
9. Email received 8 November 2024 providing update on progress on fishway, with email provided being much the same information as previously provided.
10. Matter raised with Customer Advisory Group meeting held Thursday, 10 April 2025. No further information available.
11. Meeting held with the Mayor and representatives from the project team on Tuesday, 13 May 2025 to provide an update on the project. The focus of the project is on environmental outcomes with measures to be completed by December 2026. Working on four (4) sites (two in Walgett Shire, one at Louth and one at Tilpa), the team has worked on a number of options. A revised reduction to the weir of 100mm was the best outcome for the Louth weir. Further meetings will be held in Bourke and Louth on Wednesday, 21 May 2025 to meet with key stakeholders with community information sessions to be conducted in early June.

2024/68 April Meeting	NOTICE OF MOTION – PROPOSED MOTEL
2024/298 November Meeting	TENDER FOR THE DEVELOPMENT OF DOCUMENTATION – PROPOSED MOTEL BUSINESS CASE
RESPONSIBLE OFFICER	MARK RILEY – CORPORATE PROJECT OFFICER
FILE NO	1718, 20856
RESOLUTION	
April 2024 (2024/68)	
<ol style="list-style-type: none"> 1. That Council proceed to take the necessary action to develop a scope of works leading to the inviting of quotations from suitably qualified consultants to prepare a Business Case report and accompanying required report(s) in respect of the proposed building of a Motel at the Back O' Bourke Exhibition Centre site. 2. That following the receipt of quotations, a report on the matter be provided to Council, inclusive of the availability of funding to progress the required studies 3. That Council investigate grant funding opportunities to meet the cost of the required studies. 	
November 2024 (2024/298)	
<ol style="list-style-type: none"> 1. That the tender for the Development of Documentation for a Proposed Motel Business Case as submitted by the Balmoral Group Pty Ltd in the extended amount of \$100,135.00 (ex GST) comprising Stages 1, 2 and 3 of the Council tender brief, be accepted. 2. That it be noted that in undertaking Stage 1 of the Consultancy - Site Analysis, should Council's identified site be found to be unsuitable in the view of Council, Council reserves the right to terminate the consultancy and proceed no further. 3. That it be further noted that at the completion of Stage 2 of the Consultancy - Feasibility Analysis, if progressed, that Council retains the option to proceed or not with Stage 3 of the project, being the preparation of a Business Case. 4. That in the event of no alternative funding source being identified, funding to undertake the various stages of the Consultancy be sourced from Councils Infrastructure Renewal Reserve. 5. That the documents and considerations in respect of this matter remain confidential to Council. 	
ACTION TAKEN	
<ol style="list-style-type: none"> 1. Preparation of scope of works document and investigations into potential sources for grant funding for Business Case underway. Draft document discussed with General Manager on her return from leave. 2. Quotation document essentially complete with public quotes to be invited in August / September 	

2024.

3. Quotation documentation complete and tenders invited.
4. Tenders closed on 14 October 2024 report on tenders to be presented to Council at the November 2024 meeting.
5. Report on tenders included in November 2024 Council Agenda.
6. Successful and unsuccessful tenderers advised of tender outcomes 2 December 2024.
7. Initial Project Inception Meeting with representatives of the Balmoral Group Pty Ltd held on Wednesday 18 December 2024. Matter proceeding.
8. Application made to Far North West Joint Organisation to fund the project with opportunity to share outcomes with Cobar and Walgett Councils – Awaiting outcome.
9. Requested information provided to PWA to support funding approval Thursday, 13 March 2025.
10. Consultancy proceeding.

2024/240 October Meeting	PROPOSED ACQUISITION OF LAND – CHARLES STREET, LOUTH
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER
FILE NO	20705, 20840
RESOLUTION	
<ol style="list-style-type: none"> 1. That Council approve the placement of a Dedication Notice on the Land being part of the land within certificate of title Volume 2772 Folio 229, notifying, the general public of Council's proposed dedication of the Land and attaching a copy of Deposited Plan 1281795 for a period of 28 days. 2. That Council publish the Dedication Notice in a newspaper circulated in the Bourke area, as well as a state-based paper notifying, the general public of Council's proposed dedication of the Land. 3. That Council serve a Dedication Notice on the adjoining owners to the land within certificate of title Volume 2772 Folio 229 notifying the adjoining owners of Council's proposed dedication of the Land. 4. That following the period of twenty eight (28) days, Council publish a notice in the NSW Government Gazette dedicating the land as public road pursuant to section 16 of the Roads Act 1993. 5. That pursuant to section 377 of the Local Government Act 1993, Council delegate authority to the General Manager to sign any necessary notice and dedication documentation as required associated with the dedication. 	
ACTION TAKEN	
<ol style="list-style-type: none"> 1. Dedication Notice erected on the subject land at Louth, matter advertised in the Western Herald edition of 14 November 2024, letters sent to adjoining owners of land. Further action to be taken following expiration of 28 Day notification period. 2. At the close of the submission period, Council had received no objections or letters in regard to the proposed land dedication matter. Dedication of the land as Public Road appeared in the NSW Government Gazette of 10 January 2025. 3. Closure of the Public Road is now being progressed with a 28-day Public Notification period ending 3 April 2025. 4. Gazettal of the road closure appeared in the NSW Government Gazette of Friday, 14 April 2025. Road closure is now completed. Council is progressing the creation of a Right of Carriageway for the adjoining landowner and progressing the establishment of a camp for Roads Branch staff. 	

2024/324 December Meeting	TENDER FOR TRANSPORTABLE HOMES - 54 MERTIN STREET, BOURKE
RESPONSIBLE OFFICER	DWAYNE WILLOUGHBY – MANAGER PLANNING, REGULATORY AND ENVIRONMENTAL SERVICES
FILE NO	20869
RESOLUTION	
<ol style="list-style-type: none"> 1. That Council decline to accept any of the tender submissions lodged in respect of the provision of Transportable Homes – 54 Mertin Street, Bourke. 2. That as per Clause 178(3)(e) of the <i>Local Government (General) Regulation 2021</i>, Council enter into negotiations with Taylor Made Building Pty Ltd with a view to potentially entering a contract for the provision of two (2) transportable homes to be located at 54 Mertin Street, Bourke. 3. That as per Clause 178(4)(a) of the <i>Local Government (General) Regulation 2021</i>, the reason for Council declining to invite fresh tender submissions or applications for the works is that Council is in receipt of five (5) tenders which have already provided pricing which is in excess of the available funds for the project and that given the number of tenders received and the pricing therein, it is considered that there is nothing to be gained by seeking further tenders. 4. That as per Clause 178(4)(b) of the <i>Regulation</i>, the reason for Council determining to enter into negotiations with Taylor Made Building Pty Ltd is that this firm is the lowest priced and preferred tenderer following independent assessment and is considered the best prospect for the project being bought to fruition within available resources. 5. That following the completion of negotiations with Taylor Made Building Pty Ltd, a further report on the transportable home proposal be submitted to Council for determination. 6. That the documents and considerations in respect of this matter remain confidential to Council. 	
ACTION TAKEN	
<ol style="list-style-type: none"> 1. Tenderers advised of Council's determination. 2. Negotiations with Taylor Made Building Pty Ltd proceeding. 	

2025/24 February Meeting	2025/2026 OPERATIONAL PLAN PREPARATION
RESPONSIBLE OFFICER	ANG PASANG RAI – MANAGER CORPORATE SERVICES
FILE NO	P4.1
RESOLUTION	
February 2025 (2025/24)	
<ol style="list-style-type: none"> 1. That Council's 2025/2026 Draft Operational Plan be prepared utilising the 5.0% General Rate increase as determined by IPART for Bourke Shire Council. 2. That fees and charges in respect of Council's Water and Sewer operations also increase by 5.0% in preparing Council's 2025/2026 Draft Operational Plan. 3. That any Councillors wishing to have an item included for consideration in the 2025/2026 Draft Operational Plan, are requested to notify the Manager of Corporate Services by 8 March 2025. 4. That the timetable for the preparation and adoption of Council's 2025-2026 Operational Plan be adopted. 	
13 January 2025	Preparation Commenced
25 March 2025	ELT Meeting to Finalise Preliminary Document
01 April 2025	Draft Document Distributed Councillors
08 April 2025	Councillor Workshop to consider preliminary document
28 April 2025	Draft Document presented to April Council Meeting for consideration and approval to proceed to advertisement
01 May 2025	Period of Public Notices Commences

30 May 2025	Closing Date for Submissions to be lodged
23 June 2025	Submissions presented to June Council Meeting for consideration
23 June 2025	Subject to any amendments the Operational Plan is to be adopted
27 June 2025	Final Document published and distributed

April 2025 (2025/87)

1. That the report of the Manager of Corporate Services detailing an overview of the 2025/2026 draft Operational Plan be noted.
2. That Councils 2025/2026 draft Operational Plan be adopted for the purpose of public exhibition for a period of 28 days in accordance with Section 405 (3) of the *Local Government Act 1993*.
3. That all submissions received be tabled at the 23 June 2025 Ordinary Meeting of Council, for consideration prior to Councils Operational Plan for 2025/2026 being determined.

ACTION TAKEN

1. Relevant documents discussed at Councillor workshop held on Tuesday, 8 April 2025.
2. Draft Delivery Program included in the April 2025 Ordinary Council Meeting Agenda.
3. Draft Operational Plan included in the April 2025 Ordinary Council Meeting Agenda.
4. Advertisement placed in the Western Herald, as required for public exhibition, on the 1 May and 15 May 2025 and will be advertised again on 29 May 2025. Draft documents uploaded to Councils Website and Facebook Page.
5. Further report on the matter to be included in the June 2025 Ordinary Council Meeting Agenda.

2025/55 March meeting	NORTH BOURKE BRIDGE RESTORATION
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER
FILE NO	4373
RESOLUTION	
<ol style="list-style-type: none"> 1. That it be noted that the following documents have been finalised in respect of the restoration of the North Bourke Bridge and that such documents be endorsed by Council: <ul style="list-style-type: none"> • Statement of Heritage Impact for Removal of the Timber Approach Spans and Adaptive Reuse as a Footbridge; • Heritage Interpretation Strategy; • Detailed Design Report; • Detailed Designs. 2. That it be further noted that as a result of the finalisation of such documents, pending the receipt of grant funding, Council is in a position to prepare tender documentation to invite tenders for the construction at the North Bourke Bridge of the east and west approach spans, repairs to the lift span, installation of lighting and interpretation, all in one mobilisation (Stage 2 works). 3. That the Cost Benefit Analysis (BCA) Report for the Project be endorsed. 4. That the General Manager be requested to continue to actively pursue grant funding for the Stage 2 works in respect of the North Bourke Bridge Project noting that the estimated costs for such works are \$5,709,512. 5. That the General Manager in making such applications, be authorised, in the first instance, to identify funding of up to \$710,000 as Councils financial contribution to the project, with contribution levels in excess of this amount being subject to discussions with, and approval by the Mayor. 	
ACTION TAKEN	

Grant funding opportunities currently limited.

2025/56 March Meeting	DRAFT 2025-2026 BOURKE SHIRE COMMUNITY STRATEGIC PLAN
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER
FILE NO	P4.1
RESOLUTION	
<ol style="list-style-type: none"> 1. That the draft Bourke Shire Community Strategic Plan as attached herewith, be placed on public exhibition for a period of twenty-eight (28) days inviting the public to make submissions. 2. That a further report be presented to Council following the submission period. 	
ACTION TAKEN	
<ol style="list-style-type: none"> 1. Advertisement placed in Western Herald as required for public exhibition on 27 March and 10 April 2025. Plan also uploaded to Council's Website and Facebook page. 2. Further report on the matter to be included in the June 2025 Ordinary Council Meeting Agenda. 	

2025/61 March Meeting	MAYORAL AND COUNCILLOR EXPENSES AND FACILITIES POLICY
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER
FILE NO	2626
RESOLUTION	
<ol style="list-style-type: none"> 1. That the draft Mayor and Councillors Expenses and Facilities Policy be placed on Public Exhibition for a period of 28 days for the purpose of inviting public comment thereon. 2. That following the completion of this exhibition period, a further report addressing any submissions be submitted to Council for consideration, prior to Council's final determination of the matter. 	
ACTION TAKEN	
<ol style="list-style-type: none"> 1. Advertisement placed in Western Herald as required for public exhibition on 27 March and 10 April 2025. Policy also uploaded to Council's Website and Facebook page. 2. A further report on the matter will be included in the May 2025 Ordinary Council Meeting Agenda. 	

2025/88 April Meeting	DRAFT DELIVERY PLAN 2025
RESPONSIBLE OFFICER	ANG PASANG RAI – MANAGER CORPORATE SERVICES
FILE NO	P4.1
RESOLUTION	
<ol style="list-style-type: none"> 1. That the draft Bourke Shire Council Delivery Program 2025, as attached herewith, be placed on public exhibition for a period of twenty-eight (28) days inviting the public to make submissions. 2. That a further report be presented to Council following the submission period. 	
ACTION TAKEN	
<ol style="list-style-type: none"> 1. Advertisement placed in the Western Herald, as required for public exhibition, on 1 May and 15 May 2025 and will be advertised again on 29 May 2025. Plan also uploaded to Councils Website and Facebook Page. 2. Further report on the matter to be included in the June 2025 Ordinary Council Meeting Agenda. 	

2025/95 April Meeting	DRAFT STATEMENT OF BUSINESS ETHICS POLICY
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER
FILE NO	2565
RESOLUTION	
<ol style="list-style-type: none"> 1. That Councils Statement of Business Ethics Policy, labelled 1.2.2 (v2), be adopted for the purpose of inviting public comment thereon. 2. That following the completion of this exhibition period, a further report addressing any submissions be submitted to Council for consideration, prior to Council's final determination of the matter. 	
ACTION TAKEN	
Advertisement placed in the Western Herald, as required for public exhibition, on the 8 May and 22 May 2025. Uploaded to Councils Website and Facebook Page.	

2025/96 April Meeting	DRAFT PROCUREMENT POLICY
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER
FILE NO	2628
RESOLUTION	
<ol style="list-style-type: none"> 1. That Councils Draft Procurement Policy (No 1.8.14 (v8), inclusive of a revised Local Purchasing component, be adopted for the purpose of inviting public comment thereon, subject to the following amendments being made, as required, throughout the Policy. <ol style="list-style-type: none"> a) Where the "Purchase of Goods and Services above \$10,000 and up to \$50,000" is undertaken, three (3) written quotations are to be sought prior to the purchase, in lieu of the two (2) written quotation requirement as originally included in the draft Policy. b) In addition to Council advertising all its tenders, quotations with a value exceeding \$100,000 and expressions of interest on its Tenderlink Portal and in the Western Herald newspaper, Council also advertise such tenders, quotations and expressions of interest on its Facebook page and Council Website. 2. That following the completion of this exhibition period, a further report addressing any submissions be submitted to Council for consideration, prior to Council's final determination of the matter. 	
ACTION TAKEN	
<ol style="list-style-type: none"> 1. Advertisement placed in the Western Herald, as required for public exhibition, on 1 May and 15 May 2025 and will be advertised again on 29 May 2025. Policy also uploaded to Councils Website and Facebook Page. 2. Further report on the matter to be included in the June 2025 Ordinary Council Meeting Agenda. 	

Recommendation

That the report of the General Manager regarding Business Arising, as presented to Council on Monday, 26 May 2025, be noted.

13 ENGINEERING SERVICES DEPARTMENT

Nil

14 ENVIRONMENTAL SERVICES & DEVELOPMENT DEPARTMENT

14.1 DRAFT PLANNING PROPOSAL - ADDITIONAL PERMISSIBLE USE 9A GORRELL AVENUE, BOURKE

File Number: 21127

Author: Dwayne Willoughby, Manager Planning, Regulatory and Environmental Services

Authoriser: Leonie Brown, General Manager

Attachments: 1. Amendment to the Bourke Local Environmental Plan 2012

Background

The Bourke and District Children's Services operates at 9A Gorrell Avenue, Bourke, being Lot 3 DP 1136910 (the 'site'). The use of the site as community facilities is permitted with consent use of the site as per the RE1 Public Recreation zoning of the Bourke Local Environmental Plan 2012.

The proposed expansion of the Service to include a childcare facility will change the use of the site to centre-based childcare facility, which is currently a prohibited activity in the zone.

Council staff have engaged Premise Australia Pty Ltd to prepare a planning proposal to amend the Bourke Local Environmental Plan 2012 (BLEP) by introducing an additional permitted use of centre-based childcare facility at the site.

The planning proposal seeks to amend *Schedule 1 additional permitted uses* of BLEP to include centre-based childcare facility at 9A Gorrell Avenue, Bourke.

The Department of Planning, Housing and Infrastructure (DPHI) have been contacted and have provided comments via a review of a scoping report.

Current Situation

A draft planning proposal has been prepared by Premise Australia Pty Ltd and is now required to be submitted to DPHI, via the NSW Planning Portal, seeking Gateway Determination to amend the BLEP to facilitate the additional permitted use. The planning proposal will be exhibited to the public once the Gateway Determination has been issued.

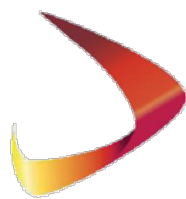
Council is required to endorse the draft planning proposal to allow it to be submitted to DPHI for Gateway Determination.

Financial Implications

Costs involved in the preparation of the planning proposal will be met in the current budget.

Recommendation

- 1. That Council resolve to endorse the planning proposal seeking gateway determination to amend the Bourke Local Environmental Plan 2012 (BLEP) by introducing an additional permitted use of centre-based childcare facility at 9A Gorrell Avenue, Bourke, being Lot 3 DP 1136910.**
- 2. That Council resolves to submit the supported planning proposal to the Department of Planning, Housing and Infrastructure for consideration for a Gateway Determination in accordance with section 3.34 of the Environmental Planning and Assessment Act, 1979.**



Premise

Amendment to the Bourke Local Environmental Plan 2012

PLANNING PROPOSAL

Report No: P002566

Rev: 001A




4 April 2025

AMENDMENT TO THE BOURKE LOCAL ENVIRONMENTAL PLAN 2012
PLANNING PROPOSAL

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AMENDMENT TO THE BOURKE LOCAL ENVIRONMENTAL PLAN 2012
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APPENDICES

APPENDIX A CONSULTATION CORRESPONDENCE
APPENDIX B GATEWAY APPROVAL

1. BACKGROUND

1.1 Introduction

Premise Australia Pty Ltd has been commissioned by Bourke Shire Council (Council) to prepare a planning proposal to amend the *Bourke Local Environmental Plan 2012* (BLEP) by introducing an Additional Permitted Use at 9A Gorrell Avenue, Bourke being Lot 3 DP 1136910 (the 'site'). The site is zoned RE1 Public Recreation.

The site has total area of approximately 42 hectares (ha). The site currently features the Darling River Bourke Golf Club, Bourke and District Children's Services (Preschool and Childcare) and Old Bourke Railway Station.

Bourke has some of the highest gaps in childcare services statewide. The lack of availability impacts local children and creates barriers to parents returning to work and prevents skilled workers with young families moving to the area.

The NSW Government Department of Education have announced funding \$1.85 million through the *Minns Government Regional Development Trust Fund's Western NSW Workforce Activation Package* to expand Bourke & District Children's Services at the site to create 20 additional childcare places for children aged 0-3 and create 4 full time jobs.

Currently Bourke & District Children's Services operates at the site under the classification of *community facilities* which is permitted with consent. The expansion of the facility will change the use to *centre-based child care facility*, which is currently prohibited in the zone.

To enable the expansion of the facility, this Planning Proposal seeks to amend *Schedule 1 additional permitted uses* of BLEP to include *centre-based child care facility* at the site.

It is requested that the DPIE support the subject Planning Proposal and issue Council with a Gateway Determination to proceed to public exhibition.

1.2 Scope of the report

This planning proposal has been prepared in accordance with the NSW Department of Planning's advisory documents '*A Guide to Preparing Local Environmental Plans*' and '*A Guide to Preparing Planning Proposals*'. The latter document requires the planning proposal to be provided in five (5) parts, those being:

- Part 1 – A statement of the objectives or intended outcomes of the proposed LEP;
- Part 2 – An explanation of the provisions that are to be included in the proposed LEP;
- Part 3 – The justification for those objectives, outcomes, and provisions and the process for their implementation;
- Part 4 – Mapping; and
- Part 5 – Details of the community consultation that is to be undertaken on the Planning Proposal.

It is noted that updated mapping would be supplied under separate cover.

1.3 Structure of the report

This planning proposal is provided in the following structure;

- **Section 2** provides an overview of the subject site; the development intent and development constraints;
- **Section 3** provides a statement of the objective and explanation of provisions of the planning proposal;

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- **Section 4** provides justification regarding the need for the planning proposal; outlines its relationship to strategic planning strategies; and overviews the environmental, economic, and social impacts of the proposal;
- **Section 5** details how community consultation is to be undertaken with respect to the planning proposal.

2. OVERVIEW

2.1 The site impacted by the Planning Proposal

The Planning Proposal relates to the additional permitted use, *centre-based child care facility*, at 9A Gorrell Avenue, Bourke being Lot 3 DP 1136910 and is depicted in Figure 1, and the existing land use zoning is provided for further reference in Figure 2.

Established in the early 20th century, the golf club has undergone several transformations. In the 1950s, the club was an active hub for golf enthusiasts. For instance, in May 1953, professional golfer Bert Hinton conducted a demonstration and exhibition round, highlighting the club's vibrant golfing community.

However, financial challenges led to the clubs' administration entering into receivership. Subsequently, Council assumed control of the golf course and the club's facilities. During this transitional period, the Darling River Golf Club occupied the premises, contributing to the maintenance and upkeep of the course.

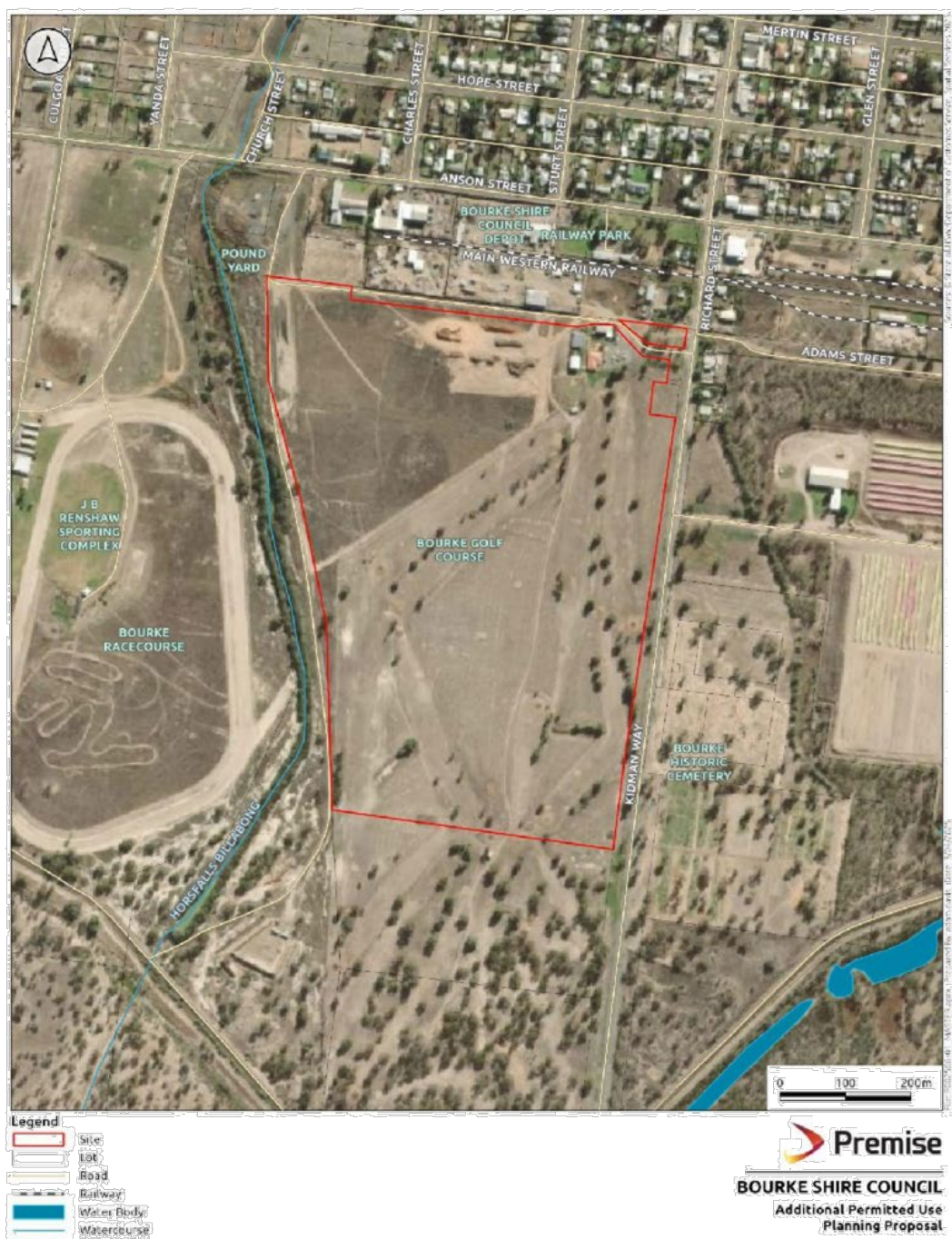
In 2012, a fire damaged the building previously occupied by Bourke and District Children's Services (BDCS). This incident prompted BDCS to seek temporary accommodation within the former golf club building. This arrangement led to the development of a purpose-built facility adjacent to the existing structure, consolidating BDCS's services as a *community facility* (Figure 3).

Given the historic use of the site is working well with no current land use conflicts, it is considered to be an appropriate site to formalise the use of the land as *centre-based child care facility*.

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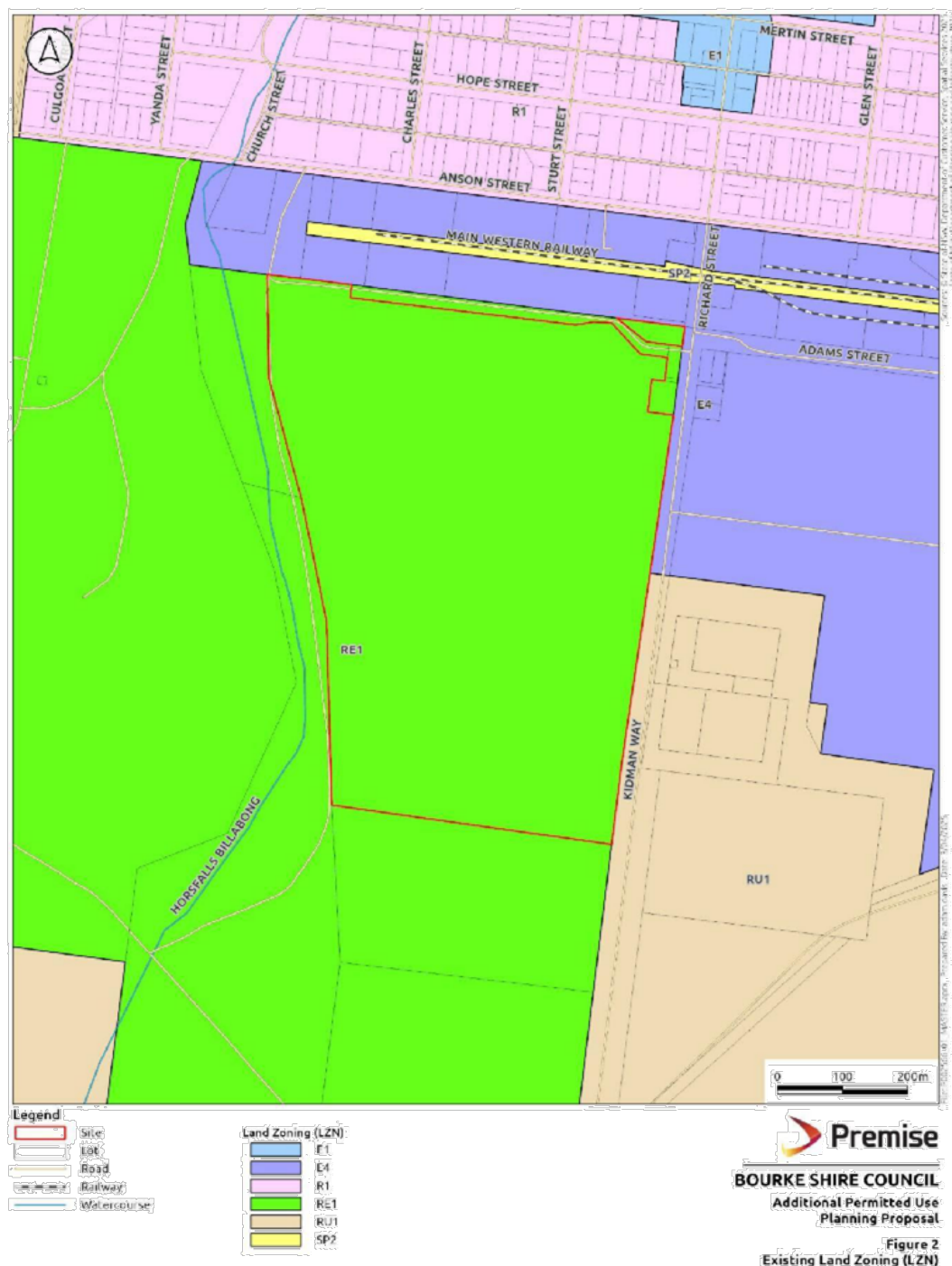
Figure 1 – The site



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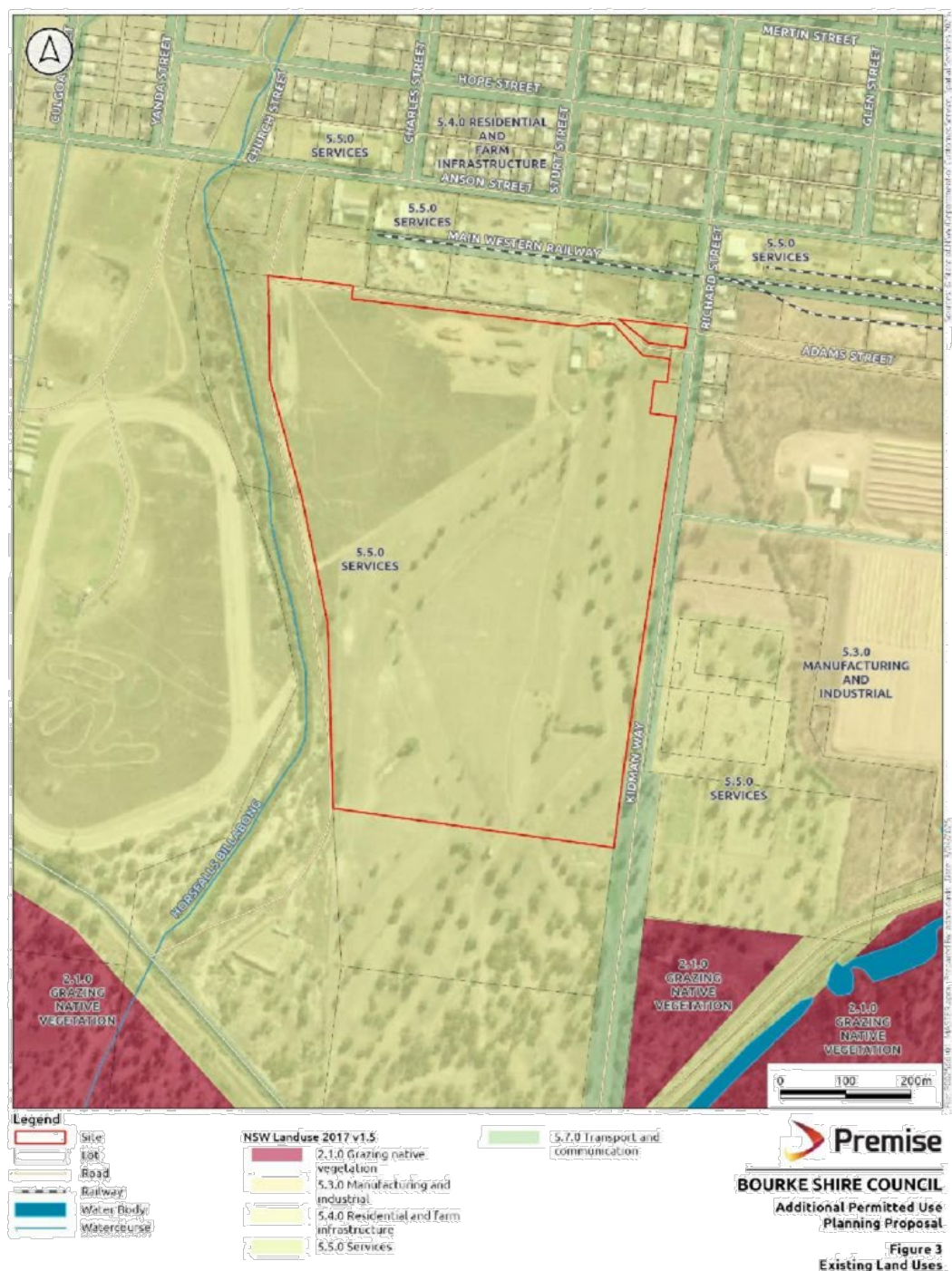
Figure 2 – Existing land use zoning



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Figure 3 - Existing land uses



3. INTENT AND PROVISIONS

3.1 Objective

To amend BLEP Schedule 1 to include *centre-based child care facility* as an additional permitted use at 9A Gorrell Avenue, Bourke being Lot 3 DP 1136910.

3.2 Explanation of provisions

The objective of this Planning Proposal is to permit development for the purposes of *centre-based child care facility*, subject to development consent, at the site.

It is anticipated that the additional permitted use would result in an Amendment to Schedule 1 of *Bourke Local Environmental Plan 2012* and creation of Land Zoning Map Sheet Additional Permitted Uses Map – Sheet APU_008B.

For reference, the LEP definitions for business premises and office premises are as follows:

centre-based child care facility means—

(a) a building or place used for the education and care of children that provides any one or more of the following—

(i) long day care,

(ii) occasional child care,

(iii) out-of-school-hours care (including vacation care),

(iv) preschool care, or

(b) an approved family day care venue (within the meaning of the Children (Education and Care Services) National Law (NSW)),

Note—

An approved family day care venue is a place, other than a residence, where an approved family day care service (within the meaning of the Children (Education and Care Services) National Law (NSW)) is provided.

but does not include—

(c) a building or place used for home-based child care or school-based child care, or

(d) an office of a family day care service (within the meanings of the Children (Education and Care Services) National Law (NSW)), or

(e) a babysitting, playgroup or child-minding service that is organised informally by the parents of the children concerned, or

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(f) a child-minding service that is provided in connection with a recreational or commercial facility (such as a gymnasium) to care for children while the children's parents are using the facility, or

(g) a service that is concerned primarily with providing lessons or coaching in, or providing for participation in, a cultural, recreational, religious or sporting activity, or providing private tutoring, or

(h) a child-minding service that is provided by or in a health services facility, but only if the service is established, registered or licensed as part of the institution operating in the facility.

Note—

Centre-based child care facilities are a type of early education and care facility—see the definition of that term in this Dictionary.

The proposed outcome will be achieved by including new local provisions under Schedule 1 that:

1. Use of certain land at 9A Gorrell Avenue, Bourke;
 - a. This clause applies to Lot 3 DP 1136910, identified on the Additional Permitted Uses Map.
 - b. Development for the purposes of centre-based child care facility is permitted with development consent.

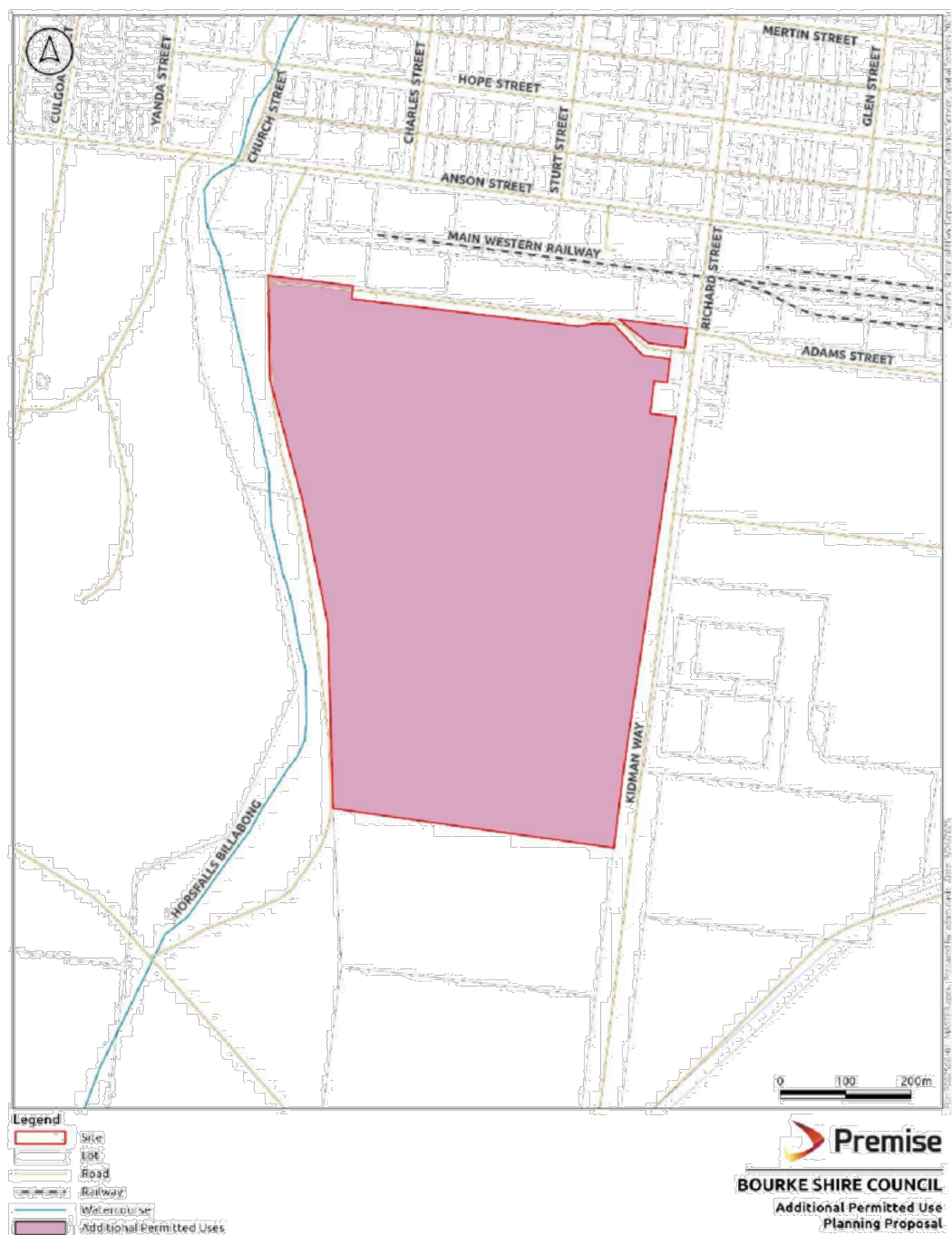
Given this is to enable a future expansion of an existing centre and therefore minimise any potential impacts, it is considered that the proposed additional permitted use is not antipathetic to the objectives of the sites' RE1 Public Recreation zone:

- To enable land to be used for public open space or recreational purposes.
- To provide a range of recreational settings and activities and compatible land uses.
- To protect and enhance the natural environment for recreational purposes.

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Figure 4 – Proposed LEP Map Sheet 1150_COM_APU_008B



4. JUSTIFICATION

4.1 Introduction

The overarching principles that guide the preparation of planning proposals are:

- The level of justification should be proportionate to the impact the planning proposal would have;
- It is not necessary to address a question if it is not considered relevant to the planning proposal; and
- The level of justification should be sufficient to allow a Gateway determination to be made with confidence that the LEP can be finalised within the timeframe proposed.

The following justification addresses each relevant question applicable to the planning proposal to ensure confidence can be given to the Gateway determination.

4.2 Need for the planning proposal

Is the planning proposal a result of any strategic study or report?

A planning proposal is required as an amendment to the BLEP is proposed.

To amend BLEP Schedule 1 to include *centre-based child care facility* as an additional permitted use at 9A Gorrell Avenue, Bourke being Lot 3 DP 1136910.

The proposal is not specifically addressed via a strategic study or report.

Is the planning proposal the best means of achieving the objectives or intended outcomes, or is there a better way?

The proposed approach is considered the best means of achieving the objective.

Other alternatives considered include:

- Rezoning the site to an existing zone that already includes the use as permitted with consent, being:
 - R1 – General Residential;
 - RU5 – Village;
 - E1 – Local Centre; or
 - SP3 – Tourist

Given the sites existing mixed use, rezoning to R1 General Residential or E1 Local Centre would prohibit the existing use of the Golf Club as defined in the BLEP *recreational facilities (outdoor)* which is not intended to cease operation.

Rezoning of the site to RU5 Village or SP3 Tourist would permit both the *centre-based child care facility* and *recreational facilities (outdoor)*, allowing the existing operation of the site to remain, but would also permit further development types that are not considered to be appropriate for the site, such as *liquid fuel depots, airstrips, animal boarding or training establishments*, given the existing use of adjoining land being the Bourke racecourse located immediately to the west and the E4 General Industrial zoned land to the north and east of the site, rezoning the site may lead to increased land use conflicts.

Given the existing mixed use of the site, amending Schedule 1 to include the additional permitted use achieves the objective without any unintended consequences from rezoning the site, and is considered the most appropriate approach to achieve the intended outcome of making *centre-based child care facility* a permissible use and allow for a future development application to expand Bourke & District Children's Services at the site

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to create 20 additional childcare places for children aged 0-3 and create 4 full time jobs and to expend funding under the *Minns Government Regional Development Trust Fund's Western NSW Workforce Activation Package*.

4.3 Relationship to strategic planning framework

Is the planning proposal consistent with the objectives and actions of the applicable regional or sub-regional strategy?

The Far West Regional Plan 2036 (Plan) is the NSW Government's strategy for guiding land use planning decisions for the Far West Region for the next 20 years.

By 2036, the Far West region enjoys a higher standard of living driven by stronger partnerships, having led to improved infrastructure, making freight more competitive and boosting local job creation. The Far West attracts global tourists, while enhanced transport options, accessible housing, and a growing workforce support thriving, interconnected communities.

Goals of the Plan include:

- A diverse economy with efficient transport and infrastructure networks
- Exceptional semi-arid rangelands traversed by the Barwon-Darling River
- Strong and connected communities

This is discussed further in relation to Ministerial Direction 9.1.

The proposal is considered to be generally consistent with the objectives and actions of the Plan.

Is the planning proposal consistent with Council's local strategy or other local strategic plan?

The Bourke Community Strategic Plan 2022 embodies the long-term vision for the community developed by the community, highlighting community outcomes:

1. Environmental Sustainability;
2. Vibrant and liveable community;
3. Economic Prosperity;
4. Governance and organisational performance; and
5. Infrastructure.

Specifically, the proposal is consistent with community objective 2 and 3.

The additional permitted use will help address key community challenges by supporting community growth by assisting in attracting new residents and businesses to the region, promoting Bourke as a regional centre.

By expanding childcare services at the centre, making it easier for parents to work, fostering local industry development and supporting population growth. It also enhances the town's appeal to new residents by offering a key service, while promoting business opportunities and attracting potential employers.

Additionally, the centre aligns with goals to improve community infrastructure, fostering active, family friendly area that encourage both business and population growth.

The planning proposal's consistency with the existing land use demonstrates the minor nature of the proposal.

Is the planning proposal consistent with applicable State Environmental Planning Policies?

The planning proposal is broadly compliant with all relevant State Environmental Planning Policies (SEPPs). The following specific comments are made in relation to applicable SEPPs.

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State Environmental Planning Policy (Transport and Infrastructure) 2021 (Transport and Infrastructure SEPP)

Chapter 3 of the Transport and Infrastructure SEPP aims to:

- (a) improving regulatory certainty and efficiency through a consistent planning regime for educational establishments and early education and care facilities, and*
- (b) simplifying and standardising planning approval pathways for educational establishments and early education and care facilities (including identifying certain development of minimal environmental impact as exempt development), and*
- (c) establishing consistent State-wide assessment requirements and design considerations for educational establishments and early education and care facilities to improve the quality of infrastructure delivered and to minimise impacts on surrounding areas, and*
- (d) allowing for the efficient development, redevelopment or use of surplus government-owned land (including providing for consultation with communities regarding educational establishments in their local area), and*
- (e) providing for consultation with relevant public authorities about certain development during the assessment process or prior to development commencing, and*
- (f) aligning the NSW planning framework with the National Quality Framework that regulates early education and care services, and*
- (g) ensuring that proponents of new developments or modified premises meet the applicable requirements of the National Quality Framework for early education and care services, and of the corresponding regime for State regulated education and care services, as part of the planning approval and development process, and*
- (h) encouraging proponents of new developments or modified premises and consent authorities to facilitate the joint and shared use of the facilities of educational establishments with the community through appropriate design.*

This policy applies to the whole of the State, including the Bourke LGA.

Given the current use of the land, and the continuation of this use as envisaged by this planning proposal, the land is considered suitable for the intended purpose.

Specifically, the proposal is consistent with SEPP's aims **b**, **d** and **g**.

State Environmental Planning Policy (Educational Establishments and Child Care Facilities) 2017

The aims of the SEPP:

- (a) improving regulatory certainty and efficiency through a consistent planning regime for educational establishments and early education and care facilities, and*
- (b) simplifying and standardising planning approval pathways for educational establishments and early education and care facilities (including identifying certain development of minimal environmental impact as exempt development), and*
- (c) establishing consistent State-wide assessment requirements and design considerations for educational establishments and early education and care facilities to improve the quality of infrastructure delivered and to minimise impacts on surrounding areas, and*

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(d) allowing for the efficient development, redevelopment or use of surplus government-owned land (including providing for consultation with communities regarding educational establishments in their local area), and

(e) providing for consultation with relevant public authorities about certain development during the assessment process or prior to development commencing, and

(f) aligning the NSW planning framework with the National Quality Framework that regulates early education and care services, and

(g) ensuring that proponents of new developments or modified premises meet the applicable requirements of the National Quality Framework for early education and care services, and of the corresponding regime for State regulated education and care services, as part of the planning approval and development process, and

(h) encouraging proponents of new developments or modified premises and consent authorities to facilitate the joint and shared use of the facilities of educational establishments with the community through appropriate design.

This policy applies to the whole of the State, including the Bourke LGA.

Given the current use of the land, and the continuation of this use as envisaged by this planning proposal, the land is considered suitable for the intended purpose.

The proposal is not considered to be antipathetic to the SEPP's aims and is specifically consistent with aims **b**, **d** and **g**.

Is the planning proposal consistent with applicable Ministerial Directions (s9.1 directions)?

Focus area 1: Planning Systems

Direction 1.1 Implementation of Regional Plans

The objective of this direction is to give legal effect to the vision, land use strategy, goals, directions and actions contained in Regional Plans. The Far West Regional Plan (Plan) has been approved and applies to the Bourke LGA.

The Vision of the Plan is:

A unique part of Western NSW with a diverse economy, supported by the right infrastructure, an exceptional natural environment and resilient communities.

The Vision of the Regional Plan is delivered by three key goals and 30 specific directions. Relevant to this planning proposal are a number of goals and directions, outlined and discussed below:

Goal 3: Strong and connected communities

Direction 20: Manage change in settlements

Direction 24: Enhance access to education and training

The planning proposal is of minor significance in that it relates to the additional permitted use of land to enable the expansion of the current use of the land to support families and attract skilled workers to the region. The planning proposal, whilst minor in nature, is important in supporting the delivery of the above goals and

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directions. The planning proposal is considered to be consistent with the intent and vision of the Regional Plan. The planning proposal is therefore consistent with Direction 9.1.

Direction 1.3 Approval and Referral Requirements

The objective of this direction is to give legal effect to the vision, land use strategy, goals, directions and actions contained in Regional Plans and is applicable to all relevant planning authorities when preparing a planning proposal, specifically:

(1) A planning proposal to which this direction applies must:

(a) minimise the inclusion of provisions that require the concurrence, consultation or referral of development applications to a Minister or public authority, and

(b) not contain provisions requiring concurrence, consultation or referral of a Minister or public authority unless the relevant planning authority has obtained the approval of:

i. the appropriate Minister or public authority, and

ii. the Planning Secretary (or an officer of the Department nominated by the Secretary), prior to undertaking community consultation in satisfaction of Schedule 1 to the EP&A Act, and

(c) not identify development as designated development unless the relevant planning authority:

i. can satisfy the Planning Secretary (or an officer of the Department nominated by the Secretary) that the class of development is likely to have a significant impact on the environment; and

ii. has obtained the approval of the Planning Secretary (or an officer of the Department nominated by the Secretary) prior to undertaking community consultation in satisfaction of Schedule 1 to the EP&A Act.

The proposal is consistent with the above directions.

Direction 1.4 Site Specific Provisions

The objective of this direction is to discourage unnecessarily restrictive site specific planning controls and is applicable where a planning proposal that will allow a particular development to be carried out, specifically:

(1) A planning proposal that will amend another environmental planning instrument in order to allow particular development to be carried out must either:

(a) allow that land use to be carried out in the zone the land is situated on, or

(b) rezone the site to an existing zone already in the environmental planning instrument that allows that land use without imposing any development standards or requirements in addition to those already contained in that zone, or

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(c) allow that land use on the relevant land without imposing any development standards or requirements in addition to those already contained in the principal environmental planning instrument being amended.

(2) A planning proposal must not contain or refer to drawings that show details of the proposed development.

The proposal is consistent with direction (1)(c).

4.4 Environmental, social and economic impacts

Is there any likelihood that critical habitat or threatened species, populations or ecological communities, or their habitats, would be adversely affected as a result of the proposal?

No. The affected land features an existing community facility and recreational facility (outdoor) have been developed for many years and no change to this arrangement is proposed as a result of this planning proposal.

Future development of the *community facility* to expand into *centre-based child care facilities* would be the subject of future development application for specific proposed land use. The ongoing use of the land is consistent with the current use of the land, confirming that the land is suitable for development for this purpose.

The site does not contain any features or habitat and the proposed activity does not involve any activities that are likely to significantly affect threatened species or ecological communities or their habitats (**Figure 5**). The site is not part of any biodiversity offsets scheme and is not located in an area of outstanding biodiversity value. A search of the Biodiversity Values Map and Threshold Tool showed no presence of Areas of Environmental Significance on the development site.

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Figure 5 – Critical habitat or threatened species



Figure 5
Critical Habitat or Threatened Species

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Are there any other likely environmental effects as a result of the planning proposal and how are they proposed to be managed?

Environmental effects associated with the use of the land for *centre-based child care facilities* are consistent with the current use of the land.

As identified in **Figure 6**, the site is not bushfire prone land; however, is included within the Bourke Floodplain Risk Management Study and Plan (**Figure 7**). However, the site has been protected from being inundated by flood waters since the realignment of the levee prior to the 1976 flood (**Figure 7**).

Any future development of the land to expend the funding under the *Minns Government Regional Development Trust Fund's Western NSW Workforce Activation Package* would be the subject of detailed design including considering known site environmental constraints and the need to provide appropriate environmental controls and mitigation measures.

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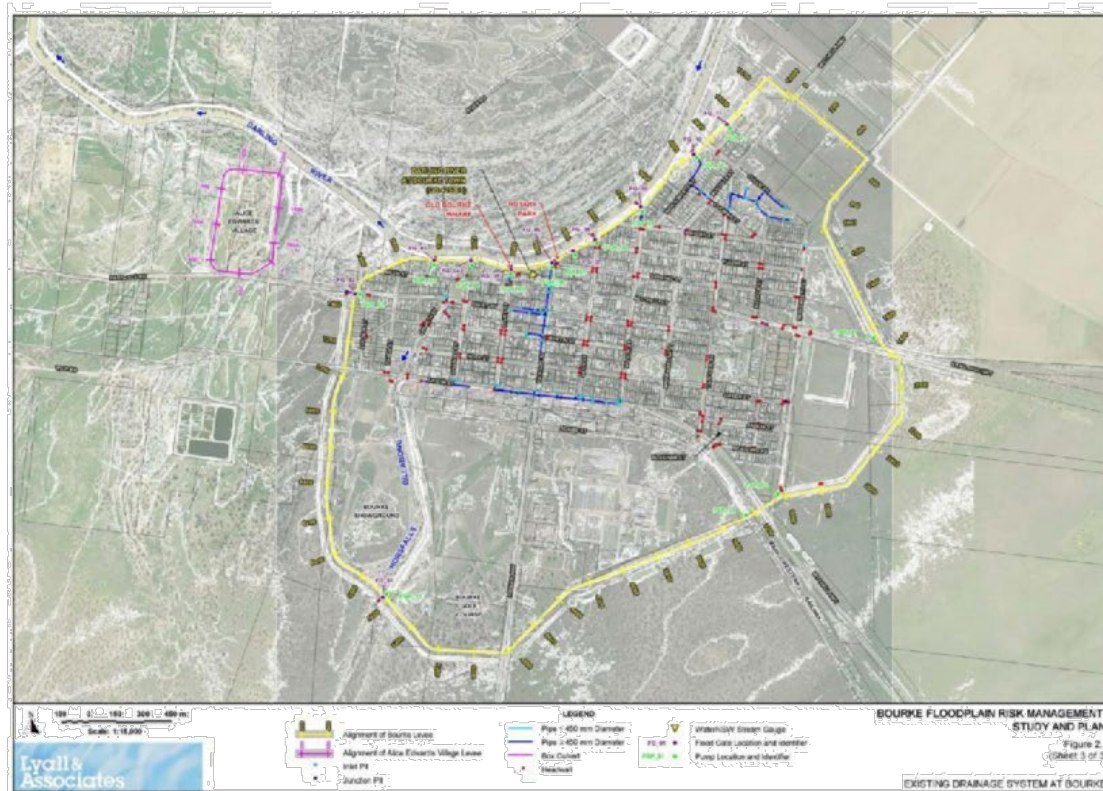
Figure 6 – Bush Fire



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Figure 7 - Bourke Floodplain Management and Study Plan



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Has the planning proposal adequately addressed any social and economic effects?

The development is considered to result in social and economic benefits to the locality, through providing increased capacity for child-care services enabling parents returning to work and supporting skilled workers with young families moving to the area, giving effect to the goals within The Far West Regional Plan 2036.

The site has been highly disturbed from previous development and is anticipated to unlikely to result in adverse effects on items or places of European or Aboriginal cultural heritage. Future development applications will of the *community facility* to expand into *centre-based child care facilities* will assess likely impacts on items or places of European or Aboriginal cultural heritage.

A AHIMS search conducted on 29 November 2024 identified no aboriginal sites or places near the site, see **Figure 8**.

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Figure 8 - AHIMS Search



4.5 State and commonwealth interests

It is not considered that the minor change proposed via this planning proposal would conflict with any State or Commonwealth interests. The formal views of State and commonwealth public authorities would be ascertained following the Gateway Determination.

5. COMMUNITY CONSULTATION

5.1 Type of community consultation required

Local Environmental Plan Making Guideline identifies four different exhibition periods for community consultation;

- Basic - 10 working days
- Standard - 20 working days
- Complex - 30 working days
- Principal - 20 working days

Notification of the planning proposal at the public exhibition stage will occur:

- On Council's website;
- On the Planning Portal; and
- In writing to affected and adjoining landowners as part of the Gateway determination.

These notices will describe:

- The intended outcomes of the planning proposal;
- The land affected by the planning proposal;
- Where people can view the proposal;
- Contact details for submissions; and
- Whether Council is the designated local plan making authority.

The planning proposal's consistency with the existing land use demonstrates the minor nature of the proposal. It is anticipated that the community consultation period of 10 working days is justified.



APPENDIX A

CONSULTATION CORRESPONDENCE



APPENDIX B

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15 GENERAL MANAGER

15.1 *** MAYOR AND COUNCILLORS EXPENSES AND FACILITIES POLICY

File Number: 2616
Author: Leonie Brown, General Manager
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Background

Council at its ordinary monthly meeting held on 24 March 2024 gave consideration to a draft policy concerning the payment of expenses incurred or to be incurred by, and the provision of facilities to, the Mayor, the Deputy Mayor and the other Councillors. Such Policy is titled the Mayor and Councillors Expenses and Facilities Policy.

In respect of this matter, Council resolved as follows:

- 1. That the draft Mayor and Councillors Expenses and Facilities Policy be placed on Public Exhibition for a period of 28 days for the purpose of inviting public comment thereon.*
- 2. That following the completion of this exhibition period, a further report addressing any submissions be submitted to Council for consideration, prior to Council's final determination of the matter.*

A copy of the draft Policy was made available as part of Councils March Meeting Business Paper (Item 19.1).

Current Situation

The draft Policy was placed on public exhibition effective Thursday 27 March 2025, by way of advertisement in the Western Herald Newspaper. Further notice was provided in the Western Herald edition of 10 April 2025 and on Councils Facebook site.

At the closure of the public exhibition period, being 4.30pm on Thursday 24 April 2025, it is advised that no submissions were received.

Accordingly, it will be recommended that the draft Policy, as exhibited, be adopted.

Financial Implications

Funding is provided in Councils Operational Plan to fund the Expenses and Facilities as provided for in the Policy.

Recommendation

That the draft Mayor and Councillors Expenses and Facilities Policy, as exhibited during the period 27 March 2025 to 10 April 2025, be adopted.

15.2 * AUDIT RISK AND IMPROVEMENT COMMITTEE - MEETING MINUTES**

File Number: 20383
Author: Leonie Brown, General Manager
Authoriser: Leonie Brown, General Manager
Attachments: 1. ARIC Meeting Minutes 15 May 2025

Background

Council has previously resolved to form an Audit Risk and Improvement Committee.

Current Situation

The Bourke Shire Council Audit Risk and Improvement Committee met on 15 May 2025.

The minutes of such meeting are attached herewith for consideration and determination by Council, with the recommendation being that such minutes be adopted.

Financial Implications

Funding has been provided in Councils 2024/2025 Operational Plan for the operation of this Committee.

Recommendation

That the minutes of the meeting of the Audit Risk and Improvement Committee held on 15 May 2025, be adopted.



MINUTES

Audit, Risk & Improvement Committee Meeting

15 May 2025

Audit, Risk & Improvement Committee Meeting Minutes

15 May 2025

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11 Next Meeting	6
12 Meeting Close	6

**MINUTES OF SHIRE OF BOURKE
AUDIT, RISK & IMPROVEMENT COMMITTEE MEETING
HELD AT THE BOURKE SHIRE COUNCIL, 29 MITCHELL STREET BOURKE NSW
ON THURSDAY, 15 MAY 2025 AT 8.30AM**

ATTENDING VIA AUDIO VISUAL LINK

Liz Jeremy (Independent Member - Chair), Ron Gillard (Independent Member), Vishal Modi (External Auditor - NEXIA), Hong Wee Soh (Auditor – Audit Office)

IN ATTENDANCE:

Leonie Brown (General Manager), Ang Pasang Rai (Manager Corporate Service), Margo Anderson (Executive Assistant – Minutes)

1 WELCOME

The Chair opened the meeting, provided an Acknowledgement of Country and welcomed those in attendance to the meeting of the Audit Risk and Improvement Committee. The Chair tendered an apology on behalf of Charbel Abouraad (newly appointed Independent Member of the ARIC Committee) who has been delayed due to a late flight and introduced Mr Hong Wee Soh and Mr Vishal Modi.

2 APOLOGIES

Charbel Abouraad (Independent Member), Maxime Nina (Councillor)

3 DECLARATION OF INTEREST

Nil

4 CONFIRMATION OF MINUTES OF THE PREVIOUS MEETING**Recommendation 2025/9**

Moved: Mr Ron Gillard

Seconded: Ms Liz Jeremy

That the minutes of the Audit, Risk & Improvement Committee Meeting held on 20 February 2025 be confirmed.

With the consent of the meeting, Item 7.2 of the Agenda regarding the External Audit was brought forward for consideration by the Committee to allow Mr Modi to be part of the discussion before departing the meeting.

7.2 EXTERNAL AUDIT**File Number: R5.1****Recommendation 2025/10****Moved: Cr Ron Gillard****Seconded: Ms Liz Jeremy****That the Committee note the report on the progress of the external audit of the financial statements for both the interim and final audit for the current financial year 2025 of the Council.**

At this juncture Mr Vishal Modi left the meeting, the time being 9.07am.

5 BUSINESS ARISING FROM THE PREVIOUS MEETING**Item 6.1 Risk Register**

The Risk Register needs to be finalised.

Item 6.2 Internal Audit Yearly Plan

Discussions between the Audit Committee Chair, Liz Jeremy and Independent Member Charbel Abouraad have recently taken place regarding the process to progress the development of the Internal Annual Audit Plan and Procurement Audit. It was agreed that further discussions regarding the development of the plan await the face to face ARIC meeting to be held in August. It was noted that a thorough review of Councils Procurement Policy had recently been undertaken, with the draft Policy currently on Public Exhibition. A report on submissions received, if any, will go to Councils June 2025 meeting for determination. It was further noted that quotations from prospective Internal Auditors will be sought. The General Manager advised that Council was looking at conducting one internal audit per annum. An update for the next ARIC meeting was requested.

6 REPORTS**6.1 UPDATE ON RISK REGISTER****File Number: R5.1****Recommendation 2025/11****Moved: Ms Liz Jeremy****Seconded: Cr Ron Gillard****That the committee note the update on the Risk Register (Version 4) of the Council.**

Audit, Risk & Improvement Committee Meeting Minutes

15 May 2025

6.2 UPDATE ON DRAFT PROCUREMENT POLICY**File Number: R5.1****Recommendation 2025/12****Moved: Cr Ron Gillard****Seconded: Ms Liz Jeremy****That the committee note the updated 1.8.14(v8) Draft Procurement Policy of the Council.****6.3 UPDATE ON DRAFT STATEMENT OF BUSINESS ETHICS POLICY****File Number: R5.1****Recommendation 2025/13****Moved: Cr Ron Gillard****Seconded: Ms Liz Jeremy****That the committee note the updated 1.2.2(v2) Draft Statement of Business Ethics Policy of the Council.****7 EXTERNAL AUDIT****7.1 FINANCIAL PERFORMANCE (QUARTERLY BUDGET REVIEW STATEMENT FOR QUARTER ENDING 31 MARCH 2025)****File Number: R5.1****Recommendation 2025/14****Moved: Cr Ron Gillard****Seconded: Ms Liz Jeremy****That the committee receive and note that Quarterly Budget Review Statement for Quarter ending on 31 March 2025 of the Council.**

Audit, Risk & Improvement Committee Meeting Minutes

15 May 2025

8 NOTIFICATION OF INCIDENTS OF FRAUD OR INVESTIGATIONS INVOLVING COUNCIL**8.1 NOTICE OF INCIDENTS OF FRAUD OR INVESTIGATIONS INVOLVING COUNCIL**

File Number: R5.1

Recommendation 2025/15

Moved: Cr Ron Gillard

Seconded: Ms Liz Jeremy

That the committee note the Notice of Incidents of Fraud or Investigations Involving Council report.

9 RISK PROFILING (REPORT ON ANY ACTUAL OR LIKELY EVENTS IMPACTING ON COUNCIL'S RISK PROFILE)**9.1 RISK PROFILE**

File Number: R5.1

Recommendation 2025/16

Moved: Cr Ron Gillard

Seconded: Ms Liz Jeremy

That the information be noted.

10 GENERAL BUSINESS

Nil

11 NEXT MEETING

Scheduled for Thursday, 21 August 2025

The next meeting will be face to face in Bourke.

12 MEETING CLOSE

The Meeting closed at 10.10am.

.....
CHAIRPERSON

16 CORPORATE SERVICES DEPARTMENT**16.1 *** BANK RECONCILIATION AND STATEMENT OF BANK BALANCES - 30 APRIL 2025**

File Number: F1.1
 Author: Ang Pasang Rai, Manager Corporate Services
 Authoriser: Leonie Brown, General Manager
 Attachments: Nil

Bank Reconciliation for the period ending 30 April 2025

Balances as per Bank Statement	\$1,859,226.22
Plus: Deposit not shown	\$227.00
Less: Unpresented Cheques	-\$283,896.86
Balance as per Cash Book	\$1,575,556.36

Reconciled Ledger Accounts as at 30 April 2025

Fund or Account	Current Balance	Overdraft Statutory Limit
General	\$25,449,496.74	\$200,000.00
Water	\$4,444,864.27	
Sewer	\$2,965,940.52	
Trust	\$121,964.46	
	\$32,982,265.99	

Reconciliation as at 30 April 2025

Balance as per Cash Book	\$1,575,556.36
Investments	\$31,406,709.63
Total, equalling Reconciled Ledger	\$32,982,265.99

** In accordance with Council policy and legislative obligations, a complete breakdown of investments will be provided in the investment report for the month.*

Statement of Bank Balances as at 30 April 2025

	Balance	Transaction	Balance
	31 March 2025		30 April 2025
General Fund	\$27,411,612.75	-\$1,962,116.01	\$25,449,496.74
Water Fund	\$4,598,059.58	-\$153,195.31	\$4,444,864.27
Sewer Fund	\$3,073,284.86	-\$107,344.34	\$2,965,940.52
Trust Fund	\$123,038.46	-\$1074.00	\$121,964.46
Investments	-\$33,108,851.76	\$1,702,142.13	-\$31,406,709.63
Totals	\$2,097,143.89	-\$521,587.53	\$1,575,556.36

Balance of all Funds as at 30 April 2025

Balance as at 31 March 2025	\$2,097,143.89
Add Receipts for	
(a) Rates	\$107,130.20
(b) Other Cash	\$819,421.34
Deduct payments for	
(a) Payments	\$3,150,281.20
(b) New Investment	-\$1,702,142.13
Balance as at 30 April 2025	\$1,575,556.36

Recommendation

That the Certificate of Reconciliation of the Cash Book for all funds of the Council and the Statement of Bank Balances as at 30 April 2025 be noted.

16.2 * INVESTMENT PORTFOLIO REPORT AS AT 30 APRIL 2025**

File Number: 2101
Author: Ang Pasang Rai, Manager Corporate Services
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Background

The Investment Portfolio Report is submitted monthly to Council.

Issues

- Investments are in accordance with Division of Local Government Guidelines and Council's Investment Policy
- Statutory obligations are being met
- Councillors' roles as resource allocators and policy directors are satisfied

Assessment**Legal Implications Including Directives and Guidelines**

Local Government Act 1993

Local Government (General) Regulation 2021

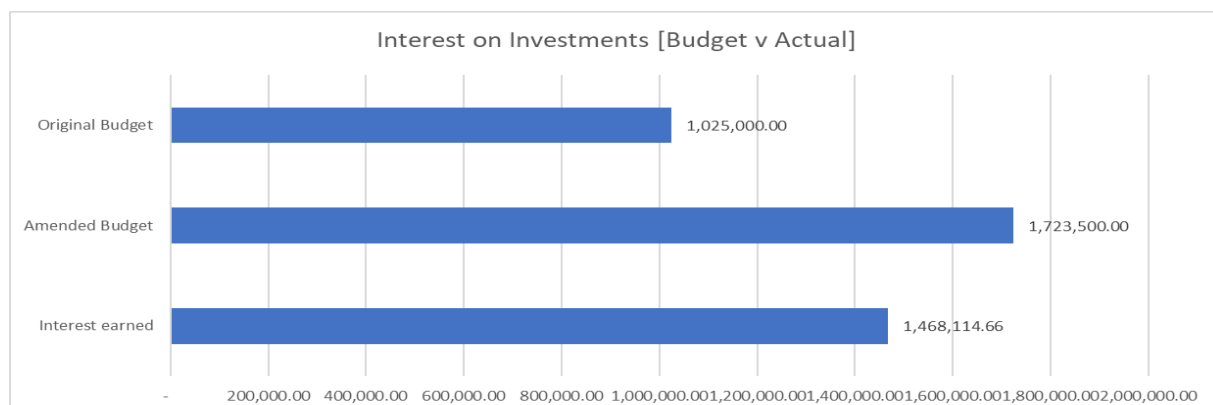
The management, of Council's investments is delegated by the General Manager to the Manager Corporate Services.

Financial Implications/Consideration

The 2024/2025 Budget estimated the total investment revenue as \$1,025,500. This revenue was split proportionally across General, Water and Sewer Funds and changes on a monthly basis in accordance with cash flow requirements.

The market value of Council's investments held as of 30 April 2025 was \$31,406,709.63.

Investment income earned as of 30 April 2025 was \$1,468,114.66.



It is obvious that interest earned on investments has exceeded the original budget because of high interest rates and grants paid in advance, which were unanticipated at the time the budget was prepared. A first amendment to the original budget was presented in the December 2024 Quarterly Budget Review and approved by the Council at its February 2025 meeting (held on 24 February 2025). A second amendment for \$1,723,500 was presented in the March 2025 Quarterly Budget Review and approved by the Council at its April 2025 meeting (held on 28 April 2025).

Policy Provisions – Council Policy and Procedure

Policy 1.8.10(v8) – Investment Policy adopted on 22 July 2024.

Ministerial Investment Order – 12 January 2011.

Strategic Implications – Implications for Long Term Plans/Targets

Funds are invested in accordance with identified cash flow requirements.

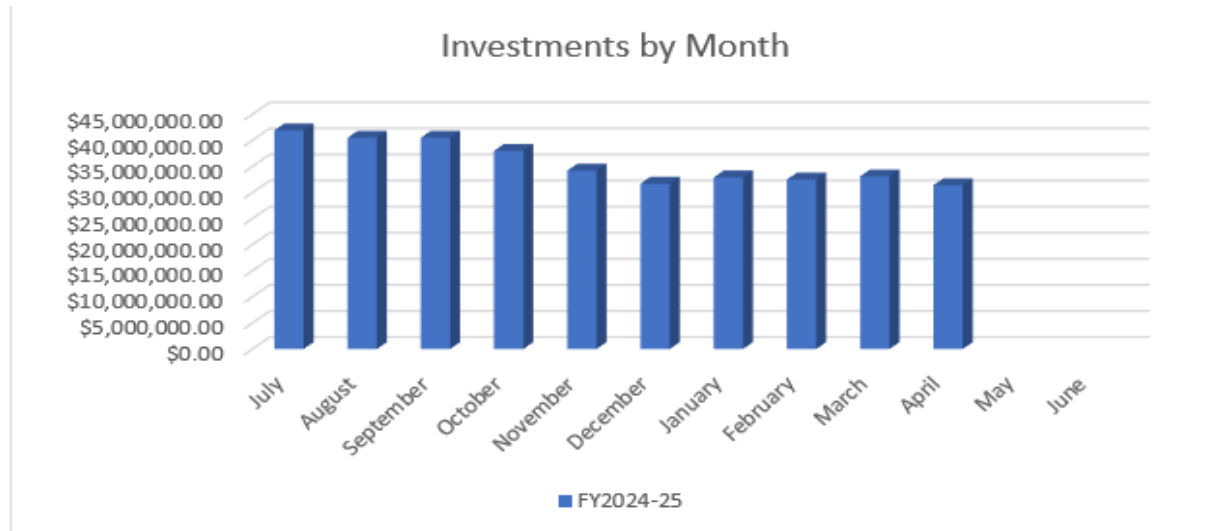
Investment Portfolio as of 30 April 2025

Institution	Invst#	MaturityDate	Amount	Rate	Days	S&P Rating
National Australia Bank	156	1/05/2025	\$1,000,000.00	4.95%	97	A-1+
National Australia Bank	157	6/05/2025	\$3,000,000.00	4.95%	98	A-1+
National Australia Bank	158	13/05/2025	\$2,500,000.00	4.90%	99	A-1+
National Australia Bank	159	12/05/2025	\$2,000,000.00	4.90%	91	A-1+
National Australia Bank	160	20/05/2025	\$2,000,000.00	5.00%	90	A-1+
National Australia Bank	161	28/05/2025	\$2,000,000.00	4.75%	90	A-1+
National Australia Bank	162	2/06/2025	\$1,500,000.00	4.70%	90	A-1+
National Australia Bank	163	7/07/2025	\$2,000,000.00	4.70%	122	A-1+
National Australia Bank	164	12/06/2025	\$1,000,000.00	4.70%	92	A-1+
National Australia Bank	165	17/06/2025	\$2,000,000.00	4.75%	90	A-1+
National Australia Bank	166	23/06/2025	\$1,000,000.00	4.75%	91	A-1+
National Australia Bank	167	26/06/2025	\$2,000,000.00	4.75%	90	A-1+
National Australia Bank	168	30/06/2025	\$3,000,000.00	4.70%	90	A-1+
National Australia Bank	169	7/07/2025	\$2,000,000.00	4.70%	91	A-1+
National Australia Bank	170	14/07/2025	\$1,000,000.00	4.60%	91	A-1+
National Australia Bank	171	21/07/2025	\$2,000,000.00	4.50%	90	A-1+
National Australia Bank		At Call	\$1,406,709.63	Flex		A-1+
Total Investments			\$31,406,709.63			

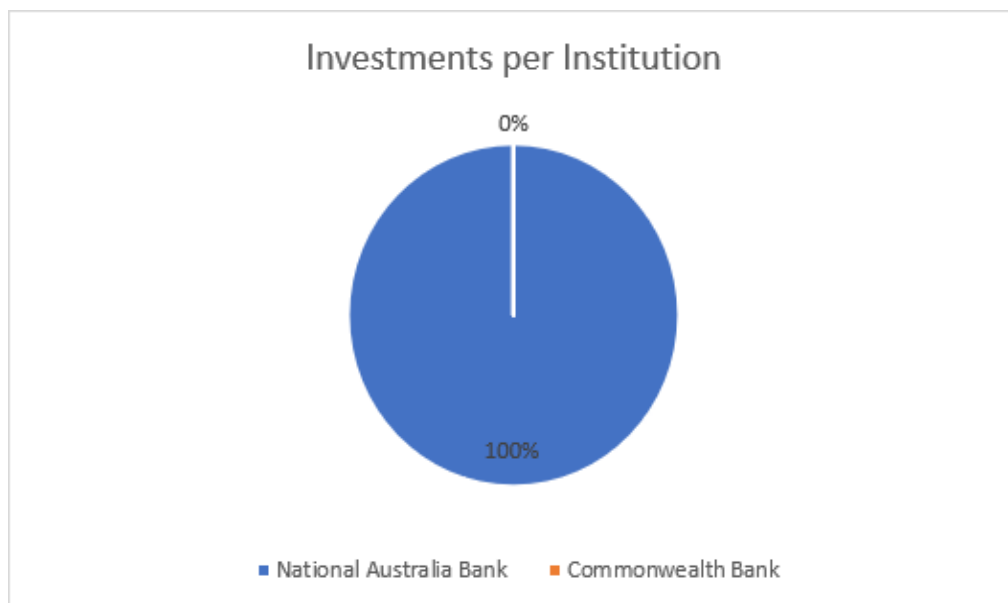
Term Deposits

Discussions/Comments

Compared to March 2025, there has been a decrease of \$1,702,142.13 in Council's Investment portfolio as of 30 April 2025.



The investment portfolio is invested in term deposits with the National Australia Bank. The investment portfolio is regularly reviewed in order to maximise investment performance and minimise risk.



The Government Guarantee on Investments up to \$1 million dollars has now expired and the new cap of \$250,000 has replaced the scheme.

Certification – Responsible Accounting Officer

I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2021* and Council's Investment Policy number 1.8.10(V8).

Ang Pasang Rai
Responsible Accounting Officer

Recommendation

- 1. That the report of the Manager Corporate Services regarding Council's Investment Portfolio as of 30 April 2025, as presented to Council on Monday, 26 May 2025, be received and noted.**
- 2. That the Certificate of the Responsible Accounting Officer be noted, and the report adopted.**

17 ECONOMIC DEVELOPMENT DEPARTMENT

Nil

18 DELEGATES AND COUNCILLORS REPORTS

Nil

19 POLICIES

Nil

20 PRÉCIS OF CORRESPONDENCE

20.1 *** APPLICATION FOR FINANCIAL ASSISTANCE - ROTARY CLUB

File Number: 1232, 1725
Author: Margo Anderson, Executive Assistant
Authoriser: Ang Pasang Rai, Manager Corporate Services
Attachments: 1. Application for Financial Assistance - Rotary

Background

The Bourke Rotary Club in conjunction with the Tour de OROC and Outback Radio 2WEB are planning a "Radiothon" as a fundraising event to support the Macquarie Homestay in Dubbo. The Radiothon will be a live to air auction on Saturday, 19 July 2025.

Current Situation

Council has received an application from Lisa Crothers, Secretary/Treasurer of the Bourke Rotary Club Inc, requesting in kind support of \$1,900.00 to cover the cost of the following:

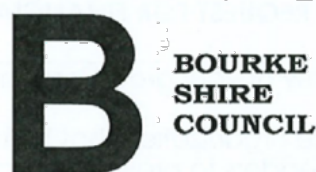
- Waiving of hire fees for the PV Jandra for two (2) x two (2) hour cruises (\$1,500). The cruises will be offered for auction as a catered function (catering provided by Rotary) and will most likely occur during the evening.
- Donation of two (2) Experience Back O' Bourke Packages (\$400) with each package including two (2) adult admissions to BOBEC, two (2) tickets on the PV Jandra for a two (2) hour cruises, with any residual funds to be spent at the BOBEC Cafe.

Financial Implications

Councils 2024/2025 Operational Plan provides funding for Donations to Community Organisations. Funding remains available in this vote to cover this request.

Recommendation

That Council accede to the request of the Bourke Rotary Club Inc, for in-kind financial assistance in the value of \$1,900 to cover the waiving of fees for the PV Jandra for two (2) cruises and the cost of two (2) Experience Back O' Bourke Packages to be listed for auction on Saturday, 19 July 2025 in support of the Macquarie Homestay in Dubbo.



APPLICATIONS FOR FINANCIAL ASSISTANCE (DONATIONS, SPONSORSHIP, "IN KIND" SUPPORT)

Name of applicant organisation:	Rotary Club of Bourke Inc
Postal Address:	PO Box 257 BOURKE NSW 2840
Contact person:	Lisa Crothers
Position:	Secretary/Treasurer
Phone number:	0419 291979
Mobile number:	0419 291979
E-mail address:	crothers@bigpond.net.au

Enquiries are to be made to Council's Manager Corporate Services on 02 6830 8000.

Completed applications are to be returned to Council at least 14 days prior to the date of the monthly Council meeting generally held on the 4th Monday of the month, for inclusion in the agenda for such meeting. If received outside of this timeframe, the application will be considered at the following months meeting of Council.

An electronic version of the form can be made available upon request, or applications can be e-mailed, posted, or hand delivered to:

Bourke Shire Council
Financial Assistance Program
PO Box 21 / 29 Mitchell Street
Bourke NSW 2840
Phone: 02 6830 8000
E-mail: bourkeshire@bourke.nsw.gov.au

Doc No:
312923

- 6 MAY 2025

MAYOR	COUNCIL
GM	LIBRARY
NCS	RATES
RIE	BOBEC
REV	HR
MR	IT
MW	DEPOT
EDM	CREDITORS
OTHER	EXECUTIVE ASSISTANT

INFORMATION REGARDING YOUR REQUEST FOR FINANCIAL ASSISTANCE

Please provide a brief overview of your group/organisation:

Rotary International is a service organization that brings together business, professional and community leaders to provide service to others, promote integrity and advance world understanding, goodwill and peace.

The Rotary Club of Bourke works to provide support to the community of Bourke through fundraising, donating back to the community and hosting a calendar of community events.

Is the Group/organisation based in Bourke Shire? Yes ☒ No ☐

If no, where is it located?

What is the number of current members of your group/organisation? 10

Purpose for which the donation will be used: The Rotary Club of Bourke, in conjunction with Tour 'd OROC and Outback Radio Station 2WEB are planning an on-air fundraising auction on 19 July 2025 to raise funds for Macquarie Homestay in Dubbo. We are seeking contribution from Bourke Shire Council by way of:

1. Waive the hire fees for PV Jandra for 2 x cruises 2 hours (most likely evening). The cruises will offered for auction as a catered function (catering supplied by Rotary Club of Bourke)
2. Donate 2 x Back O Bourke Experience Package valued @ \$200 each – each package would include 2 x adult admission BOBEC; 2 x tickets PV Jandra 2 hour cruise & balance as voucher to café @ BOBEC

Bourke Shire Council will be acknowledged in media & advertising as a contributor to the auction

If not stated above, briefly describe the way in which this donation will benefit Bourke Shire community:

Many people in the Bourke Community need to travel to Dubbo to access maternity services; oncology treatments; and specialty services such as cardiovascular, paediatric, orthopaedic, ENT, dialysis, gynaecology and urology treatments; day surgery; specialist appointments and rehabilitation. Macquarie Homestay not only offers affordable, low-cost accommodation for patients (and their partner or escort) pre, during and post treatment of a very high standard; the staff and volunteers offer support & comfort to people who may be feeling anxious, afraid and isolated. The service offered by Macquarie Homestay is invaluable to people from our community who often have no other support network in Dubbo while sourcing medical care.

Has your group/organisation received financial or in-kind support from Bourke Shire in the last 12 months? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
If yes, please provide amount and details of purpose: In-kind - waive hire fees for BOBEC Function Centre to host Senior Citizen's Christmas Party December 2024.
Has your group/organisation received any grants from the State or Federal Government in relation to the project for which this donation is sought? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes, briefly list details and amount of grant
Rates Donations – if you are only applying for a donation of rates (general or water) please provide the following details:
Property for which rates donation is sought:
Council's Rates Assessment Number:
Owner of land on which property is located:
Purpose for which the property is used:
Approximate number of days per year that the property is used for these purposes:

APPLICATION FOR FINANCIAL ASSISTANCE

What is the total amount of your request (exclusive of GST)?	\$	
Is your group / organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Does your group / organisation have an ABN (Australian Business Number)?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation incorporated?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If yes, please quote your ABN If yes, please quote your Incorporation No	67 336 399 578	
Does your group/organisation have Public Liability Insurance?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If yes, please attach a Certificate of Currency		

To be completed for "in kind" support:

(Please arrange appointment with appropriate Council staff to obtain a quote where necessary)

ITEM	Applicant's Contribution	Support sought from Council
A. Monetary		
Sub Total (A)		
B. Equipment costs		
Sub Total (B)		
C. Labour costs		
Sub Total (C)		
D. Other project costs		
Hire fees PV Jandra x 2 cruises x 2 hours		1500
2 x Experience Back O Bourke packages		400
Sub Total (D)		
TOTAL COSTS (A+B+C+D)		1900

ORGANISATION'S BANK ACCOUNT DETAILS

Name of bank:	
Name of bank account:	
Bank BSB Number:	
Bank Account Number:	


APPLICATION CHECKLIST

A copy of the applicant's current public liability insurance policy (i.e. Certificate of Currency) is to be attached.

CERTIFICATION

I certify that all the details supplied in this application form and in any attached documents are true and correct to the best of my knowledge, and that the application has been submitted with the full knowledge and agreement of the applicant group/organisation.

I have read the Financial Assistance Policy provided with this application form.

Signed: 

Name: LISA CROTHERS

Position: SECRETARY / TREASURER

Date: 06/05/2025



Certificate of Currency

Date of Issue: 28 June 2024

We hereby certify that the under mentioned insurance policy is current as at the date of this certificate, please refer to the important notices below.

Policy Type	Public and Products Liability
Insured	Rotary Club of Bourke
Insurer	QBE Insurance (Australia) Limited
Policy Number(s)	AP RODIAUS PLB
Period of Insurance	From: 4.00 pm 30/06/2024 Local Standard Time To: 4.00 pm 30/06/2025 Local Standard Time
Interest Insured	QBE will pay in respect of Personal Injury or Property Damage first happening during the Period of Insurance and caused by an Occurrence within the Territorial Limits in connection with Your Business.
Limits of Liability	Public: \$50,000,000 any one Occurrence Products: \$50,000,000 any one Occurrence & in the aggregate for all Injury or damage occurring during the Period of Insurance.
Geographical Limit	Anywhere in the World but subject to the Terms, Conditions and Exceptions of the Policy
Special Conditions	Subject to the existing Terms, Conditions and Exceptions of the Policy. The above-noted Insured is one of multiple insureds covered by policy number AP RODIAUS PLB. The limits of liability are aggregate limits for all named insureds under this policy.

Further information

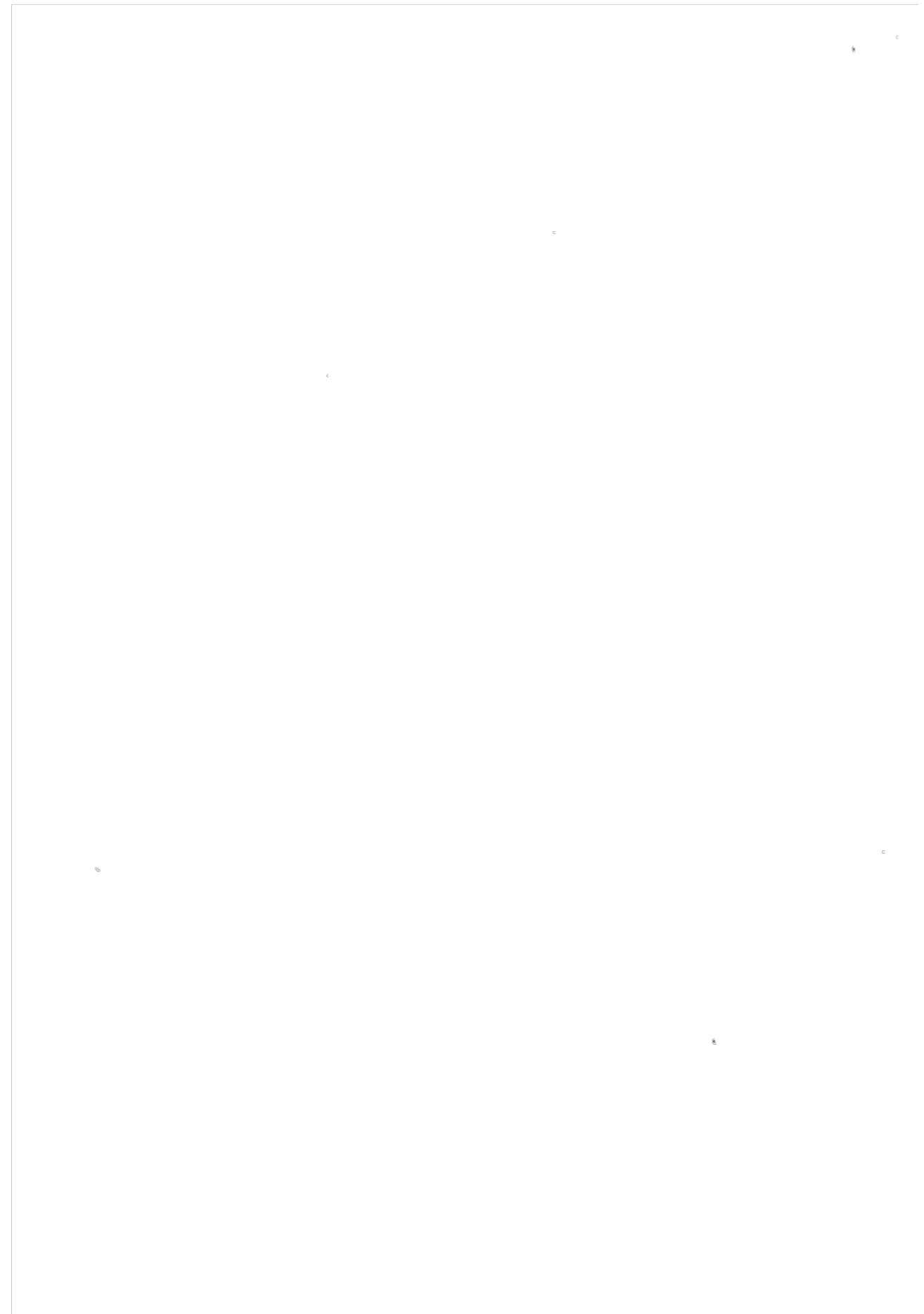
Should you have any queries, please contact your District Insurance Officer.

Important notes

- Aon does not guarantee that the insurance outlined in this Certificate will continue to remain in force for the period referred to as the Policy may be cancelled or altered by either party to the contract, at any time, in accordance with the terms of the Policy and the Insurance Contracts Act 1984 (Cth).
- Aon accepts no responsibility or liability to advise any party who may be relying on this Certificate of such alteration to or cancellation of the Policy.
- Subject to full payment of premium
- This certificate does not:
 - represent an insurance contract or confer rights to the recipient;
 - amend, extend or alter the Policy; or
 - contain the full policy terms and conditions.

Aon Reference: AONBNE190JW

Version: B063520/024



20.2 * APPLICATION FOR FINANCIAL ASSISTANCE - BOURKE AND DISTRICT GARDEN CLUB**

File Number: 1232, 1725
Author: Leonie Brown, General Manager
Authoriser: Leonie Brown, General Manager
Attachments: 1. Application for Financial Assistance - Bourke and District Garden Club

Background

Council has received a request from the Bourke and District Garden Club for Councils support of the Club's committee and competitions in 2025/2026. Council has previously supported the Bourke and District Garden Club with similar annual requests.

Current Situation

The request includes both monetary and in-kind support comprising the following;

- A monetary donation of \$1,500 allocated to advertising in the Western Herald for the competition, including advertising categories and results of judging, and cash prizes for the winners;
- Free storage of a shipping container, containing club items at the Bourke Shire Council Depot;
- Tagging and testing of club electrical equipment, including 2 urns and extension cord used in flower shows;
- Assistance creating and printing entry flyers and winners certificates;
- Use of a Council vehicle for judges to be driven around to complete judging;
- Use of the Renshaw Oval Pavilion for flower show displays;
- Council staff to gather, set up and return equipment and supplies for flower shows; and
- Provision of the Bourke Community Centre for Garden Club monthly meetings.

Financial Implications

Councils 2024/2025 Operational Plan provides funding for Donations to Community Organisations. Funding remains available in this vote to cover this request.

Recommendation

That Council support the application from the Bourke and District Garden Club for assistance comprising both monetary (\$1,500) and in-kind support for the Clubs 2025/2026 activities as identified in the report of the General Manager.



**APPLICATIONS FOR FINANCIAL ASSISTANCE
(DONATIONS, SPONSORSHIP, "IN KIND" SUPPORT)
2025/26**

Name of applicant organisation:	Bourke & District Garden Club
Postal Address:	Po Box 546, Bourke NSW 2840
Contact person:	Elizabeth Kerr
Position:	Secretary
Phone number:	
Mobile number:	0428725768
Fax number:	
Email address:	bourkegardenclub@gmail.com

Enquiries are to be made to Council's Manager Corporate Services on 0268308000.

Completed applications are to be returned to Council no later than 4pm Friday,

(Date(s) to be specified each year)

An electronic version of the form can be made available upon request, or applications can be posted or hand delivered to:-

Bourke Shire Council
Financial Assistance Program
P O Box 21 / 29 Mitchell Street
BOURKE NSW 2840
Phone: 02 68308000 Fax: 02 68723030
Email: bourkeshire@bourke.nsw.gov.au

VERIFIED BY:

Policies and Processes of Bourke Shire Council

VERIFIED BY:

Page 1 of 7

INFORMATION REGARDING YOUR REQUEST FOR FINANCIAL ASSISTANCE

Please provide a brief overview of your group /organisation:-

We are a not for profit community organisation to promote gardening in Bourke and surrounding district. We run 2 flower shows, a town and district garden competition in conjunction with the Bourke Shire Council and support Seniors Week with a Trivia day. The Garden Club has also organised and run Daffodil Day in Bourke.

Is the Group/organisation based in Bourke Shire?:-

Yes/

If no, where is it located?

What is the number of current members of your group/organisation? 12

Purpose for which the donation will be used:-

Free storage of shipping Container containing club items at Bourke Shire Council Depot

Tagging and testing of club electrical equipment including 2 urns and extension cord used in flower shows

Garden Competition

Judging

Bourke Shire has previously assisted with costs for advertising in Western Herald for the competition including advertising competition categories and then for results of Competition.

Shire assists with developing entry flyer for Garden Competition

Shire donates cash prizes for winning entries and develops winners certificates

In Kind: vehicle and fuel for judges to be driven around to judge gardens

Garden Club: pays cost for motel room and food

Garden Club: develops judges plan for garden entries and escorts judges around

'Spring Flower and Geranium Show' and 'Spring Flower and Rose Show'

Bourke Shire: Donates use of Renshaw Oval pavilion for use for flower shows free of charge. Bourke Shire Council also Donates workers to assist with the collection of tables, bottles and items from the container stored at the Bourke Shire Depot, items transported to event and they help set up area for the events. Shire workers then help to transport and put away tables into shipping container at Bourke Shire Council Depot

Garden Club: supplies prizes, trophies, judges and coordinate the events Meetings

Bourke Shire: Provides the monthly meeting place at the Bourke Community Centre, 65 Mitchell Street Bourke free of charge to the Garden Club.

If not stated above, briefly describe the way in which this donation will benefit Bourke Shire:

The Garden Club delivers community events for all residents in the Shire to enter. The Garden Competition has expanded to include photographic evidence or short videos which allows all people outside of the limits of the town of Bourke to participate.

The flower shows encourage people of all backgrounds and ages to enter and join together to socialise and share their experiences of gardening in a positive environment.

The Garden Club Facebook and Instagram pages provide a positive tool used to share educational information and encourage people to be involved in gardening and share tips. It is also used to highlight positive events and personal achievements of local residents and portray Bourke in a positive way.

The club meets monthly at the Bourke Community Centre and allows socialisation for a group of people to share information related to gardening and is a sociable opportunity for those that do not leave home often, to feel welcome and safe.

Has your group/organisation received financial or in kind support from Bourke Shire in the last 12 months? ☒ YES ☐ NO

If yes, please provide amount and details of purpose:

Use of Bourke Community Centre free of charge once a month for club meetings- last Sunday of the month between 3pm-5pm, and as above regarding Graden Competition and Flower Shows

Has your group/organisation received any grants from the State or Federal Government in relation to the project for which this donation is sought? ☒ No ☐ Yes

If yes, briefly list details and amount of grant
Rates Donations – if you are only applying for a donation of rates (general or water) please provide the following details:-
Property for which rates donation is sought:
Council's Rates Assessment Number:
Owner of land on which property is located:
Purpose for which the property is used:
Approximate number of days per year that the property is used for these purposes:

APPLICATION FOR FINANCIAL ASSISTANCE

What is the total amount of your request (exclusive of GST)?	\$	
Is your group / organisation registered for GST	Yes	No
Does your group / organisation have an ABN (Australian Business Number)?	Yes	No
Is your group / organisation incorporated?	Yes	No
If yes, please quote your ABN	85889109354	
If yes, please quote your Incorporation No	Y18241-28	
Does your group / organisation have Public Liability Insurance?	Yes	No
If yes, please attach a Certificate of Currency		

To be completed for "in kind" support:-

(Please arrange appointment with appropriate Council staff to obtain a quote where necessary)

ITEM	Applicant's Contribution	Support sought from Council
A. Monetary	1000	1500
		(advertising, prizes)
Total (A)		
B. Equipment costs	Garden club member escort	Use of shire vehicle + fuel
Total (B)		
C. Labour costs	Assist set up	Transport items, assist table set up
	Coordinate and run	
	Provide prizes	
	Assist judges	Develop entry flyers
Total ©	Print flyers	Print flyers
D. Other project costs		Supply of Renshaw

	Use last Sunday of the month for meetings	pavilion Supply premises for meetings
Total (D)		
TOTAL COSTS (A+B+C+D)		

ORGANISATION'S BANK ACCOUNT DETAILS

Name of bank:	Commonwealth Bank
Name of bank account:	Bourke and District Garden Club Inc
Bank BSB Number:	062510
Bank Account Number:	10002516

APPLICATION CHECKLIST

- For first time applicants, a copy of your group/organisation's constitution and if that constitution changes, then an updated copy is to be forwarded with any subsequent application
- A copy of the most recent annual report (including financial statements of income and expenditure) – preferably audited
- Copy of notification of ABN Number and GST Registration (if applicable) from the Australian Taxation Officer
- Evidence of Incorporation
- A copy of the applicant's current public liability insurance policy (i.e. Certificate of Currency)
- Where the applicant is a registered public charity, a copy of the registration certificate is required

CERTIFICATION

I certify that all the details supplied in this application form and in any attached documents are true and correct to the best of my knowledge, and that the application has been submitted with the full knowledge and agreement of the applicant group / organisation.

I have read the Financial Assistance Policy provided with this application form.

Signed: 

Name: ELIZABETH HARRIS
Position: Secretary
Date: 8/05/2025

20.3 * APPLICATION FOR FINANCIAL ASSISTANCE - ORANA HAVEN**

File Number: 1232, 1725

Author: Leonie Brown, General Manager

Authoriser: Leonie Brown, General Manager

Attachments: 1. Application for Financial Assistance - Orana Haven

Background

Orana Haven are planning events at Central Park in Bourke during NAIDOC Week (Sunday, 6 July to Sunday, 13 July 2025) on Monday, 7 July and Wednesday, 9 July 2025.

Current Situation

Council has received an application from Danielle Caruana, Acting Hub Project Manager, Orana Haven Aboriginal Corporation requesting financial assistance to hire chairs that would include delivery and collection of the chairs for both events.

Bourke Shire Council have numerous chairs that are used for a variety of Council events that are available. A discussion with Ms Caruana determined that an in-kind contribution from Council of the chairs, including delivery and collection to the venue at the appointed day and time would be equally appreciated.

Financial Implications

Nil.

Recommendation

That Council accede to the request of Orana Haven for in-kind support for the delivery and collection of chairs to Central Park on 7 July 2025 at 10am to 1.00pm, and Wednesday, 9 July 2025 at 10am to 2.30pm in support of the NAIDOC events.



APPLICATIONS FOR FINANCIAL ASSISTANCE (DONATIONS, SPONSORSHIP, "IN KIND" SUPPORT)

Name of applicant organisation:	Danielle Caruana
Postal Address:	1 Arthur VC Way, Gongolgon, NSW 2839
Contact person:	Danielle Caruana
Position:	Acting Manager Orana Haven Hub
Phone number:	
Mobile number:	0400460592
E-mail address:	Daniellec@oranahaven.com.au

Enquiries are to be made to Council's Manager Corporate Services on 02 6830 8000.

Completed applications are to be returned to Council at least 14 days prior to the date of the monthly Council meeting generally held on the 4th Monday of the month, for inclusion in the agenda for such meeting. If received outside of this timeframe, the application will be considered at the following months meeting of Council.

An electronic version of the form can be made available upon request, or applications can be e-mailed, posted, or hand delivered to:

Bourke Shire Council
Financial Assistance Program
PO Box 21/ 29 Mitchell Street
Bourke NSW 2840
Phone: 02 6830 8000
E-mail: bourkeshire@bourke.nsw.gov.au

Form No:

19 MAY 2025

DAY	LIBRARY
MCS	RATES
MTE	BOBEC
MEV	HR
MR	IT
MW	DEPOT
EDM	CREDITORS
OTHER	

INFORMATION REGARDING YOUR REQUEST FOR FINANCIAL ASSISTANCE

Please provide a brief overview of your group/organisation:

Bourke Naidoc Committee: made up of Community services providers and community members.

Is the Group/organisation based in Bourke Shire? Yes ☐ No ☒

If no, where is it located?

What is the number of current members of your group/organisation? 12

Purpose for which the donation will be used:

The donation will be used to hire 50-100 chairs for two community Naidoc events in Central park.

If not stated above, briefly describe the way in which this donation will benefit Bourke Shire community:

the benefit of the donation would be the council's contribution to the communities Naidoc celebrations and give elders and families somewhere to sit.

Financial Assistance to Community Policy

Has your group/organisation received financial or in-kind support from Bourke Shire in the last 12 months? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes, please provide amount and details of purpose:
Has your group/organisation received any grants from the State or Federal Government in relation to the project for which this donation is sought? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes, briefly list details and amount of grant
Rates Donations – if you are only applying for a donation of rates (general or water) please provide the following details:
Property for which rates donation is sought:
Council's Rates Assessment Number:
Owner of land on which property is located:
Purpose for which the property is used:
Approximate number of days per year that the property is used for these purposes:

APPLICATION FOR FINANCIAL ASSISTANCE

What is the total amount of your request (exclusive of GST)?	\$	
Is your group / organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Does your group / organisation have an ABN (Australian Business Number)?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation incorporated?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If yes, please quote your ABN If yes, please quote your Incorporation No		
Does your group/organisation have Public Liability Insurance?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If yes, please attach a Certificate of Currency		

To be completed for "in kind" support:

(Please arrange appointment with appropriate Council staff to obtain a quote where necessary)

ITEM	Applicant's Contribution	Support sought from Council
A. Monetary		
Hire and delivery and pick up of chairs for both community Naidoc events in central park.		\$580.00
Sub Total (A)		
B. Equipment costs		
Sub Total (B)		
C. Labour costs		
Sub Total (C)		
D. Other project costs		
Sub Total (D)		
TOTAL COSTS (A+B+C+D)		\$580.00

ORGANISATION'S BANK ACCOUNT DETAILS

Name of bank:	Commonwealth Bank
Name of bank account:	Orana Haven Aboriginal Corporation
Bank BSB Number:	062512
Bank Account Number:	10012823

APPLICATION CHECKLIST

A copy of the applicant's current public liability insurance policy (i.e. Certificate of Currency) is to be attached.

CERTIFICATION

I certify that all the details supplied in this application form and in any attached documents are true and correct to the best of my knowledge, and that the application has been submitted with the full knowledge and agreement of the applicant group/organisation.

I have read the Financial Assistance Policy provided with this application form.

Signed: 

Name: Danielle Caruana

Position: Acting Manager Orana Haven Hub

Date: 15 / 05 / 25

20.4 * REQUEST FOR SPONSORSHIP - OUTBACK RADIO 2WEB**

File Number: 20617
Author: Leonie Brown, General Manager
Authoriser: Leonie Brown, General Manager
Attachments: 1. Request for Sponsorship - Outback Radio 2WEB

Background

Council has for a number of years provided sponsorship of Outback Radio 2WEB as documented in the table below.

Financial Period	Sponsorship Amount (GST Inclusive)
2020/2021	\$6,963.00
2021/2022	\$7,150.00
2022/2023	\$7,507.50
2023/2024	\$7,507.50
2024/2025	\$7,848.50

In addition to the annual sponsorship provided to 2WEB, Council also expends funds on acquiring additional packages for the promotion of tourism.

Current Situation

Council has received correspondence from Outback Radio 2WEB requesting that Council consider increasing the level of sponsorship to be provided to the Station in the 2025/2026 period to \$8,000.00 (incl of GST). This request equates to a 1.93% increase of \$151.50 when compared to the 2024/2025 period.

Outback Radio 2WEB is a community-based facility, reliant on sponsorship. In providing its sponsorship of the Station, Council is provided in return with “unlimited access for the broadcast of all Council announcements on 2WEB, plus regular interviews with the Mayor and/or General Manager. This includes road closures, general Council business, emergency announcements, changes in services during holiday periods etc.”

It is also acknowledged that the Station provides a vital link for those people in north-west NSW and in south-west Queensland and is a very effective means of communication.

Financial Implications

Councils 2024/2025 Operational Plan provides funding for Donations to Community Organisations. Funding remains available in this vote to cover this request.

Recommendation

That Council accede to the request of Outback Radio 2WEB and increase its annual sponsorship of the Station for the 2025 / 2026 period to \$8,000.00 (incl GST).



Leonie Brown
Bourke Shire General Manager

As a non-profit community radio station, we need your support to continue providing the service, many listeners in your shire rely upon. We are asking your council to sponsor us for the 2025-26 financial year, for \$8,000 inclusive. This is only about \$200 more than last FY.

This can be invoiced as one lump sum, monthly, or whatever arrangement best suits your needs.

As you're aware, the sponsorship allows for the broadcast of all council announcements on 2WEB, regular interviews with the mayor and/or general manager (CEO). This also includes road closures, emergency announcements, changes in services during holiday periods, etc.

Your support will help 2WEB to continue providing a meaningful service for listeners in far western NSW and southwest QLD.

If you have any questions, please give me a call on (02) 6872 2333. Otherwise, I would appreciate a reply to dsharp@outbackradio.com.au.

Sincerely,

David Sharp
2WEB Operations Manager

21 ACTIVITY REPORTS

21.1 ENGINEERING SERVICES - ROAD WORKS AND WORKSHOP ACTIVITY REPORT

File Number: 1945
Author: Paul Flanagan, Manager Roads
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Background

The following information outlines works undertaken during April 2025.

ENGINEERING SERVICES - Road Works – Works Undertaken		
Daniel McKenna - Acting Roads Supervisor		
NORTH TEAM – Denis Tiffen, Team Leader		
Location	Work Carried Out	Completed
MR405 Bourke-Milparinka Road	Gravel Resheeting	N
MR404 Bourke-Hungerford	Flood damage repairs	N
RLR-10 Toorale Road	Flood damage repairs	N
MR-404 Bourke-Hungerford Road	Maintenance grading	Y
SOUTH TEAM – John Reed		
Location	Work Carried Out	Completed
MR-68S Bourke-Wilcannia Road	4.8km Construct and seal	N
MR-68S Bourke-Wilcannia Road	Flood damage repairs	N
RLR-29 Emaroo Road	Flood damage repairs	N
Wanaaring	Rebuilt levee bank	Y
TRANSPORT TEAM – Simon Wielinga, Team Leader		
Location	Work Carried Out	Completed
MR-68S Bourke-Louth	Carted gravel for 4.8km	N
State highways	Reseals	N
Wanaaring	Rebuilt levee bank	Y
BITUMEN TEAM – Phillip Harvey, Team Leader		
Location	Work Carried Out	Completed
Bourke Township	Pothole Patching	N
Regional Roads	Pothole Patching	N
State Highways	Pothole Patching	N
CONTRACTORS		
Location	Work Carried Out	Completed
RLR-19 Dungarvan Road (Sandford)	Flood Damage Repairs	Y
RLR-20 Wampra Road (Sandford)	Flood Damage Repairs	Y
MR-407 Louth-Cobar Road (Sandford)	Flood Damage Repairs	Y
MR- 405 Bourke-Wanaaring Road	Patch work to open road	Y
WORKSHOP – Works Undertaken		

Colin Kiley, Workshop Supervisor		
Plant no	Plant Type	Work Completed
50	1116 Kenworth T409SAR	Removed and replaced drive-axle bearings, seals, brake shoes and drums. Adjusted bearings and brakes.
59	2014 Transtech Quad axle trailer	Repaired hydraulic leaks and replaced hoses.
68	2011 Moore Roadtrain/B-Double trailer	Removed tyre rack and manufactured a new one.
69	2011 Moore Roadtrain/B-Double trailer	Removed and replaced mud flap, bolts, and nuts. Removed and replaced trap bearings and hydraulic cylinders, greased nipples.
96	Hydrant Buggy	Manufactured new brackets for accelerator cable and replaced cable to carry out service.
108	Toro 74904	Repaired deck: removed wheel brackets and replaced deck wheels. Diagnosed starting problem faulty ignition switch, removed and replaced ignition switch.
110	2015 Toro GM 360 Quad-Steer	Removed broken wheel studs, replaced wheel and hub, and broken studs. Reassembled torque converter, and installed new wheel nuts.
141	John Deere Grader	Completed 7,250 hr service.
144	1996 Franna AT 14	Removed and replaced 4 tyres. Carried out registration inspection and undertook required repairs.
149	Moore Triaxle Tipper	Disassembled ring feeder. Cleaned, repaired, greased, and reassembled ring feeder. Diagnosed air leaks and repaired air hoses.
155	2021 Isuzu 155	Completed 110,000 km service. Installed new tow ball. Found stripped transmission filler plug. Repaired, stripped thread and replaced plug.
158	Trailer & Full Tailgate	Checked over and adjusted wheel bearing.
162	2020 Ford PJ Ranger	Repaired tail light wiring.
180	Car Trailer	Repaired wiring and winch mount.
219	2022 Isuzu FVD 165-300	Diagnosed and repaired air leaks. Removed and replaced roller bearings on bin lift arm.
226	2020 Boggie Water Cart	Welded up cracks in tank. Cleaned and repaired water sprays air valves.
227	2020 Boggie Water Cart	Welded up cracks in tank. Cleaned and repaired water sprays air valves.
238	2016 Moore Tri-axle Tanker	Repaired and welded cracks in tanker.
241	2023 Kubota Mower	Completed 300 hr service. Removed and replaced blades.
244	Toro Groundsmaster	Removed, replaced and greased bearings on the front swivel wheels on deck.
248	2022 John Deere 6125M	Repaired and straightened the three-point linkage.
257	2021 Hino FE 1426	Removed and replaced fan belts. Diagnosed problem with broom controller, found faulty controller, removed, replaced and calibrated controller.

262	2022 Ford Everest	Completed maintenance check, repaired windscreen washers.
278	2022 Isuzu 75 155	Removed and replaced broken fuel hose and reel. Repaired and tidied up wiring around battery area. Diagnosed engine light on, found blocked exhaust gas recirculation, ordered parts to carry out repairs.
400	2024 Ford Ranger	Completed 65,000 km service. Adjusted suspension air bags.
413	2023 Ford Ranger	Removed and replaced 4 tyres. Completed 25,000 km service.
425	2023 Caterpillar 966 M	Removed and replaced tyre and rim. Brought to town to get repaired.
426	202 Bomag BBW21D5	Completed 1,000 hr service
505	2018 Kenworth T659	Completed 380,000 km service.
506	Kenworth Prime Mover	Completed 350,000 km service. Removed exhaust clamps, repaired 2 and replaced 2. Repaired flashing lights. Diagnosed coolant leak, manifold removed, right hand guards and manifold cleaned and replaced. Removed and replaced steering shaft and unit.
602	2024 Toyota Prado	Completed 10,000 km service.
703	2024 Ford Ranger	Completed 10,000 km service.
751	2024 Isuzu FFR 110-240 Tipper	Pre delivered and inducted new vehicle.
781	2024 Caterpillar 432F	Completed 250 hr service. Cleaned out broken windows and installed 2 right hand windows. Removed cutting edge and turn around, replaced bolts and nuts.
Small Plant		Completed service for chainsaw and sharpened blade. Completed service and repaired pole saw. Diagnosed drive problem and found broken driveshaft, removed and replaced shaft. Brush cutter has had service completed, cleaned carburettor and tuned engine. Repaired wiring on spray tank and replaced pump. Completed service on flex pump.
Crossley Engine		Dismantled, cleaned, made gaskets and reassembled cylinders.
Jandra Paddleboat		Helped carry out repairs to the Jandra.
Renshaw Sports Complex		Repaired and helped set up for the Picnic races.
Staff Training		
TAFE - Denzel Jackson – Mobile Plant Mechanical Technology Hugh Woodberry - Heavy Commercial Vehicle Mechanical Technology		

Recommendation

That the report of the Manager Roads regarding Engineering Services - Road Works and Workshop Activity, as presented to Council on Monday, 26 May 2025, be noted.

21.2 ENGINEERING SERVICES - PARKS AND GARDENS, TOWN SERVICES, WATER AND WASTE WATER ACTIVITY REPORT

File Number: 1946
Author: Peter Brown, Manager Works
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Background

The following information outlines works completed for the month of April 2025.

Current Situation

PARKS & GARDENS – Frank Hollman, Team Leader	
Location	Work Carried Out
General	All parks, sporting grounds and gardens - regular mowing and maintenance completed.
	Sporting grounds facilities cleaned and maintained.
	Public toilets cleaned and maintained.
	Facilities cleaned.
	General graffiti removal carried out on Council facilities.
	Tree pruning ongoing.
	Preparation for Easter weekend.
	Setup for the night markets completed.
Louth	Mowing and maintenance completed.
	Public toilets cleaned and maintained.
	Facilities and footpaths cleaned.
Small Plant	Maintenance and service carried out on all ground plant.
Works Requests	Actioned and ongoing.
Town Streets	General maintenance carried out.
	Mowed and cleaned footpaths.
Wharf	General maintenance carried out.
	Public toilets cleaned and maintained.
	Facilities cleaned and maintained.
Council Office	General maintenance carried out.
Renshaw Complex	General maintenance carried out.
	Toilets and facilities cleaned.
	Extra cleaning in preparation for picnic races.
Coolican Oval	Grounds and facilities cleaned and maintained.
	Toilets and facilities cleaned.
Davidson Oval	General maintenance carried out.
	Covered cricket pitch.
	Lines marked for football oval.
	Toilets and facilities cleaned.

Central Park	Regular mowing and maintenance completed.
	Toilets and facilities cleaned.
Villages	Facilities cleaned and maintained.
Airport	General maintenance carried out.
Darling Park	General maintenance carried out.
Boat Ramp	General maintenance carried out.
Fishing Reserve	Inspection and general maintenance carried out.
North Bourke Truck Stop	General maintenance carried out.
	Toilets and facilities cleaned.
Preparation for Easter weekend	Parks, gardens, and public areas were tidied up and freshly mowed in the lead-up to Easter.
	Extra rubbish bins provided and emptied; additional waste services scheduled for busy areas.
	Additional cleaning of public toilets and facilities were carried out.
Staff Training	Nil.

TOWN SERVICES – Troy Hayman, Team Leader	
Location	Work Carried Out
Work Requests	Daily.
Cemetery	Two graves prepared.
Rest Areas	Weekly cleaning and water pressure cleaning of the toilet at the 65 km Cobar Road rest area.
General Works	Removed levee bollard for catholic school run.
	Cleaned the gutter bridges along Wortumertie Street.
	Pruned fig trees along Oxley Street.
	Airport inspections conducted.
	Pulled down guard rail at the corner of Darling and Richard Streets following a truck running over it.
	Town nature strips mowed in preparation for Easter weekend.
	Pruned town lane-way trees.
	Removed trees from the footpath next to Port of Bourke Hotel.
	Collected an abandoned car - North Bourke village.
	Sundry debit Brewarrina Shire Council, street sweeper.
	Removed bin from weir due to flood.
	Poisoned dirt strip at the airport.
	Closed off flood gates for floods.
	Filled in a grave.
	Sand for water break plumbers.
	Slashed out at North Bourke sub-division.
	Crusher dust delivered to Luke Milgate for courthouse pavers.
	Bobcat used on racetrack preparing for picnic races.
	Slashed out at North Bourke village.
	Marked out lines for wool bale event for Easter weekend.
	Barrier boards placed to block off boat ramp access.
	Cleaned lane way behind Wortumertie and Mooculta streets.
	Pruned broken limbs from fig trees at high school.
	Changed flags in main street to Jandra's flags.

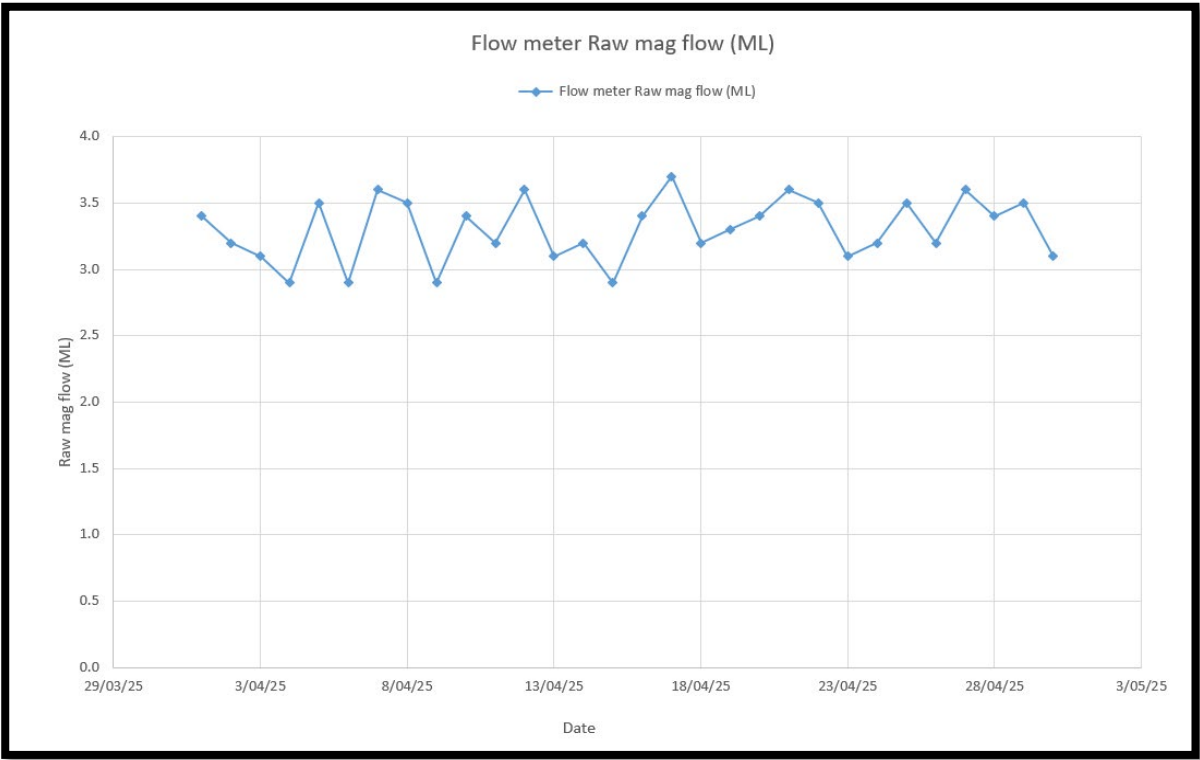
TOWN SERVICES – Troy Hayman, Team Leader	
Location	Work Carried Out
	Checked river side flood gates.
	Slashed the main strip at the airport.
	Removed dead dog from Weir Road.
	Removed dead cat from Anson Street.
	Locked lane gate behind Anson Street and Meadows Road to prevent from vandalism.
Staff Training	Nil.

WATER & WASTEWATER – Shane Hopley, Team Leader	
Water Supply Planned Maintenance	
WTP	Routine maintenance, monitoring and reporting.
SPS	Routine maintenance, monitoring and reporting.
	Sprayed weeds.
	Gorrell Avenue: Repaired switchboard.
	Anson Street: Pulled out sewer pumps and cleared out debris.
Alice Edwards Village	Routine maintenance and monitoring as per ACP Management Plan.
	Flushed fire hydrants.
	Inspected for water leaks.
	Cleaned and inspected the sewer system.
	Pulled out sewer pumps and cleared out debris.
	Repaired leaking filtered water service.
	Inspected the sewer network.
Clara Hart Village	Repaired leaking 20mm filtered water service Cottage 17.
	Routine maintenance and monitoring as per ACP Management Plan.
	Read water meter.
	Flushed fire hydrants.
	Cleaned and inspected the sewer system.
	Inspected for water leaks.
	Inspected the sewer network.
Bulk Meter Reads	Dosed ground tank with chlorine.
	Monthly water meter reads from all Councils water sources.
Reservoir Inspections	Weekly reservoir inspections carried out on WTP, Charles Street and North Bourke reservoirs.
Parks and Gardens	Glen Street Garden: Repaired stormwater pipe.
	Renshaw Sporting Complex: Repaired irrigation system.
	Central Park: Cleared sewer choke
	Rotary Park: Cleared sewer choke
	Jones Park: Repaired irrigation system.
	Darling Park: Repaired irrigation system.
Pool	Repaired chlorine dosing pumps at the 50m pool.
	Preventative maintenance inspection carried out.
North Bourke	Installed stormwater pump.
	Repaired leaking 50mm raw water service.
	Repaired light at the truck stop.
	Dug 100mm raw water main and repaired main.

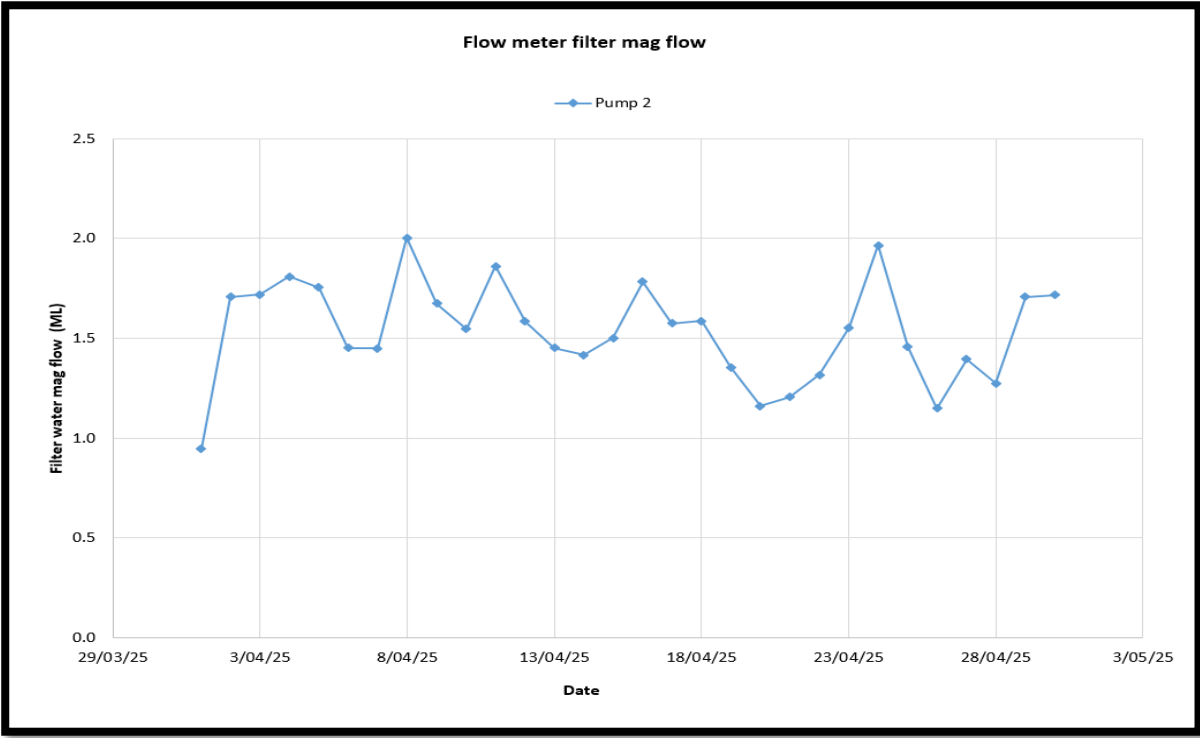
WATER & WASTEWATER – Shane Hopley, Team Leader	
Water Supply Planned Maintenance	
	Flushed fire hydrants.
Wanaaring	Inspected pump station and storage tanks.
	Inspected for water leaks.
	Read water meter.
	Inspected levee and stormwater drains.
	Located water and power service for installation of a new power pole for Essential Energy and Telstra.
	Repaired leaking toilet at the RFS Shed.
	Plugged and inspected drains in levee.
	Installed new pump and Generator at new bore site.
Enngonia	Dosed chlorine in reservoir.
	Flushed fire hydrants.
	Read water meter.
	Inspected pump station and storage tanks.
	Pumped out Septic at the hall.
Fords Bridge	Inspected for water leaks.
	Inspection of pump station and storage tanks.
	Read water meter.
Louth	Inspection of pump station and storage tanks.
	Inspected for water leaks.
	Installed new water service.
	Dug 100mm raw water main and repaired main.
	Read water meter.
Byrock	Inspection of pump station and storage tanks.
	Flushed fire hydrants.
	Read water meter.
Bourke	Flushed raw and filtered fire hydrants.
	Installed fire hydrant markers.
	Water meter reading.
Council Building	Library: Repaired leaking toilets.
	6 Green Street: Repaired leaking 20mm filtered poly line.
	RFS Shed: Replaced tapes in toilet.
	Chambers: Repaired hot water unit.
	Railway: Disconnected filtered water.
	Depot: Repaired leaking filtered water line.
	Function centre: sewer choke
Renshaw Sporting Complex	Repaired 50mm raw water line.
	Installed bubbler.
	Removed rubbish.
	Repaired leaking sprinkler.
	Serviced and repaired leaking toilets.
1 Meek Street	Raw water leak (internal).
High Street	Raw water leak (internal).
37 Hope Street	Raw water leak (internal).

WATER & WASTEWATER – Shane Hopley, Team Leader	
Water Supply Planned Maintenance	
64 Mertin Street	Raw water leak (internal).
1 Meek Street	Raw water leak (internal).
4 Wilson Street	Low raw water pressure blowout and clearing blockages.
116 Hope Street	Low raw water pressure blowout and clearing blockages.
7 Tudor Street	Repaired leaking 25mm raw water service.
94-96 Mitchell Street	Flow testing fire hydrants.
41 Anson Street	Repaired leaking fire hydrant.
100 Hope Street	Dug 100mm raw water main and repaired main.
31 Mitchell Street	Dug 100mm raw water main and repaired main.
98 Hope Street	Dug 100mm raw water main and repaired main.
29 Mertin Street	Filtered water leak (internal).
16A Sturt Street	Repaired leaking 20mm filtered water service.
111 Oxley Street	Repaired leaking 20mm filtered water service.
7 Tudor Street	Repaired leaking 20mm filtered water service.
13 Green Street	Repaired leaking 20mm filtered water service.
12 Yambacoon Street	Repaired leaking 20mm filtered water service.
3 Culgoa Street	Repaired leaking 20mm filtered water service.
7 Culgoa Street	Repaired leaking 20mm filtered water service.
4 Bloxham Street	Repaired leaking 20mm filtered water service.
2A Short Street	Repaired leaking 20mm filtered water service.
62 Tarcoon Street	Repaired leaking 20mm filtered water service.
Renshaw Road	Dug 50mm filtered water main and repaired service.
26 Tarcoon Street	Dug 150mm filtered water main and repaired service. water off 1hr.
22 Darling Street	Sewer Choke.
11 Tudor Street	Sewer Choke.
133 Meadows Road	Sewer Choke.
6 Hope Street	Sewer Choke.
64 Hope Street	Sewer Choke.
8 Darling Street	Sewer Choke.
31 Richard Street	Sewer Choke.
1 Becker Street	Sewer Choke.
22 Darling Street	Sewer Choke.
3 Oxley Street	Sewer Choke.
8 Hope Street	Sewer Choke.
9 Davies Place	Sewer Choke.
2 Becker Street	Installed new 150mm sewer service.
1 Meek Street	Located sewer service.
Staff Training	Nil.

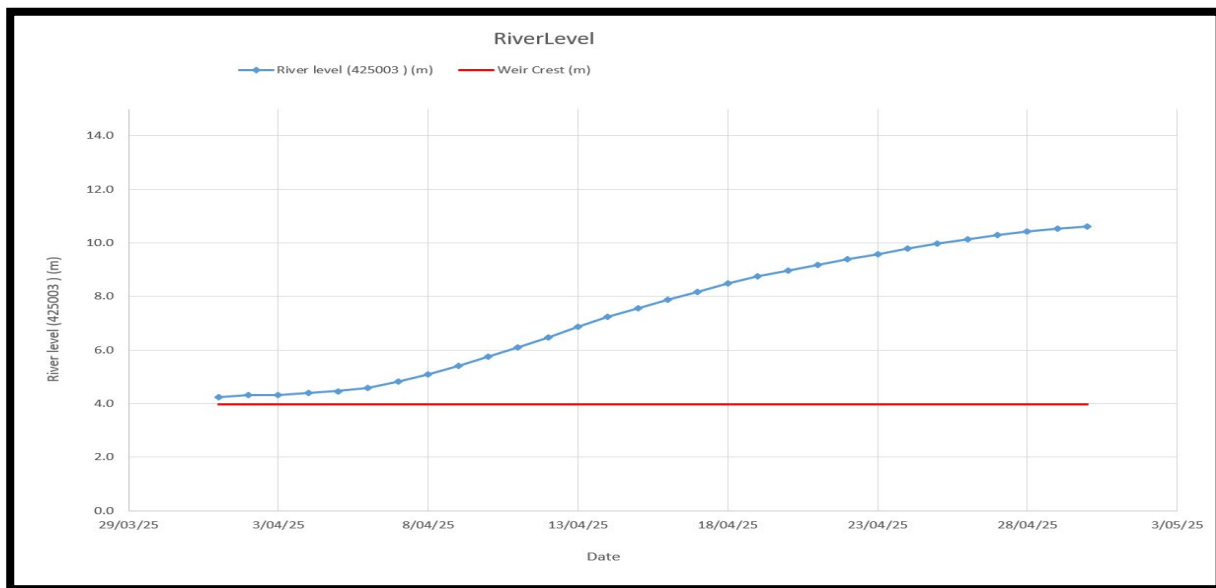
River Water Flow Meter



Water Treatment Plant Flow Meter



Current River Levels



Bourke and North Bourke Monthly Readings

Month	Bourke River Water ML	Filter water magflow pump 2 ML	River Water North Bourke ML	Filter Water North Bourke ML
July 2024	69	42.5	6.213	2.542
August 2024	81	41.1	10.029	2.712
September 2024	115	43.8	25.931	1.527
October 2024	147	1	30.424	2.454
November 2024	175	45	36.294	2.451
December 2024	124	45	24.704	2.721
January 2025	227	56	47.358	3.235
February 2025	184	52	36.760	2.959
March 2025	171	55	32.354	2.999
April 2025	99	46	13.729	2.829

Abattoirs Monthly Readings

Month	Abattoir Raw Water consumption			Abattoir Filtered Water consumption		
	Total ML	Daily Average ML	Peak Day ML	Total ML	Daily Average ML	Peak Day ML
Jul-24	0.774	0.025	0.042	11.895	0.384	0.803
Aug-24	0.824	0.027	0.038	11.712	0.378	0.540
Sep-24	0.621	0.021	0.043	8.051	0.268	0.530
Oct-24	1.308	0.042	0.090	11.747	0.379	0.671
Nov-24	1.820	0.061	0.098	13.089	0.436	0.690
Dec-24	1.373	0.046	0.152	11.056	0.369	0.574
Jan-25	3.758	0.121	0.251	13.886	0.448	0.652
Feb-25	3.440	0.123	0.238	16.189	0.578	0.667
Mar-25	4.456	0.144	0.224	17.951	0.579	0.579
Apr-25	0.867	0.029	0.061	13.632	0.454	0.665

Council's Water Access Licences – WAL's

Work Approval	Extraction Site	Site Name	Start meter read 01/07/2024	Meter read April 2025	Usage Year to Date		Water Access Licence	Comment
85CA753414	ESID 121627	Water Plant TWS	17437.1	18830.8	1393.7	ML	3200ML	
85CA753420	ESID 121630	North Bourke TWS	2188.437	2452.233	263.796	ML	300ML	
85CA753421	ESID 121630	North Bourke Abs	1.169	20.41	19.241	ML		
85CA753599		Wanaaring Station	57.873	87.125	29.252	ML	25ML	
85CA751207	24634	Engonia Village TWS	103.941	171.337	67.396	ML	150ML	
85CA753412	ESID 121626	(LWU Louth)	83.893	136.125	52.232	ML	25ML	
85CA751215	24639	Fords Bridge TWS	9.286	17.04	7.754	ML	2ML	
NA	NA	Byrock	6.656	15.423	8.767	ML		
85CA751240	32585	Walken Bore No1	19.005	19.005	0	ML	100ML	
	148936	Walken Bore No2	128.765	128.765	0	ML		
	148937	Belvedere Bore	31.265	32.931	1.666	ML		Road Works
	209518	Stoney Rise Bore	41.535	47.16	5.625	ML		
	222419	Toll Bore			0	ML		No Meter Not Active
85WA754093		Wanaaring Road Bore			0	ML	2ML	No Meter Required Road works Bore
85WA753906		Gumbalie			0	ML		No Meter Required Road works Bore
90WA836011	208200	Rainbar or Tichaluka			0	ML		No Meter Required Road works Bore
90WA836179	211161	Rainbar or Tichaluka			0	ML		No Meter Required Road works Bore
85CA753031	ESID 12002	Golf Course			0	ML	320ML	No Meter Not Active
85CA752937	ESID 119950	Exhibition Centre			0	ML	29ML	No Meter Not Active

Water Quality Data Summary

Process	Parameter	Minimum	Average	Maximum	Lower critical lim	Upper critical lim	No. of samples
Raw Water	pH	7.28	7.56	7.86			30
Raw Water	turbidity	24.00	260.97	776.00			30
Bourke High School	Free chlorine	1.58	1.59	1.60	0.2	4.0	2
Bourke High School	pH	7.46	7.49	7.51	6.5	8.5	2
Bourke High School	Turbidity	0.12	0.14	0.15	0.0	0.5	2
WTP	Free chlorine	3.20	3.37	3.60	0.2	4.0	3
WTP	pH	7.51	7.53	7.55	6.5	8.5	3
WTP	Turbidity	0.08	0.08	0.09	0.0	0.5	3
Bourke Primary School	Free chlorine	2.10	2.20	2.30	0.2	4.0	3
Bourke Primary School	pH	7.48	7.52	7.56	6.5	8.5	3
Bourke Primary School	Turbidity	0.11	0.12	0.13	0.0	0.5	3
Meadows Rd	Free chlorine	2.30	2.30	2.30	0.2	4.0	2
Meadows Rd	pH	7.50	7.52	7.54	6.5	8.5	2
Meadows Rd	Turbidity	0.11	0.14	0.16	0.0	0.5	2
Mitchell St	Free chlorine	1.80	2.20	2.50	0.2	4.0	3
Mitchell St	pH	7.52	7.52	7.53	6.5	8.5	3
Mitchell St	Turbidity	0.09	0.13	0.16	0.0	0.5	3
Alice Edwards Village	Free chlorine	0.70	0.75	0.80	0.2	4.0	2
Alice Edwards Village	pH	7.53	7.55	7.56	6.5	8.5	2
Alice Edwards Village	Turbidity	0.25	0.28	0.30	0.0	0.5	2
Kidman Camp	Free chlorine	1.80	2.00	2.20	0.2	4.0	2
Kidman Camp	pH	7.51	7.52	7.52	6.5	8.5	2
Kidman Camp	Turbidity	0.10	0.12	0.13	0.0	0.5	2

Health Guidelines

Bourke drinking water supply scheme CCPs - summary				
Parameter	Frequency	Target Limit	Alert Limit	Critical Limits
CCP 1 Filtration				
Turbidity (NTU)	Continuous	<0.2	>0.45	>0.5
CCP 2 Chlorine Disinfection				
Free chlorine (mg/L)	Continuous	1.5 – 2.5	<1.0	<0.6mg/L winter <1.2mg/L summer
CCP 3 Fluoridation (future)				
Fluoride (mg/L)	Continuous	0.95 - 1.05	<0.95 or >1.2	>1.5
CCP 4 Integrity of Reservoirs				
System integrity (sealed and secure)	Weekly	No evidence of integrity breach	Integrity breach	Visual evidence of contamination
Bourke drinking water supply scheme OCPs - summary				
Parameter	Frequency	Target Limit	Alert Limit	Critical Limits
OCP 1 Oxidation				
Iron (mg/L)	Weekly	<0.05	>0.05	>0.1
Manganese (mg/L)	Weekly	<0.05	>0.05	>0.1
OCP 2 Coagulation, Flocculation, Clarification				
Turbidity (NTU)	Continuous	<1	>2.5	>5
UV Transmittance (%)	Continuous	>80	70 - 80	<70
OCP 3 UV Disinfection				
Status	Continuous	Operational	Operational but alarming	Offline

Treatment Plant EPA Licence Compliance Record of Effluent Analysis

Pollutant	Unit Of Measure	Licence 100 Percentile Concentration Limit	March 2025 Test	April 2025 Test
Oil & Grease	mg/L	10	No flow	No flow
pH		6.5-8.5	No flow	No flow
Nitrogen (total)	mg/L	15	No flow	No flow
Phosphorus (total)	mg/L	10	No flow	No flow
Total suspended solids	mg/L	20	No flow	No flow
Biochemical oxygen demand	mg/L	15	No flow	No flow

Council notes the provisions of clause L2.5 (a) and (b) of its licence conditions of a chlorophyll exemption due to algal growth, which also exempts the above exceedances.

- Rainfall in Bourke for April 2025 was 41.9 mm.
- Hottest day in Bourke for April 2025 was 30.8°C degrees.
- Coldest day in Bourke for April 2025 was 8.9°C degrees.

Recommendation

That the report of the Manager Works regarding Engineering Services - Parks and Gardens, Town Services and Water and Wastewater Activity, as presented to Council on Monday, 26 May 2025, be noted.

21.3 PLANNING, REGULATORY AND ENVIRONMENTAL SERVICES ACTIVITY REPORT**File Number:** 1102,1322, 1059, 1165**Author:** Dwayne Willoughby, Manager Planning, Regulatory and Environmental Services**Authoriser:** Leonie Brown, General Manager**Attachments:** Nil

Development Approvals			
Delegated Authority or Council	Consent Type & Consent No.	Subject Land	Nature of Development
Nil			
Total value of Approved works for April 2025			= \$0
No. of Development Approvals for April 2025			= 0

Building Services Report	
Location	Work Carried Out
Work Requests	Actioned and ongoing
Contractors	Maintenance works completed as required Upgrade works completed as per Operational Plan

Animal Control		
Bourke Shire Council Holding Facility	Dogs	Cats
Animals in Pound beginning of Month	3	0
Seized Animals	2	0
Surrendered Animals	1	0
Total	6	0
Euthanised	1	0
Released from Pound	0	0
Rehomed/Adopted	1	0
Escaped from Pound	0	0
Died in Pound	0	0
Animals Remaining at End of Month	0	0
Total	4	0
Stock Rested in Stock Yards	0	

- Attended complaints in regard to dogs causing trouble to the general public.
- Ongoing patrols of the township enforcing the Companion Animal Act.
- Water sampling for the township, villages and Darling River, as required.
- Patrols of Councils Reserves.

Recommendation

That the report of the Manager Environmental Services regarding Planning, Regulatory and Environmental Services Activity, as presented to Council on Monday, 26 May 2025, be noted.

21.4 GENERAL MANAGER'S ACTIVITY REPORT

File Number: 4170
Author: Leonie Brown, General Manager
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Current Situation

Relevant activity by the General Manager for the month of April 2025, including meetings and discussions with external organisations, were as follows:

Day	Date	Meeting	Location
Tuesday	01/04/2025	Attended a meeting with Murray Halyburton, Managing Director, Energy and Management Services	Via Audio-Visual Link
Tuesday	01/04/2025	Discussion with Holly Davies, Acting Regional Director West	Phone Discussion
Wednesday	02/04/2025	Attended a Community Meeting at Wanaaring regarding flood issues	Wanaaring Memorial Hall
Thursday	03/04/2025	Attended the SES Interagency and Stakeholder briefing	Via Audio-Visual Link
Friday	04/04/2025	Attended the Audit Risk and Improvement Committee conference	Gilgandra
Friday	04/04/2025	Attended Paroo, Warrego and Barwon River Flooding – LEMC Partners meeting	Via Audio-Visual Link
Friday	04/04/2025	Attended the SES Interagency and Stakeholder briefing	Via Audio-Visual Link
Friday	04/04/2025	Attended Audit Risk and Improvement Committee conference	Gilgandra
Saturday	05/04/2025	Attended the SES Interagency and Stakeholder briefing	Via Audio-Visual Link
Sunday	06/04/2025	Attended the Wanaaring Community Meeting	Wanaaring Memorial Hall
Monday	07/04/2025	Attended meeting with Local Emergency Management Committee – Flood Update	Via Audio-Visual Link
Monday	07/04/2025	Attended the SES Interagency and Stakeholder briefing	Via Audio-Visual Link
Tuesday	08/04/2025	Along with the Mayor and Councillors, attended the Corporate Services Workshop	Council Chamber
Wednesday	09/04/2025	Attended meeting with Local Emergency Management Committee – Flood Update	Via Audio-Visual Link
Wednesday	09/04/2025	Along with the Mayor, met with Jamie Chaffey, candidate for the Federal seat of Parkes Electorate	Renshaw Oval

Wednesday	09/04/2025	Attended the SES Interagency and Stakeholder briefing	Via Audio-Visual Link
Wednesday	09/04/2025	Attended Barwon-Darling Landholders Flooding Information briefing	Via Audio-Visual Link
Thursday	10/04/2025	Attended Barwon- Darling Customer Advisory Group Meeting	Back O Bourke Conference Centre
Thursday	10/04/2025	Attended a Community Meeting at Wanaaring regarding flood issues	Wanaaring Memorial Hall
Friday	11/04/2025	Attended meeting with Nathan Fell, candidate for the Federal seat of Parkes Electorate	Conference Room
Friday	11/04/2025	Attended meeting with Local Emergency Management Committee – Flood Update	Via Audio-Visual Link
Friday	11/04/2025	Attended the SES Interagency and Stakeholder briefing	Via Audio-Visual Link
Saturday	12/04/2025	Attended the SES Interagency and Stakeholder briefing	Via Audio-Visual Link
Sunday	13/04/2025	Attended the SES Interagency and Stakeholder briefing	Via Audio-Visual Link
Monday	14/04/2025	Attended the SES Interagency and Stakeholder briefing	Via Audio-Visual Link
Monday	14/04/2025	Along with the Mayor attended meeting with Greg Seiler and Councillor McAdam	Conference Room
Tuesday	15/04/2025	Attended a Community Meeting at Wanaaring regarding flood issues	Wanaaring Memorial Hall
Wednesday	16/04/2025	Along with the Mayor, attended an Extraordinary Meeting of the FNWJO	Conference Room
Wednesday	16/04/2025	Discussions with Christine Boyd, Chief of staff to the Hon. Minister Jenny Aitchison	Phone discussion
Wednesday	16/04/2025	Discussions with Holly Davies, Acting Regional Director West - TfNSW	Phone Discussion
Wednesday	16/04/2025	Discussions with Roy Butler MP, Member for Barwon	Phone Discussion
Wednesday	16/04/2025	Attended the SES Interagency and Stakeholder briefing	Via Audio-Visual Link.
Thursday	17/04/2025	Attended Bourke Bush Fire Management Committee workshop	Rural Fire Service headquarters
Thursday	17/04/2025	Discussions with Christine Boyd, Chief of staff to the Hon. Minister Jenny Aitchison	Phone discussion
Thursday	17/04/2025	Attended the SES Interagency and Stakeholder briefing	Via Audio-Visual Link.
Thursday	17/04/2025	Discussions with Acting Superintendent David Piddington	Phone discussion
Thursday	17/04/2025	Discussions with Holly Davies, Acting Regional Director West - TfNSW	Phone Discussion
Friday	18/04/2025	Attended Easter activities, including Colour Run, and Billabong session at Back O Bourke	Various locations.

Friday	18/04/2025	Attended the SES Interagency and Stakeholder briefing	Via Audio-Visual Link.
Saturday	19/04/2025	Attended Easter activities including, Parade, markets, rugby and Calcutta	Various locations
Saturday	19/04/2025	Attended the SES Interagency and Stakeholder briefing	Via Audio-Visual Link.
Sunday	20/04/2025	Attended Easter activities including Easter Egg hunt and picnic races	Various locations
Sunday	20/04/2025	Attended the SES Interagency and Stakeholder briefing	Via Audio-Visual Link.
Monday	21/04/2025	Attended the SES Interagency and Stakeholder briefing	Via Audio-Visual Link.
Monday	21/04/2025	Attended meeting with Local Emergency Management Committee – Flood Update	Via Audio-Visual Link
Monday	21/04/2025	Discussions with Holly Davies, Acting Regional Director West - TfNSW	Phone Discussion
Tuesday	22/04/2025	Along with the Mayor, attended a meeting with the Hon Jenny Aitchison, Minister for Roads and Minister for Regional Transport; Roy Butler MP Member for Barwon; and Holly Davies Acting Regional Director West - TfNSW	Port of Bourke Hotel
Tuesday	22/04/2025	Attended the SES Interagency and Stakeholder briefing	Via Audio-Visual Link
Wednesday	23/04/2025	Attended the SES Interagency and Stakeholder briefing	Via Audio-Visual Link
Wednesday	23/04/2025	Attended meeting with Local Emergency Management Committee – Flood Update	Via Audio-Visual Link
Thursday	24/04/2025 ⁶	Discussions with Acting Superintendent David Piddington	Phone discussion
Friday	25/04/2025	Along with the Mayor, attended the Anzac Day dawn and 11am service	Cenotaph – Central Park
Friday	25/04/2025	Attended the SES Interagency and Stakeholder briefing	Via Audio-Visual Link
Monday	28/04/2025	Attended Council meeting	Council Chamber
Monday	28/04/2025	Along with the Mayor met with Stephen Dowling, Chief Operating Director, Maranguka Community Hub	Port of Bourke Hotel
Monday	28/04/2025	Attended the SES Interagency and Stakeholder briefing	Via Audio-Visual Link.
Wednesday	30/04/2025	Discussions with Superintendent Gerard Lawson	Phone discussion
Wednesday	30/04/2025	Attended meeting with Local Emergency Management Committee – Flood Update	Via Audio-Visual Link
Wednesday	30/04/2025	Along with the Mayor, attended a meeting with The Hon Tara Moriarty, Minister for Agriculture, Regional NSW and Western NSW, and Liam O’Callaghan	Conference Room

“From the General Manager’s Desk” columns, which appear in the Western Herald Newspaper during April 2025, are provided below.

3 April 2025

Minister for Roads

I wrote in last week's Column of a recent application made by Council for funding for the North Bourke Bridge restoration project. In submitting its application, Council was able to provide 21 letters of support from a variety of sources, with Council being most appreciative of all letters as provided.

Letters were forthcoming from our local member for the Federal Seat of Parkes, the Hon Mark Coultson MP, and our local member for the State Seat of Barwon, Roy Butler MP. Also providing a letter of support was the Hon. Jenny Aitchison MP in her capacity as the NSW Minister for Regional Transport. In her letter, the Minister acknowledged various discussions with Council regarding the project; acknowledged Councils long strategic objective to improve access to the Bridge; and further acknowledged that the rebuilding of the approaches leading to the heritage bridge would address existing pedestrian and cyclist safety issues given that the width of the existing Gateway Bridge does not allow for an actual pedestrian/cycleway lane to be provided.

Following a recent reshuffle of his cabinet, the NSW Premier the Hon Chris Minns announced the appointment of Minister Aitchison to the significant role as the NSW Minister for Roads. This means that she is now the Minister for Roads and the Minister for Regional Transport. Following the Ministerial reshuffle, Councils Mayor, Lachlan Ford took the opportunity to write to the Minister to both congratulate on her appointment, and further to thank her for her letter of support.

Twilight Street Fiesta

Congratulations and thank you to all involved in the staging of last Saturday's Twilight Street Fiesta held at Bourke’s Darling Park and Wharf precinct. Funded under the NSW Governments “Reconnecting Regional NSW – Community Events Program,” a fantastic evening of activities was rolled out.

Having now watched Fanny Lumsden entertain live, I can fully appreciate why she has won two (2) ARIA and nine (9) Golden Guitar awards at the Tamworth Country Music Festival. She was super. The same can be said of The Buckleys. Great entertainment all round.

Easter Festival

With a successful Street Fiesta behind us, the events focus in Bourke now shifts to delivering Bourke’s 10th Anniversary Easter Festival. With the 2025 Easter holiday period being from Good Friday on 18 April till Easter Monday on 21 April 2025, the festivities are fast approaching.

Whilst a digital calendar of the weekend events is now available on the Back O' Bourke Easter Festival Facebook page, I provide below just some of the events that you might be interested in, or that you may like to highlight to family or friends who are returning for the 10th Anniversary Festival. The actual number of events and activities over the weekend are rather staggering.

- **Friday:**

Colour Run – 10am starting at the Wharf, you can book early and buy tickets from the Morrall's Bakery Saturday Stall in the lead up to Easter.

Back O Bourke Billabong Sessions – 4-9pm at the Back O' Bourke Information and Exhibition Centre (BOBEC) Café Grounds. Live Music and Food. BYO event. Bus pickups and drop offs – more details will be provided closer to event!

- **Saturday:**

Street Parade - Entry forms available at BOBEC. Local groups/business and volunteers encouraged to enter the parade!

Easter Markets - Darling Park from 9am.

Wool Bale Rolling Competition – Rotary Club Event – 10:30am start – nominate on the day. CASH to be won! Mitchell Street.

Bourke Rams Rugby Union – 12:30pm Davidson Oval – Junior, Ladies and Old Boys. BBQ and Bar available.

Evening Entertainment - Music at the Port of Bourke Hotel along with Music, Race Calcutta and Raffles at the Bourke Bowling Club.

- **Sunday:**

Sunrise Service – 6.00am at the Wharf.

Giant Easter Egg Hunt at the BOBEC – 8am SHARP start - children 12yrs and under, \$5 rego – all are encouraged to register prior to Sunday so you don't miss out.

Back O' Bourke Picnic Races - Starting at midday with a six-race program (details available on the Race Club's Facebook page). Bus available

- **All Weekend:**

Bourke Aboriginal Art Gallery, Jenny Greentree's new exhibition at her Back O' Bourke Gallery in North Bourke, Jandra River Boat Cruise's, Rose Isle and Dunlop Stations Farm Stays with the National Parks being open!

Based on the current relatively warm weather continuing through to the Easter period, Bourke is on target for a most exciting weekend of activities, which includes a reunion of staff from Bourke Hospital, Bourke Public School staff and the Bourke Rams all certainly befitting of a 10th anniversary event.

Road Condition Signage

Transport for NSW (TfNSW) has advised that the installation of two (2) electronic Road Condition Information Signs, in the vicinity of North Bourke, has been programmed to begin in the first week of April. Once installed, each sign will provide real-time traffic information to road users. Up until now, when either of these roads have been closed due to flooding, Council has worked with

TfNSW to locate a mobile variable messaging board at an appropriate location to advise motorists of the closure. The installation of the new electronic signs will replace the need for these mobile signs.

The signage locations follow:

- Wanaaring Road/The Cut Line sign.

The Wanaaring Road/Cut Line sign will face traffic heading out of North Bourke towards Wanaaring and will sit on the northwest side of Culgoa St. This sign will assist in providing information to road users on the status of Wanaaring Road and The Cut Line between Bourke, Wanaaring, Borrona Downs and Tibooburra.

- Mitchell Highway Sign

Facing north bound traffic heading out of North Bourke towards Queensland, this sign will sit on the northwest side of the road. This sign will assist in providing information to road users on the status of the Mitchell Highway between Bourke, Barrington and Cunnamulla.

The signs will be operated by the TfNSW Regional Transport Operations Centre (RTOC), which as I understand, is located at McLeods Shoot, near Byron Bay. The RTOC has been in operation since December 2015 and functions 24 hours a day, 7 days a week. Council staff will relay road condition information to the RTOC who will remotely amend the information that the electronic sign displays. The signs will be operated by solar power and have 4G internet connectivity.

Average Speed Cameras

Average speed zone cameras measure the amount of time that it takes for a vehicle to drive between two points that are a known distance apart. The system then calculates the average speed of the vehicle as it travelled between those points. If the vehicle's average speed exceeds the speed limit for the length of road, the driver will receive a penalty for speeding. The length of an average speed zone is certified by a registered land surveyor to ensure the distance between the cameras is accurate. The distance is used to calculate a vehicle's average speed across an average speed camera length and is the shortest possible distance, so there's no possibility for a driver's speed to be overestimated.

In NSW, there are 31 active average speed zones with cameras. This includes, for instance, on the long drive to Sydney where you see average speed cameras zones between Wellington and Molong; on the eastern side of Bathurst travelling towards Lithgow; and on the climb up Victoria Pass. There may be other zones on the trip to Sydney that I have overlooked. To date the various cameras across NSW have only been utilised to measure the average speed of heavy vehicles. In this regard, all other mainland Australian states and the ACT use average speed cameras for heavy and light vehicles as part of their speed enforcement programs.

The Government has recently announced that a two-month trial will be undertaking at two point-to-point average speed camera zones, located on a 15km stretch of the Pacific Highway between Kew and Port Macquarie, and a 16km section of the Hume Highway between Gundagai and Coolac. Running from 1 May 1 to 30 June 2025, all motorists detected exceeding the speed limit by 30km/h or less will receive warnings.

Whilst the two-month period is a trial, and with speeding being the biggest killer on NSW roads, contributing to around 41 per cent of all fatalities, reading between the lines i don't think it will be too long before all 31 average speed camera zones across the state are measuring the average speed of light vehicles (including motorcycles). If average speed camera zones reduce the number of crashes and serious injury, then any future permanent changes and implementation are hard to argue against.

Quote: "Someone is sitting in the shade today because someone planted a tree a long time ago."

– Warren Buffett.

10 April 2025

The Hon. Mark Coulton

With the Member for Parkes, the Hon. Mark Coulton, having previously announced his intention to stand down from the role come the 2025 Federal election, the announcement by the Prime Minister on Friday 28 March 2025 of the date of the election saw Mark's time as a Federal Member, "officially come to an end."

In his own understated way, Mark issued a short four (4) paragraph 'Final Statement' advising: that his time as "the 1,029th member elected to the Australian Parliament" had concluded; he thanked his family, colleagues, staff and the people of the Seat of Parkes for their support during his 17 year's in Parliament; reflected on his belief in Inland Australia and finished by saying "It has been an honour and a privilege to serve the people of the Parkes Electorate."

17 and a half years as a Federal Member, over six (6) parliamentary cycles, is a significant achievement. Whilst the Federal Seat of Parkes is one of the safest seats in the Nation, Mark was not one to sit on his laurels. He was a regular visitor to Bourke and the Far North West, giving plenty of notice of his visits and always arranging time for a catch up with Council. Whilst there were many issues he assisted with during his term related to our Shire, including the tough times of the drought, my view is that his most significant contribution to Bourke Shire relates to his unwavering support of the new Bourke Abattoir project. He assisted in Council gaining the \$10m grant from the Federal Government that allowed Council to install the required infrastructure works that have enabled the abattoir to operate. He further assisted in the Government signing off on the Acquittal in respect of the grant which cleared the way for the sale of the abattoir to Thomas Foods International. Whilst there were many detractors along the way regarding the new abattoir, Mark stood firm and the successful operation of the facility today is testament to his support and commitment to the project and to the Far North West Region of NSW.

Elections

With the Prime Minister having announced that the Nation is to go to the poles on 3 May 2025 to elect the Australian Government for the next three (3) year term, I was rather amused at the recent reaction to the date as expressed by one sporting commentator. The commentator noted that Saturday 3 May 2025 corresponds with the National Rugby Leagues (NRL) "Magic Round" where all eight (8) games of the competition are played at Suncorp Stadium in Brisbane. The commentator expressed surprise at the election date given that the South Sydney Rabbitoh's, of which Prime Minister Albanese is the No 1 ticket holder, will be playing at 3.00pm on election day

which would make it difficult, but not impossible, for the PM to attend the game. I know the NRL is an important part of many people's lives, but seriously?

Anyway, on the topic of elections, I recently received some information from the NSW Electoral Commission in respect of last year's local government elections, as held in September 2024. The comprehensive report noted that of the 128 councils in NSW, one (1) council did not hold an ordinary election (that being Central Darling Shire Council which was under administration and therefore did not hold an election) and two (2) councils that did not engage the NSW Electoral Commissioner to conduct their elections. Across the State, 22 council/ward elections were uncontested with 18 councils/wards having received the same number of nominations as vacant positions – these candidates were declared elected without the need to conduct an election (which included Cobar and 3 x wards in Warren Shire).

In addition, four (4) councils/wards received less than the required number of nominations to fill their vacancies. In these council/wards, the nominating candidates were declared elected, with a by-election then required to fill the remaining vacancies. For the 2024 elections, electors could choose to vote using one of the following channels (subject to eligibility):

- pre-poll (early) in person voting (subject to eligibility criteria)
- technology assisted voting in the form of telephone assisted voting (for electors who are blind or have low vision)
- postal vote (subject to eligibility criteria)
- voting in person on election day
- declared institution voting at appointed venues.

In all, 3,888 people nominated to be a candidate and run for the 1,230 available councillor positions across the state. 4.431 million votes were cast in the election. This equated to an 84.54% state wide participation rate with the average rate of informal votes being 6.64%. To conduct the election, the NSW Electoral Commission engaged some 22,000-election staff who manned 2,099 polling places and 317 pre-poll venues.

The report also provided individual reports for each council area. For Bourke Shire Council, the report noted that for the election of 10 councillors, there were 14 nominations and that the residential roll contained 1,733 voters of which 1,164 votes were received. Of the votes received, 1,126 were formal and 38 were informal. This provided for a 96.7% formality rate which was better than the state formality average of 93.36%. Of the 1,126 formal votes cast for the Bourke Shire election, 398 ordinary votes were cast on polling day, 538 voters pre-poll, and 153 postal votes and 37 enrolment votes were lodged.

Rainfall

As a result of an inland low weather pattern, the last week of March saw record rainfall across central Queensland with towns like Aramac, Jundah, Quilpie, Thargomindah, Windorah significantly affected by the weather pattern. The Barcoo, Bulloo, Paroo and Warrego rivers were just some of the rivers under major flood warnings. With such significant rain falling in the

Northern Basin of the Murray Darling Basin, the Darling River will also receive a significant flush of water. We all know that it takes time for these Queensland waters to flow into the Darling. Given the expected flows in the Paroo, action by Council in respect of preparing the levee at Wanaaring is now completed.

The unfortunate downside to so much water is the hundreds of thousands of hectares that have basically gone underwater in Queensland. Understandably, there has been considerable concern as to the welfare of some one million head of cattle and a million sheep that are impacted by the flooding. As one grazier from north of Quilpie said in response to losing an estimated 4,000 sheep, "It will take us 4 to 5 years to get back to where we were 10 days ago."

With news that the weather pattern was heading south and to the south-east, some locals were forecasting rains of "biblical proportions" for Bourke and surrounds. Whilst Bourke received some 50mm of rain over 27 and 28 March 2025, the very significant rains spoken of for Bourke did not eventuate.

Across at Walgett however, the automatic weather station at the Walgett Airport recorded 160 mm of rain during the 24-hour period ending 9.30am on Saturday, 29 March 2025. Higgins Storm Chasing reported that this amount of rain had eclipsed Walgett's all-time daily rainfall record, as previously set in January 1964, and smashed the town's previous March daily record.

Closed Roads

Wet weather in the Bourke Shire invariably brings with it the need to close its unsealed road network. To check current road conditions in the Shire, simply go to the following website:
<https://bourke.nsw.gov.au/engineering/road-conditions/>

Alternatively, Council's After-Hours Duty Officer can be contacted on 0419 722 055.

All drivers planning to travel within the Bourke Shire area are asked to assist in preventing damage to the unsealed roads by choosing an alternative route or waiting until the unsealed roads are reopened once drier conditions prevail.

Please be aware that when roads are closed by Council, it is an offence to travel on those roads. As a vehicle operator, if you ignore these road closures, your actions could lead to penalties under the Roads Act 1993. Such penalties include a fine, or alternatively, under another Section of the Act, instead of prosecuting a person for a contravention of the Act, Council may pursue a person for the cost to rectify the damage that has been caused. That could come at a considerable cost to the vehicle operator.

Quote: "It's a relief to hear the rain. It's the sound of billions of drops, all equal, all equally committed to falling, like a sudden outbreak of democracy. Water, when it hits the ground, instantly becomes a puddle or rivulet or flood." – British Poet, Alice Oswald.

17 April 2025**Flooding**

The residents of Wanaaring were closely watching the Paroo River as it peaked at a record level of 5.14 metres last Tuesday, 8 April 2025 following record rainfall in the upstream catchments of Central Queensland. With the quantity of water covering such a large expanse of country, it is expected that the flood waters will be with the Shire for some time and I am aware of various households that have unfortunately been inundated.

I would encourage landowners who have been impacted by the flooding to lodge their details with the NSW State Emergency Service (SES) on 13 25 00 to register both their particulars and the impact to infrastructure on their property.

The community of Wanaaring has pulled together during this difficult time, and with the assistance of the lead agency, the SES, along with Council staff and contractors, much preparation took place in readiness for the extended water flows.

I was interested to learn that the manual river gauge at Wanaaring prior to this flood event only measured to a height of 5 metres. With predictions of a 5.3-metre-high Paroo River, local Wanaaring resident Bruce Hughston showed some bush practicality by replacing the 5-metre sign with a new post that now measure up to 5.5 metres.

In terms of water flowing down the Darling River to Bourke, the river is expected to rise to a 9.5 metre height, with many variables to come into play which could see water heights higher or lower than this range.

Extensive flooding across the Shire invariably brings with it a high damage bill to both residents, pastoralists and Council. From Council's perspective in respect of this damage, some 40 kilometres of the Hungerford Road is underwater and extensive stretches of the Wanaaring Road are also expected to be affected, as a minimum. Road repair costs will undoubtedly be extensive, and in this regard, Council is awaiting a Natural Disaster Declaration in respect of the flooding across the Shire which will provide funding to undertake the necessary repairs to its road infrastructure.

The Month of April

With the Autumn School holidays now underway, Easter starting tomorrow and ANZAC Day next Friday, the last two (2) weeks of April are certainly going to be a busy period on NSW roads.

From where I sit, all roads of course lead to Bourke for the 10th Anniversary of the Back O' Bourke Easter Festival, which kicks off tomorrow, being Good Friday. I have previously written about some of the many activities to take place over the Easter period in Bourke, however, should you require further details, I point you in the direction of the "Visit Bourke Website" at the following address: <https://www.visitbourke.com.au/products/back-o-bourke-easter-festival>

This site includes a copy of the weekends full program of activities and events, and should you require more information, please don't hesitate to contact the staff at the Back O' Bourke Information & Exhibition Centre on phone 6872 1321, who I am certain will be able to attend to your enquires.

As I say, the last two (2) weeks of April are going to be a busy period on NSW roads. On a sombre note, over last year's Easter public holiday period, five (5) people were killed on NSW roads, with seven (7) people killed the year before in 2023. It would be nice to think that over this Easter Holiday period there are no fatalities across our region, or for that matter, across the State.

Transport for NSW(TfNSW) have been promoting the Easter Road Safety message under the banner "Hop on board and promote road safety awareness – it could save someone's life," and they have identified a series of methods in which individuals and families can get involved to share the messaging regarding road safety during this busy period on our roads.

The suggestions of TfNSW include following the "NSW Road Safety - NSW GOV" Facebook page and watching the 'safety never takes a holiday' posts between 11 and 27 April 2025; visiting the NSW Centre for Road Safety Website (<https://www.transport.nsw.gov.au/roadsafety>) for more information on staying safe on the road; testing how tired you might be before heading out on the road at <https://testyourtiredself.com.au/>; or by downloading and using the Speed Adviser App (<https://www.transport.nsw.gov.au/roadsafety/topics-tips/speeding/speed-adviser>), which is a driver's aid to help you stay under the speed limit.

With road closures undoubtedly still applicable in the Shire due to flooding at least up until the end of the month, you can visit <https://www.livetraffic.com/> for real-time updates on traffic conditions across the State. To check current road conditions in the Shire, simply go to the following website: <https://bourke.nsw.gov.au/engineering/road-conditions/> or contact Council's After-Hours Duty Officer on 0419 722 055.

April Council Meeting

The April 2025 meeting of Council will be held in the Bourke Shire Council Chamber on Monday 28 April 2025, commencing at 10.15am. All members of the public are welcome to attend. Alternatively, you can live stream the meeting by accessing a link on the Noticeboard section on the homepage of Councils Website at: <https://bourke.nsw.gov.au>

Following input from the community as to their strategic objectives and requests for works and services in respect of our Shire wide community as part of Councils program of Village Meetings held earlier this year in February, Council at its March meeting adopted for exhibition purposes the draft Bourke Shire Community Strategic Plan. Accordingly, this Plan is now on public exhibition for a period of twenty-eight (28) days with submissions, closing on 28 April 2025, invited.

Further to this Plan, Councils April meeting will see its Delivery Plan, Operational Plan and Fees and Charges documents for 2025/2026 considered by Council, before they to, are placed on Public Exhibition for community comment.

The aforementioned documents are all part of the NSW Governments Integrated Planning Reporting (IP&R) processes that are required of local councils across the State. Following exhibition, and prior to adoption, Councils must consider all submissions received during the exhibition period before endorsing the final suite of documents.

Annual Council Financial Statements

Following the end of each financial year, councils across the State have until 31 October to prepare, have audited and lodge their annual financial statements with the relevant authority. It is a hectic time for council finance staff.

Recently, the Audit Office of NSW released a report which presented the results of the local government sector financial audits for the year ended 30 June 2024. The report, available at: <https://www.audit.nsw.gov.au/our-work/reports/local-government-2024> makes for interesting reading, noting that Local Government in NSW had combined expenditure of \$16.1 billion in 2023/2024. It is certainly a large industry sector.

Unqualified audit opinions were issued for 124 (of 128) councils, which included Bourke Shire Council, 8 (of 9) county councils, and 11 (of 13) joint organisations. Disclaimers of opinion were issued for Glen Innes Severn Council and the New England Weeds Authority. Qualified audit opinions were issued for Snowy Valleys Council and Moree Plains Shire Council.

Timeliness improved as 88% of councils lodged their audited financial statements by the statutory deadline of 31 October (67% in the previous year), with Bourke achieving the required timeline in both year's.

What very much surprised me was that there are 16 Councils across the State that have insufficient cash and investments, not subject to external restrictions, to meet three (3) months of expenses (excluding depreciation and interest). As the report states, "this indicates a serious risk to the continued financial sustainability of these councils." For information, the Audit Office defines financial sustainability as being "the ability to meet current and future financial obligations without reducing essential services or borrowing money to fund successive operational deficits. This is achieved by ensuring that over the medium and longer term, revenue is sufficient to cover expenses, cash flow and risks are well managed, long-term financial planning is effective, and sources of revenue are diverse."

Examples of these least liquid councils include Bathurst Regional, Blue Mountains City, Central Darling Shire, Griffith City, Hawkesbury City, Kiama Municipal, Lismore City, Liverpool City, Shoalhaven City, Tamworth Regional and Warren Shire councils.

I am happy to advise that Bourke Shire Council was named in the report along side 16 other NSW councils as being one of the most liquid councils in the state. In addition to Bourke Shire, the list includes the rural councils of Balranald Shire, Bland Shire, Blayney Shire, Carrathool Shire and Narrandera Shire, the regional councils of Coffs Harbour City, Dubbo Regional, Edward River, Federation, Inverell City, Muswellbrook Shire, Newcastle City and Tweed Shire, along with the large urban councils of Lane Cove Municipal, the Hills Shire and the City of Sydney councils.

Quote: "Never put passion in front of principle, even if you win, you'll lose." – Mr Miyagi - Karate Kid 2.

24 April 2025**Anzac Day**

Tomorrow, 25 April, is Anzac Day. It is the day that I consider to be, arguably, the most important day of the year as the Nation stops and recognises, not only the heroics and bravery that was shown by our first ANZAC's, but also to recognise the many service men and women who have followed them to ensure that the quality of life that we have as Australians is maintained.

I wrote in my Column at this time last year of the ill-fated campaign that commenced before dawn on 25 April 1915, when the first soldiers of the Australian and New Zealand Army Corps landed on the shores of the Gallipoli peninsula. What happened at Gallipoli all those many years ago was simply tragic. I repeat herewith what I wrote in last year's Column regarding Anzac Day as I consider it well describes the tragedy of war but also provides inspiration as we go about our daily lives, 110 years later.

"The Allies' mission was to destroy Turkish guns that were preventing naval ships from reaching and bombarding the Turkish capital, Constantinople. If they succeeded, Turkey might be forced out of the war and Germany would lose an important ally. Some 2000 Australians were killed or wounded on 25 April 1915. At Anzac Cove, the Australians were the first to land. The New Zealanders followed later in the day. They advanced about a mile in some places, less in others, but they could go no further. For the next eight months, the campaign was a stalemate. In December 1915, the Anzacs were evacuated. By then, about 8,700 Australians and almost 2,700 New Zealanders had been killed. They were some of at least 130,000 soldiers on both sides who lost their lives at Gallipoli.

Anzac Day is certainly not about glorifying war. Rather, ANZAC Day was initially instigated to give people a chance to honour the original Anzacs – the Australians and New Zealanders who fought on Gallipoli. It then became a day for those who had served in the First World War. With Australians experiencing the Second World War, and wars, conflicts and peacekeeping operations that have followed, Anzac Day has become an occasion to honour all who have worn our country's uniform in service. Today, we reflect on that service. We recognise more than a hundred thousand Australian service men and women who have lost their lives in military operations carried out in our country's name. We honour the values that have been invested in the original Anzacs – loyalty, selflessness, courage – and the ways in which later generations have measured their own achievements against those of the soldiers who fought on Gallipoli. Lest We Forget."

Floodwater

I was pleased to read in a recent edition of "News from the Barwon Electorate", as issued by Roy Butler MP, the state member for the seat of Barwon which includes the Bourke Shire area, where Mr Butler acknowledged the work of the "SES, Council and many volunteers who worked tirelessly to build the levy height up to 6m to protect the village of Wanaaring."

I certainly acknowledge such comments on behalf of the various Council staff and contractors who have been involved in assisting Wanaaring Village. More to the point however is the work undertaken by the SES and volunteers, which has been amazing. As Roy quite rightly points out, the SES and volunteers, have been "working with communities to ensure people are safe and informed. Many resupply trips of food, water, and medicine were delivered to isolated homes and properties by air and boat."

It has been a focused operation across the Shire with the SES and other Government Agency's deploying relevant equipment to Bourke to be in position for a quick response as the water approached and arrived. This included light aircraft and helicopters at Bourke Airport along with high-clearance vehicles and vessels at Bourke and Wanaaring. It was said to me in jest, that the Bourke Airport needed air traffic control given the amount of activity at the airport!

With the water receding across the Bourke Shire region, the flooding emergency will move from the response stage into the recovery stage, which means the NSW Reconstruction Authority now takes the lead from the SES. Notwithstanding, if you are a landowner who has been impacted by the flooding, I would again encourage you to lodge your details with the NSW State Emergency Service (SES) on

13 25 00 to register both your particulars and the impact to infrastructure on your property.

Easter Festival

In terms of celebrating a 10th Anniversary, the events and attendances at the Back O' Bourke Easter Festival were as good as it gets. A massive thank you "shout out" goes to everyone who was involved in the weekend, regardless of whether you were an organiser, a participant or simply an interested observer. With so many events that comprise our Festival, it's always hard to pick a favourite event. I love the crowds and the energy of the Back O' Bourke Picnic Races. However, the enthusiasm and the faces of the hundreds of children who scamper for eggs in the Annual Easter Egg hunt at the Back O Bourke are certainly hard to beat. Regardless, that is just my opinion, and the 10th Anniversary Easter Festival goes down as a most fitting occasion, despite much of the Shire being covered in flood water.

PV Jandra

With the depth of the Darling River being in a significantly heightened state in recent weeks, it has been necessary to cancel the operations of the Jandra until such time that the river recedes, and it is again safe for the boat to operate. The PV Jandra is a very popular attraction for both locals and visitors alike, especially during the Autumn season which coincides with Easter. There were certainly many disappointed visitors who were unable to cruise the Darling and experience all its glory from the river itself. The upsides to the heightened river levels are that the river has received a significant flush and agricultural pursuits benefit significantly from the water.

Flu Season

In 2024, it is reported that Australia had more than 365,000 reported influenza cases, with some 4,200 people admitted to hospital, making it Australia's biggest flu season since 2019. Between January and August 2024, there were 810 deaths related to flu, compared to 416 flu-related deaths in the same period the previous year. In addition to these statistics, it is understood that the Northern Hemisphere has just experienced a significant influenza season, with some UK hospitals overwhelmed by the winter peak and the US recording the largest influenza season since the 2009 swine flu pandemic.

Off the back of these flu cases, the flu season for 2025 in Australia would appear to have had an early start, with the National Notifiable Diseases Surveillance System (NNDSS) reporting that influenza cases across Australia, during January – March 2024 were more than 50 per cent higher than the previous record of flu cases.

Having regard to all this information, the Australian Medical Association is saying that the best time to get your annual influenza vaccination "is from April onwards." The flu vaccine is recommended for all Australians over six (6) months of age with higher-risk Australians having access to free influenza vaccinations under the National Immunisation Program (NIP). Such higher risk groups include children under five (5); adults over 65; Aboriginal and Torres Strait Islander people; pregnant women; individuals with certain medical conditions, people who smoke and people who are immunocompromised.

As the Pharmaceutical Society of Australia (PSA) national president Fei Sim FPS has said, "I urge all Australians, no matter your age, to get vaccinated early to reduce the risk of serious illness and help prevent the spread of the virus."

The adage of simply dismissing the flu virus as "oh it's just the flu" would appear to be significantly underestimating the consequences it can bring. When one considers the number of annual fatalities that result from "just the flu," especially in the case of higher risk groups, taking the time to get vaccinated is really an obvious course of action. I can only but encourage the community to do so.

Quote: **The names of the fallen, the brave and those who served in so many ways, are written into our history; and we honour and pay tribute to them all.** – Federal Minister for Veteran's Affairs, Matt Keogh.

Recommendation

That the report of the General Manager regarding General Manager Activity for April 2025, as presented to Council on Monday, 26 May 2025, be noted.

21.5 LIBRARY ACTIVITY REPORT

File Number: 2780
Author: Jodi Hatch, Library Manager
Authoriser: Melanie Milgate, Manager Economic Development
Attachments: Nil

Current Situation

The following items for the April 2024 and April 2025 period are presented for information.

Item	April 2024	April 2025
Loans	679	753
New Members	9	2
Internet/Word Processing	39	48
Wireless Tickets	24	9
Number of Visitors	534	902
Scans	28	40
Information Requests	70	85
Technical Assistance / Printing	60	79
Faxes/ Laminating	5	0

April has been a very busy month in the library. In the week leading up to Easter there was an Easter Egg Scavenger Hunt. Pictures of Easter eggs were hidden throughout the children's areas of the library for children to find. Finding 1 egg was rewarded with a chocolate egg, finding 5 was rewarded with a prize. The hunt was very popular, and the children all had a great time participating.



The library hosted a number of school holiday activities, including LEGO and craft sessions. There was also a 3D Printer Escape Room, thanks to funding from a Youth Week grant.



The library team staffed a stall at the Baby Expo during April where goodie bags were given to children and lots of board books for the children to enjoy. Several new members joined the library on the day.



Child Care visited in April with the children enjoying stories and LEGO Duplo fun.



Recommendation

That the report of the Library Manager regarding Library Activity, as presented to Council on Monday, 26 May 2025, be noted.

21.6 TOURISM AND EVENTS ACTIVITY REPORT

File Number: 3283
Author: Ben Nott, Coordinator Tourism Operations
Authoriser: Melanie Milgate, Manager Economic Development
Attachments: 1. BOBEC Statistics - April 2025
 2. BOBEC Website Statistics - April 2025

Background

The Tourism and Events Report provides Council with a status report relating to the activities of the Tourism Team through visual data including graphs and statistics to allow for the measurement of the team's progress and performance.

Current Situation

During April 2025, the Tourism and Events Team participated in the following activities:

Back O' Bourke Information and Exhibition Centre

Performance Indicator	March 2025	April 2025	Trend	% Change
Visitor Numbers	2343	3472	+ 1129	48.18%
Email Enquiries	683	340	- 343	50.22%
Incoming Calls	589	595	+ 6	1.02%
Website Enquiries	2621	2928	+ 307	11.71%
Exhibition Tickets	267	319	+ 52	19.48%
Café Event Catering	5	6	+ 1	20.00%
Functions	8	6	- 2	(25.00%)
Mt Oxley Tickets	48	134	+ 86	179.17%
Tour Groups	1	2	+ 1	100.00%
PV Jandra Tickets	The PV Jandra's last cruise was 29 September 2024. The PV Jandra will recommence cruises subject to water levels in the Darling Baaka River receding to a safer level for the boat to operate.			
PV Jandra Cruises				

Back O' Bourke Exhibition Centre (BOBEC)

The BOBEC operated 7 days per week in April 2025 with hours from 9.00am to 5.00pm until 24 March when operating hours returned to 9.00am to 5.00pm.

The Back O' Bourke Exhibition Centre Garden staff were busy during the month with routine maintenance, mowing, mulching and watering.

The Information Centre was busy in April with staff assisting both increased visitor numbers and Café customers along with preparing for the Easter Festival.

Café and Functions

There were seven (7) catering jobs during April which included catering for all functions and one (1) tour group breakfast. There were six functions being four (4) x one (1) day events, one (1) x two

(2) day event and a wedding.

Tour Groups

There were two (2) tour groups booked during April.

Crossley Engine

The Crossley engines are ready for the commencement of the tourist season. Both engines are operational for the first time in many years.

PV Jandra

The PV Jandra is ready to commence operations when the height of the river drops to below 7 meters.

Staff Training

Nil.

Visitor Numbers to the Back O' Bourke Tourist and Information Centre

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Jan	326	302	348	386	782	1109	816	603	609	699	1641
Feb	373	391	220	282	1043	386	630	725	557	764	1292
Mar	1342	1612	1245	1274	1021	412	1389	1100	1006	1185	2343
Apr	3849	3118	3114	4024	3166	0	2387	2323	1709	2117	3472
May	4602	4073	3983	4770	3693	0	2564	2016	1713	2379	
Jun	5437	5199	4754	5634	4490	993	2366	2227	1971	2487	
Jul	6002	5941	5982	7614	6834	2570	1068	2998	2520	2402	
Aug	5078	4951	5051	5548	4052	1898	255	2557	2559	3002	
Sep	4489	4532	4246	4676	3601	3325	0	2203	2234	4450	
Oct	2370	2475	2463	3574	2222	5246	409	1094	1661	3984	
Nov	610	1031	876	1014	1220	1989	866	710	1047	2141	
Dec	272	281	255	630	860	1194	897	586	1099	1827	
Total	34,750	33,906	32,537	39,454	32,984	19,122	13,647	19,142	18,685	27,437	

Updates and Events

Regional Collaboration and Initiatives

Bourke Shire Council underlines the importance of collaboration to improve tourism and regional development. Council's partnerships with neighbouring councils and regional groups have been successful in promoting local attractions and enhancing visitor experiences.

Kamilaroi Highway Collaboration

The Kamilaroi Highway Committee, which includes Bourke Shire Council along with Brewarrina, Walgett, Narrabri, Gunnedah, and Liverpool Plains councils, continue to work together on various projects. One notable initiative involves engaging a film crew for the Channel 7 program "Great Aussie Road Trips." This project will highlight the region's scenery and character, providing the crew



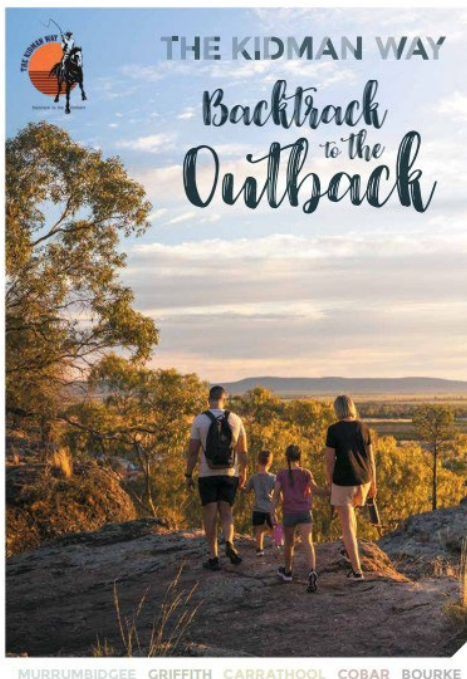
with an excellent experience travelling along the highway.

The Kamilaroi Highway Group was recently named a finalist in the Local Government Excellence Awards in the Borderless Communities category for their project titled "Seven Councils, One Remarkable Journey." This recognition helps raise the profile of the region and supports efforts to secure grants for future joint projects.



Kidman Way Promotion

The Kidman Way Promotional Committee, consisting of Murrumbidgee, Carrathool, Cobar, Griffith, and Bourke councils, has worked together over the past 6 to 8 months to update and reprint the Kidman Way visitor guide. The second edition of the "Kidman Way - Back Track to the Outback" guide features an updated fold-out map, inspired by successful maps from the Back O' Bourke Visitor Guides. The new guide will be promoted through social media to increase regional visibility and attract more visitors. The new guide is available now at the Back O' Bourke Exhibition Centre.



Additional Regional Committees

The Darling River Run Committee, made up of Bourke, Brewarrina, and Wentworth Shires, meets regularly to discuss tourism and development opportunities along the Darling River route.

The team remains dedicated to strengthening regional partnerships, promoting local attractions, and creating innovative tourism experiences that benefit both communities and visitors.

Easter Festival Update

The 10th Anniversary Easter Festival was a fantastic success, with great events and high attendance, despite recent floodwaters in the area. A big thank you to everyone involved—whether you helped organise, participated, or simply enjoyed the festivities.

The festival featured many events, and personal favourites included the lively



Back O' Bourke Picnic Races and the joyful Easter Egg Hunt, where hundreds of children eagerly searched for eggs. Overall, it was a memorable celebration that marked a special milestone.



We appreciate the teamwork of Council staff across all departments, whose efforts—from setting up street closures to managing parade trucks and handling inquiries—helped ensure the event ran smoothly. Their hard work truly contributed to the success of the festival.

Special thanks go to St Ignatius Parents and Friends for their record-breaking event on Friday morning, and to the Fire and Rescue teams, along with the NSW Rural Fire Service, for their assistance during the Colour Run at water stations. The event concluded with a vibrant gathering at the wharf.

The Bourke RAMS Rugby Club drew a great crowd for the Old Boys game, and it was wonderful to see children joining in on the field.

The Back O' Bourke Race Club hosted a lively Calcutta on Saturday evening, and the Bourke Bowling Club saw many bowlers enjoying the game on Friday afternoon. We also thank all committees, clubs, volunteers, and Hospital Reunion Staff who participated in the street parade, along with Andrew Lewis and his family.



The Historic Car Club continues to support our festival each year, adding to the event's charm. Our local church groups hosted a beautiful Sunday Sunrise Service, and local businesses opened their doors, creating a welcoming atmosphere throughout the weekend.



The Bourke Rotary Club, especially Noel Canty, did a fantastic job organising the highly competitive Wool Bale Rolling Competition for 2025.

Market vendors at the Saturday Easter Markets saw increased numbers compared to previous years, and we thank everyone who attended and travelled to Bourke. Jenny Greentree's Gallery remains a popular spot for visitors, and this year was no exception.

We are grateful to our visitors from near and far, and to our community members who attended even one event. Your positive feedback means a lot to us.

A special shout-out to our Easter Bunnies and Jodie Sontag, who added extra fun to the weekend. Jodie, your dedication, and efforts are truly appreciated.



Lastly, thank you to the Back O' Bourke Tourism team and all staff for their hard work. The team continue to provide excellent visitor service, answer inquiries, serve perfect coffee, and create a welcoming experience for everyone with that signature Bourke smile.

Update on PV Jandra



Due to the recent high-water levels in the Darling River, the PV Jandra will be temporarily closed until the river recedes and it is safe to operate again.

The boat is very popular with both locals and visitors, especially during Easter and the Autumn season. Many Easter visitors were disappointed they couldn't cruise the river this year, but the high-water levels have provided a nice flush down the river and benefit local agriculture.

Financial Implications

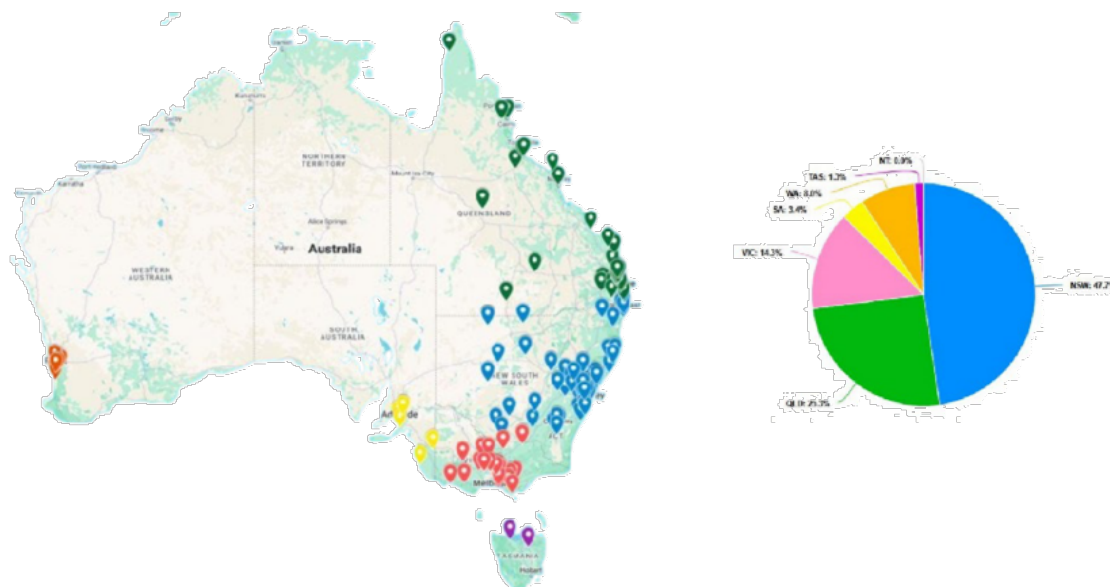
There are no financial implications arising from this report.

Recommendation

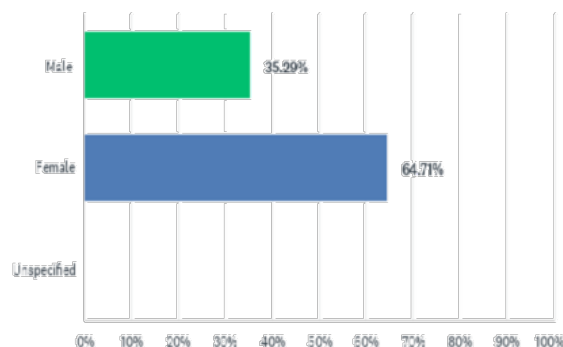
That the report of the Coordinator Tourism regarding Tourism and Events Activity, as presented to Council on Monday, 26 May 2025, be noted.

BOBEC Statistics – April 2025

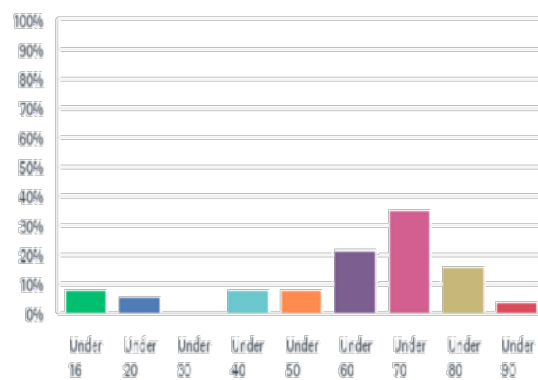
WHAT IS YOUR HOME POSTCODE?



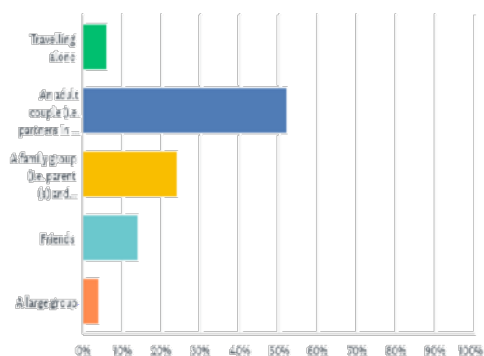
ARE YOU MALE OR FEMALE?



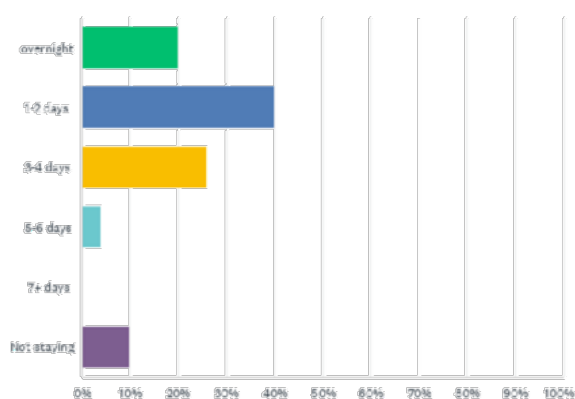
WHAT IS YOUR AGE?



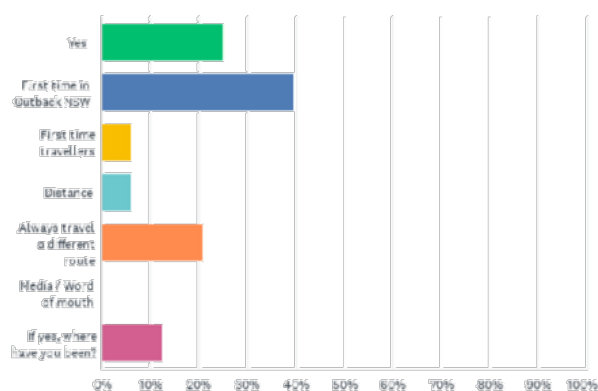
HOW WOULD YOU DESCRIBE YOUR IMMEDIATE TRAVEL PARTY?



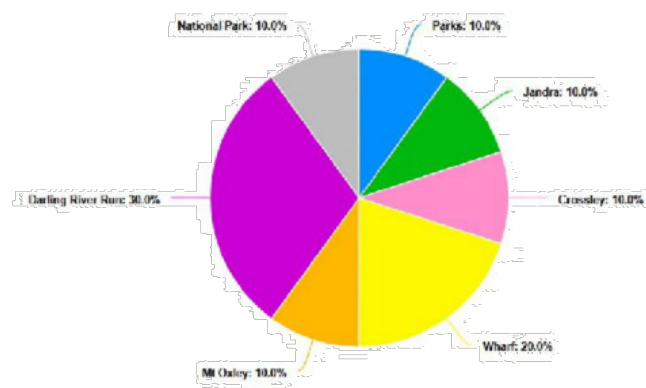
HOW LONG ARE YOU STAYING FOR?



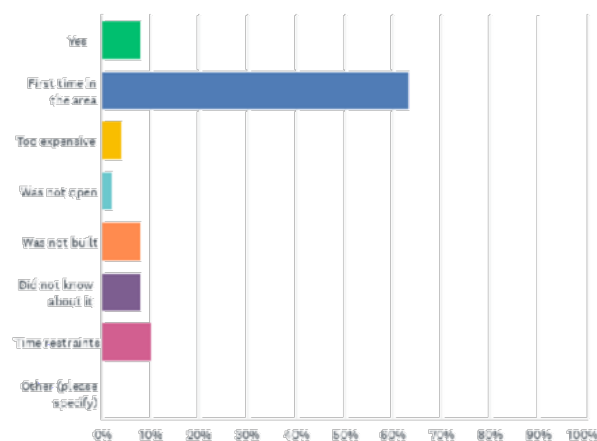
HAVE YOU BEEN TO BOURKE BEFORE?



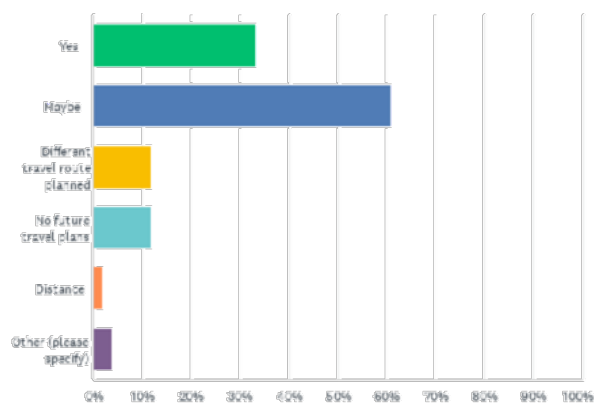
IF YES, WHERE HAVE YOU BEEN?



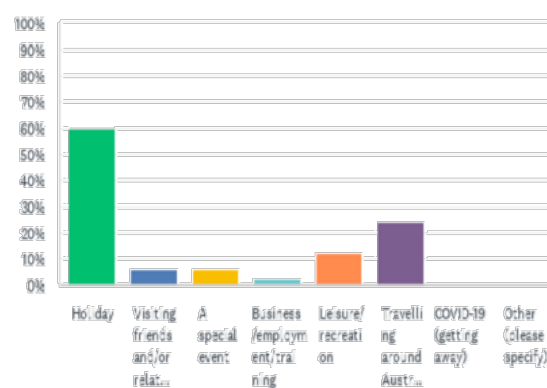
HAVE YOU BEEN THROUGH BACK O BOURKE CENTRE?



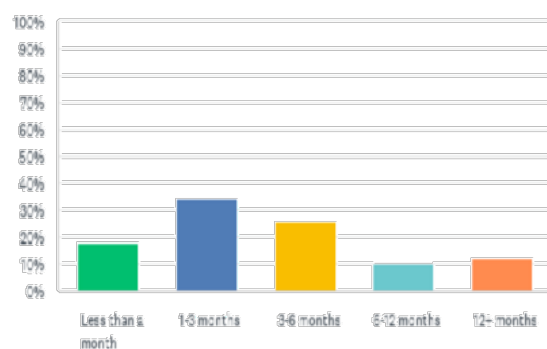
WILL YOU BE RETURNING TO BOURKE?



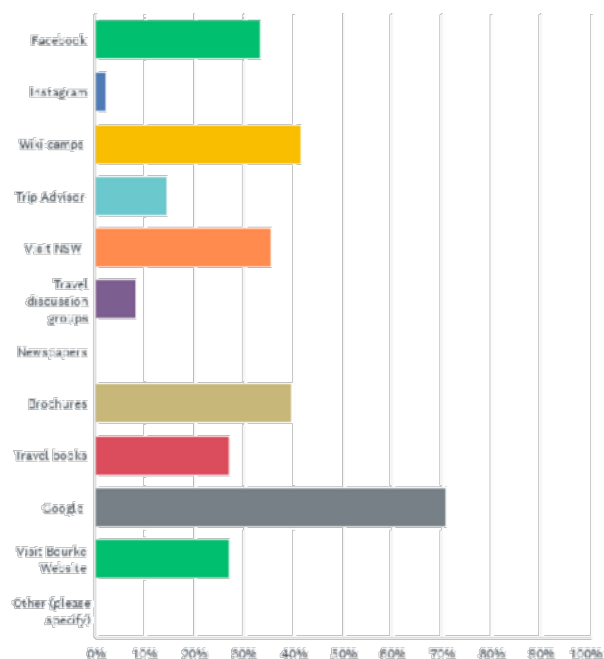
WHAT IS THE PURPOSE OF YOUR TRIP?



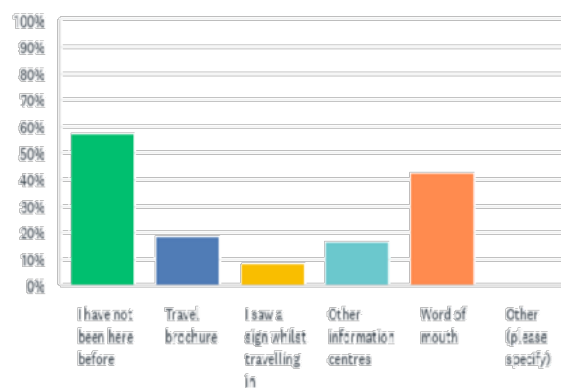
HOW LONG AGO DID YOU PLAN FOR THIS TRIP?



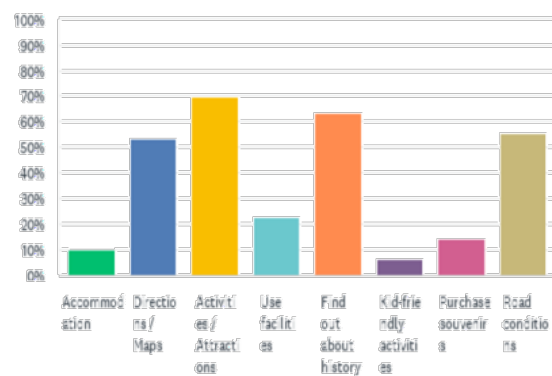
WHAT FORMS OF MEDIA DO YOU USE TO FIND INFORMATION?



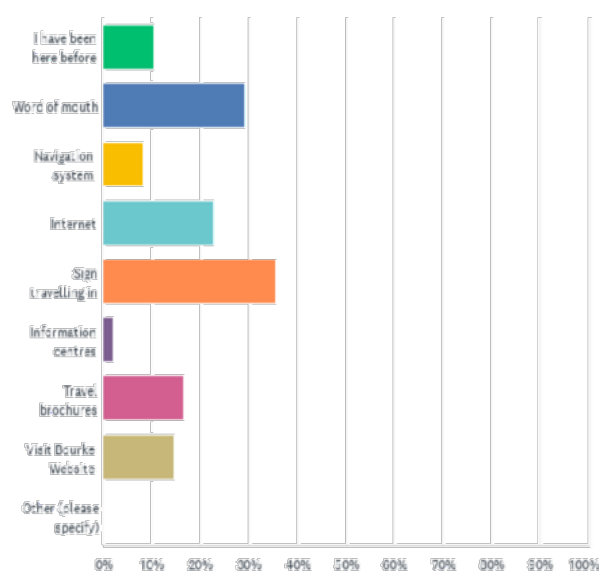
WHAT DETERMINES YOUR DECISION AS TO WHERE TO GO?



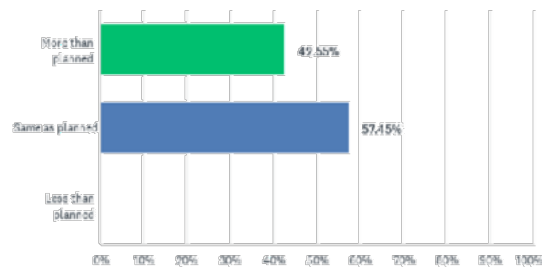
WHAT INFORMATION ARE YOU LOOKING FOR AT THE INFORMATION CENTRE?



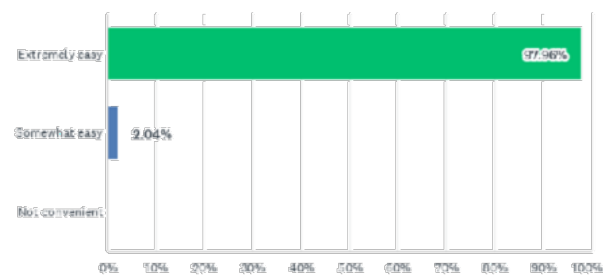
HOW DID YOU FIND OUT ABOUT THIS INFORMATION CENTRE?



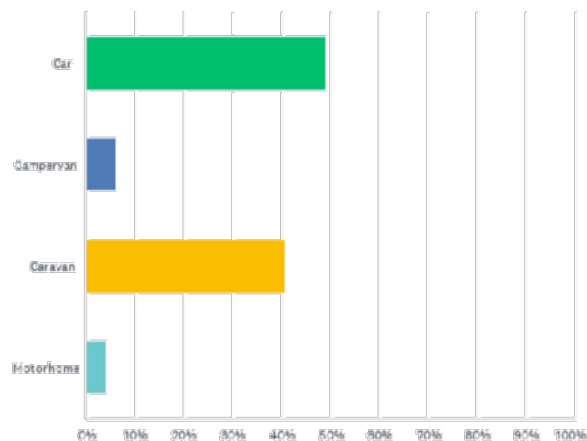
HOW DO YOU THINK THE INFORMATION THAT YOU GAINED FROM THE CENTRE MIGHT INFLUENCE HOW LONG YOU STAY AND THE ACTIVITIES YOU DO?



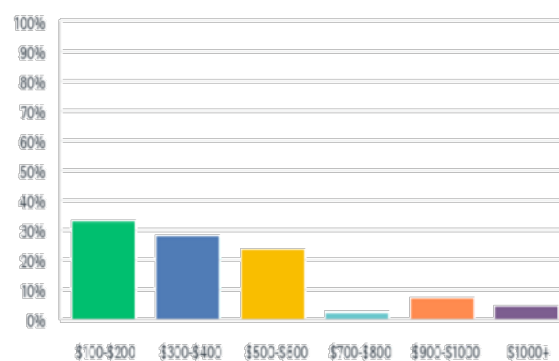
IN YOUR OPINION, HOW EASY WAS IT TO FIND OUR LOCATION?



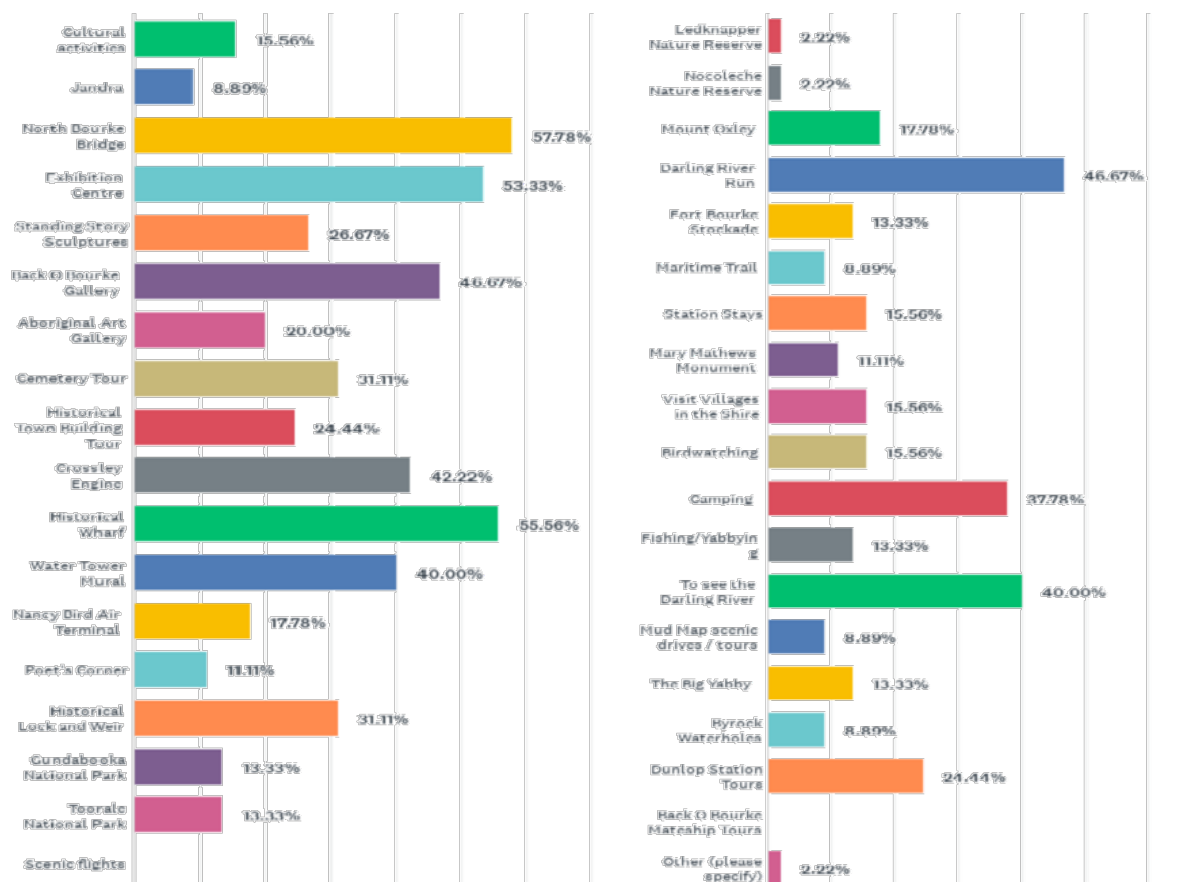
HOW DID YOU TRAVEL TO BOURKE?



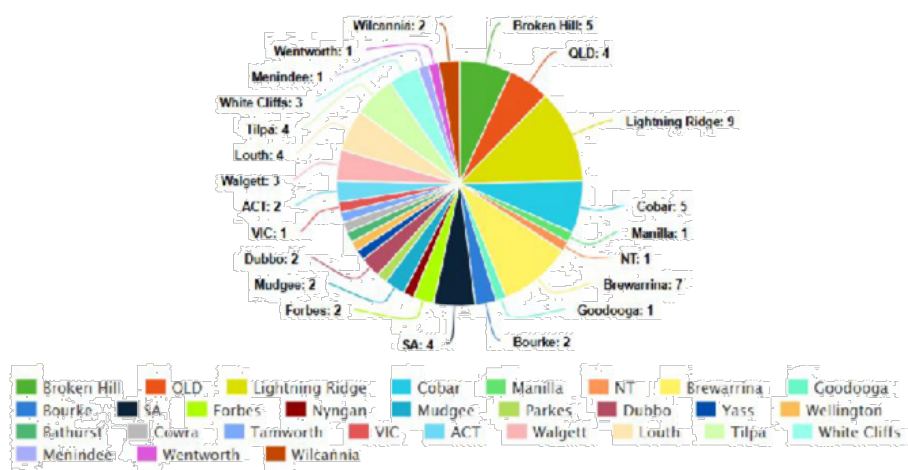
OVER THE ENTIRE STAY IN BOURKE, HOW MUCH IN TOTAL, INCLUDING ACCOMMODATION, DO YOU ESTIMATE YOU HAVE/WILL SPEND IN AUSTRALIAN DOLLARS?



WHAT ACTIVITIES HAVE YOU DONE OR PLAN TO DO DURING YOUR STAY?



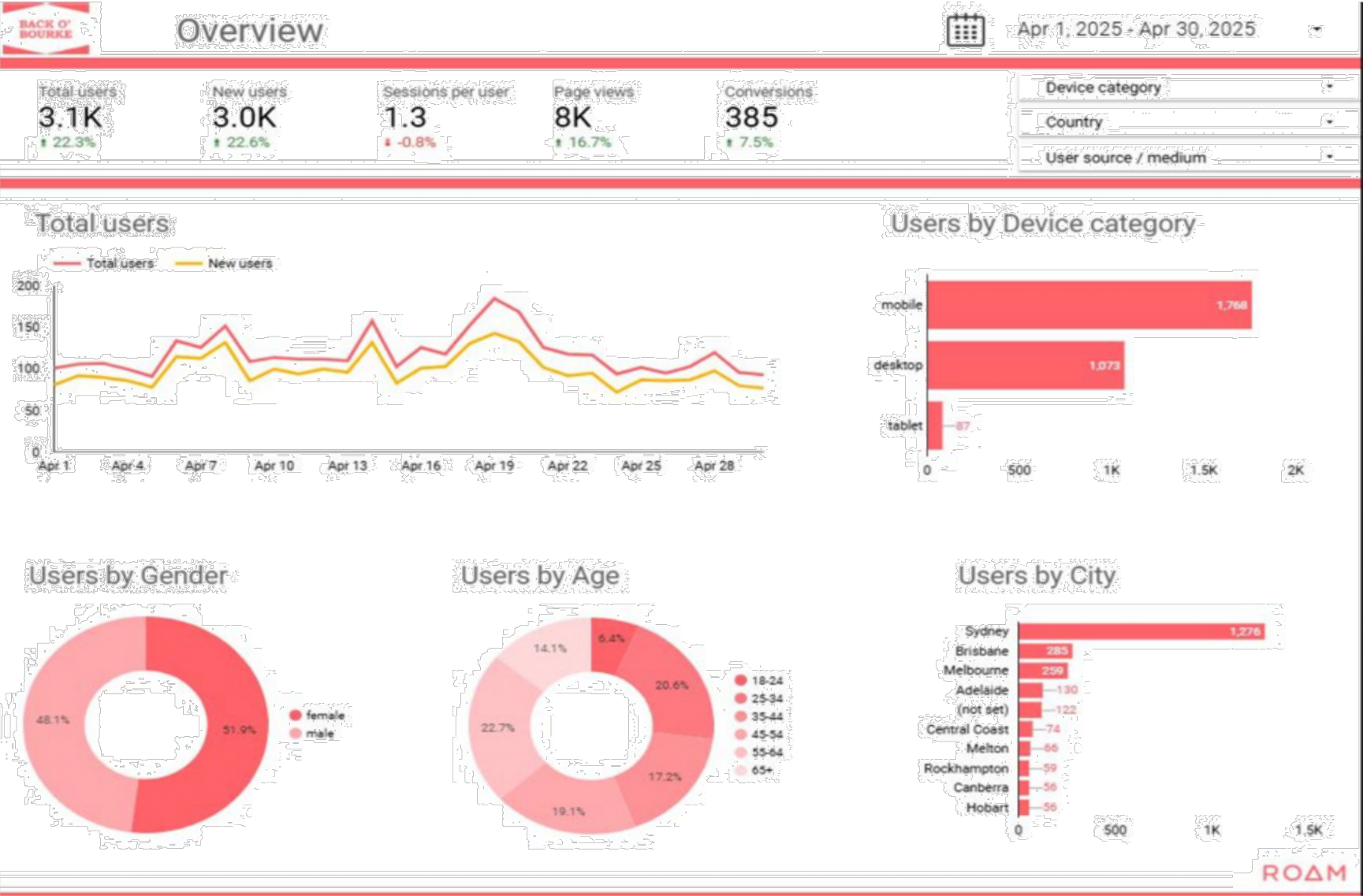
WHAT TOWNS HAVE YOU VISITED, OR ARE YOU PLANNING TO VISIT ON THIS TRIP?



PLEASE LET US KNOW ABOUT ANY FEEDBACK YOU MAY HAVE REGARDING YOUR STAY

- All great.
- Cabin in Mitchell caravan park- comfortable Info centre staff extremely helpful- by email and in person, one of the best info centres I've been to Town gardens and flowers a surprise Special seeing Darling in flood.
- Excellent.
- All good. Exhibition good history and well done. Need more light to easily read histories. Cafe setting - brilliant. Upgrade has been a great success.
- We camped at Mays Bend (about the 4th time) love it. (Have also stayed at Kidman camp and would have stayed there if they were still doing camp dinners. A lot of attractions and experiences that we had hoped to share with our relatives, were no longer available, disappointing. Thanks very much Bronwyn for your informative/entertaining information, very helpful!
- People are so friendly.
- There is nothing to spend money on but such a pretty town.
- Beautiful community.
- Fantastic.

BOBEC Website Statistics – April 2025



22 CLOSED SESSION

Recommendation

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

22.1 * North Bourke Stormwater Drainage**

This matter is considered to be confidential under Section 10A(2) - (c) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

